

Faculty Senate

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1956 Minutes

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Minutes of **The Faculty Council of Oregon State College**

Meeting Number 111

12 January 1956

ROLL CALL

The Faculty Council met in regular session at 4:00 p.m. in Memorial Union 208, with President Strand in the chair and the following members present: Bergstrom, Bett, Bogart, Boyd, Buning, Carlin, Carlson, Cheldelin, Clinton, Colby, Cooney (for Price), Crooks, Easton, Foreman, Frazier, Friday, Gibson, Gilfillan, Goode, Gray, Hansen, Heston, Hillemann (for Pratt), Ingalls, Knapp, Knudsen, Kraft, Langton, Li, Mackey, Maser, Milligan, Moor, Nicodemus, Norton, Ordeman, Orner, Reichart, Robinson, Samuels (for Schultz), Scholl, Sciuchetti, Slabaugh, Sinnard, Stone, Strand, Williamson, Winger, Zeran. Also present were: Professors Hovland, Lonseth, Maddox, Petzel, Pfanner, Reese, and C. K. Smith.

APPROVAL OF MINUTES

The minutes of the Faculty Council meeting December 8, 1955 were considered. The secretary reported some minor corrections and the minutes were then approved.

Corrections of December 8 Minutes:

Meeting number: 110. Add under Roll Call: Norton, H. H. Hillemann. Under Election of Faculty Members of Student Senate: correct spelling of name, Mr. James Barratt.

The secretary called attention to the fact that, in harmony with the Bylaws, the minutes of the Faculty Council would be distributed with the regular Faculty Bulletin immediately following each meeting. He referred also to a new plan of recording attendance whereby an alphabetized roll of members would be available at the door for initialing as each member entered.

WELCOME OF NEW MEMBERS

President Strand welcomed the new members of the Faculty Council who were sitting with the Council for the first time, calling each new member by name. He also named the new officers and Executive Committee members. He referred to the fact that the Faculty Council was going through a period of readjustment following the new Bylaws. He mentioned as an example the new Faculty Forum.

FACULTY FORUM

Dr. Frazier reported on the first meeting of the Faculty Forum December 12. He distributed dittoed sheets giving facts about activities preliminary to and during the meeting. He distrib-

uted also mimeographed sheets showing the discussion topics that had been received and the extent of faculty interest in each. He summarized the action of the Faculty Forum as follows: The Forum went on record in support of liberal arts degrees for Oregon State College and requested that this sentiment be conveyed to the Faculty Council for appropriate action as soon as possible; a secret ballot on this action was carried by a vote of 90 to 4. The Forum, by formal action, scheduled for its January meeting a discussion of faculty welfare. Dr. Frazier invited questions and comments.

RECOGNITION OF FACULTY

Dr. Lonseth, chairman, reported progress of the special committee on Recognition of Faculty. He said that the committee felt that recognition like the Carter Awards should be extended to the entire faculty. Such recognition might take the form of a plaque in the Library. Matters pertaining to promotion, salary scales, etc, had been considered but no agreement reached except that it was suggested that initial activity in such matters might well be at the departmental level.

COMMITTEE ON COMMITTEES

Director Carlson, chairman, reported progress of the special Committee on Committees. He said a questionnaire had been circulated to all faculty people who had committee assignments. He said there were 211 committee assignments though 35 persons served on several committees. He said analysis of returns on the questionnaire would begin the following week. The committee was considering the relation of committees to other committees and councils. He said that a request had come from students for student representation on committees and other bodies. He expressed appreciation for faculty cooperation with his committee.

FACULTY COUNCIL OBJECTIVES

Dr. Pfanner reported for the special committee on Faculty Council Objectives. After sketching some activities of the committee he presented a preliminary statement that the committee was considering as a possible replacement of Article II of the Faculty Council Bylaws. He explained that while the statement in its present form was believed to express the ideas the committee approved, the words and arrangement of

words were regarded as requiring further attention. The statement was as follows:

"The Faculty Council exists to establish the purposes of Oregon State College and to formulate and evaluate policies and activities in harmony with these purposes. It shall assume responsibility for the creation, maintenance, and protection of an academic environment conducive to the full and free development and preservation of learning, teaching, and research.

In order to accomplish these objects, the Faculty Council shall: (1) Formulate and pass upon curriculum, educational standards, academic policies, and regulations. (2) Study, discuss, and formulate proposals to be presented as recommendations to the President of the College, relating to the welfare of the faculty. (3) Provide the means through which any matter of general interest to the faculty or pertaining to the institution and its aims may be brought to the Council for discussion and appropriate action. (4) Provide the means by which the administration may be apprised of representative opinion of the entire faculty."

Dr. Pfanner made some comments. He said he hoped that Faculty Council members, after reading the statement, would report their questions and reactions.

COMMITTEE ON BYLAWS

Dr. Bogart, chairman, reported on progress on the special committee on Faculty Council Bylaws. Changes that had been suggested included possible enlargement of the Executive Committee and provision for rotating its members on a basis of two-year terms. The Bylaws might need to be made more explicit as to time for election of members and the beginning of terms of members. There appeared to be some need for a parliamentarian who perhaps should be selected from the appointed membership because long service might be advantageous. The committee, Dr. Bogart said, could cooperate in assembling facts about the attendance of members at meetings and their care in providing substitutes if unable to attend,

but did not feel that it was its function to enforce the attendance requirement. He invited suggestions from Faculty Council members and others. He said that schools would be contacted for suggestions.

ADMISSION OF STUDENTS

President Strand, after opening the topic of admission of students, called on Mr. Norton to report on some discussions of a special inter-institutional committee appointed by the Chancellor. He said the committee was considering the possibility that funds in the future would not be provided in proportion to expected enrollment increases. He mentioned some aspects of selectivity, first, in the case of out-of-state students and perhaps later of in-state students. Dr. Orde-man said that the proportion of out-of-state students had increased in recent years. President Strand said that he thought many angles of the situation should be brought to the attention of the faculty. He said that he would probably call a special meeting for consideration of this matter.

STUDENTS ON COMMITTEES

President Strand referred to the mention Director Carlson had made of the recent request by the students for representation on faculty committees. Two students had appeared before the Executive Committee of the Faculty Council. He said that undoubtedly on some committees the right students could make significant contributions.

ADJOURNMENT

The meeting was adjourned at 5:25 o'clock.

Delmer M. Goode
Secretary

Minutes of

The Faculty Council of Oregon State College

Meeting Number 112

20 January 1956

ROLL CALL

President Strand called the Faculty Council to order in special session in Memorial Union 208 at 4:00 p.m. with the following members present: Anderson, Bergstrom, Bett, Bogart, Boyd, Buning, Carlson, Cheldelin, Clinton, Colby, Crooks, Foreman, Frazier, Friday, Gibson, Gilfillan, Goode, Gray, Hansen, Heston, Hillemann (for Pratt), Ingalls, Knudsen, Kraft, Link (for Li), Maser, Milligan, Moor, Moses (for Gill), Norton, Ordeman, Orner, Pilcher, Reichart, Robertson, Robinson, Scholl, Sciuchetti, Schultz, Slabaugh, Smith C. K. (for Carlin), Sinnard, Strand, Trigg (for Nicodemus), Wiggenhorn, Williamson, Winger, Youngberg. Also present were: Professors A. H. Bockian, H. E. Childs, W. T. Cooney, J. W. Groshong, J. H. Kultgen, E. M. Litwiller, R. W. Maddox, Bernard Malamud, W. A. McClenaghan, C. R. Mitchell, J. K. Munford, M. N. Nelson, Florence Petzel, Louis E. Richter, E. D. Smith, H. A. Ten Pas, H. G. Vatter, R. B. Walls.

APPROVAL OF MINUTES

President Strand said consideration of the minutes of the January 12, 1956 meeting was in order. No corrections or modifications were proposed, and the minutes were declared approved.

AGENDA OF MEETING

President Strand said the Executive Committee had decided on a special meeting for the consideration of two matters: (1) proposed liberal arts degrees, and (2) further discussion of problems of restriction of enrollment.

LIBERAL ARTS DEGREES

Dr. Friday, as a basis for discussion and possible action, introduced the following resolution:

I MOVE, That the Faculty Council of Oregon State College, recognizing the need for a vigorous liberal arts program on our campus, go on record in support of liberal arts degrees for Oregon State College, and that the Faculty Council strongly urge the administration, together with the faculty, to take all possible action to secure liberal arts degrees for Oregon State College in the very near future.

President Strand called for discussion of the resolution. Dr. Friday spoke in preliminary support of the resolution. Dean Colby suggested that

Dr. Foreman, chairman of a special committee of the Lower Division, report on some of the thinking of his committee. Dr. Foreman presented some comparative statistics showing that lack of liberal arts degrees at Oregon State College was inconsistent with the situation in the State System generally. Various pertinent information and comments were made by Dean Gilfillan, Director Carlson, Dean Hansen, Dr. Cheldelin, and others. Professor Bett seconded Dr. Friday's motion that the Faculty Council adopt the resolution. Suggestion was made that in carrying out the motion, due consideration be given to the relation of Science and Graduate Work to liberal arts. The motion was put to vote and was declared carried.

ENROLLMENT LIMITATION

President Strand called on Dr. Ordeman to present some data related to the question of limitation of enrollment. Dr. Ordeman discussed a chart which illustrated the considerations involved in possible enrollment limitation on the basis of high-school decile, ACE decile, and combinations. He said the record showed that exclusion of students on any decile basis would exclude some who might have earned degrees if allowed to enter. He mentioned the fact that a land-grant institution was supposed to serve all the people, and Oregon State College could and did serve many students who never graduate.

A question regarding the relation of remedial courses to admission and retention was raised. It was pointed out that existing instruments were imperfect for determination of the fitness of individuals. Mr. Norton read a resolution of an inter-institutional committee on admissions proposing criteria for the admission of out-of-state freshmen—namely, evidence of ability to contribute to the college life and rank in the upper half of their high-school graduating class. In the discussion President Strand referred to a speaker at the meeting of the Association of Land-Grant Colleges and Universities who pointed out that a strong factor in American productivity had been the mere quantity of education; in no other great country had the educational program reached so thoroughly the whole population. Factors such as available housing, physical facilities, and size of faculty were mentioned in relation to enrollment limitation. The fact that high-school education often did not fit for college work was mentioned. Question was asked, Should we have different

specifications for entrance to different schools within Oregon State College? Dean Scholl mentioned two points: (1) her school maintained special programs for students who would not graduate, (2) some low decile students were the children of college graduates.

ADJOURNMENT

The meeting adjourned at 5:30 o'clock.

Delmer M. Goode
Secretary

Minutes of

The Faculty Council of Oregon State College

Meeting Number 113

9 February 1956

ROLL CALL

Dr. H. W. Schultz, vice chairman, called the Faculty Council to order in Memorial Union 208 at 4:00 p.m. with the following members present: Anderson, Bergstrom, Bett, Bogart, Boyd, Buning, Carlin, Carlson, Cheldelin, Clinton, Colby, Crooks, Easton, Foreman, Frazier, Friday, Gibson, Gilfillan, Gleeson, Goode, Gray, Hansen, Heston, Knudsen, Maser, Milligan, Moor, Nicodemus, Norton, Ordeman, Orner, Petzel (for Ingalls), Pilcher, Pratt, Reichart, Robinson, Scholl, Sciuchetti, Schultz, Sinnard, Sisson (for Crossen), Slabaugh, Smith (for Beck), Soderlund (for Williamson), Stone, Thompson (for Gill), Wiggenhorn, Winger, Youngberg, Zeran. Also present were: Professors H. E. Childs, J. R. Gurton, D. C. Mumford, H. D. Reese, and Louis Slegel.

APPROVAL OF MINUTES

The minutes of the January 20, 1956, Faculty Council meeting were considered. The secretary reported a correction in the minutes. On motion the minutes were then approved.

Correction of January 20 minutes:

Insert just ahead of "Enrollment Limitation": Dr. Foreman moved: That the Dean of the Lower Division be asked to prepare as soon as practicable a program for degrees in the Liberal Arts. Motion was seconded, put to vote, and carried unanimously.

COMMITTEE OF WHOLE

The Faculty Council adjourned for the purpose of reassembling as a Committee of the Whole which remained in session about 15 minutes.

FACULTY DAY

The chairman brought up the question of Faculty Day. He indicated the desirability of a decision whether Faculty Day would be observed in September 1956, and also in what way. After some discussion, it appeared to be desired that a committee be named on Faculty Day.

FACULTY FORUM

Dr. Schultz reported some highlights of the recent Faculty Forum meeting which he said had been concerned specifically with faculty salaries. A suggested salary schedule had been sent to the Faculty Welfare Committee.

COMMITTEE ON FACULTY WELFARE

Dr. H. E. Childs, chairman, reported for the Committee on Faculty Welfare. He said he was speaking also for two other related committees on faculty welfare, one of them of the American Association of University Professors and the other of the Oregon State Employees Association. He described the cooperative efforts of all the AAUP chapters in the State on the problem of faculty salaries. He distributed two mimeographed statements. One statement was "A Plan For Faculty Salaries, Oregon State System of Higher Education, Submitted by OSC Committees, 1956." The other statement presented suggestions made by President Frank B. Bennett of Eastern Oregon College. Dr. Childs invited questions. The members of Faculty Council had had no opportunity to read the two statements except as they glanced at them during the meeting. A general discussion of statements and pertinent topics was held in which Dr. Childs and Professor D. C. Mumford of the Committee on Faculty Welfare assisted. Dean Gleeson suggested that the basis for merit recommendations should be defined. Later in the discussion Dean Maser said that definition of criteria for merit recommendations would involve also description of jobs. Dean Hansen asked regarding the step increases in relation to possible cost of living increases. Professor Mumford sketched development of the step increase idea and the growing conviction that it would have positive value. Dean Gilfillan reported that a step increase system in the public schools had been observed to work unsatisfactorily. Dr. Schultz raised question about a more "practical" approach to legislators. Dean Scholl pointed out that a rigid feature was characteristic of civil service systems and that higher education, especially in states where it is not an entity separate from the state government, tends to have rigid features imposed by the legislature. She asked whether it would be desirable to introduce further rigidity. Dean Maser asked whether the committee on Faculty Welfare was asking for suggestions from faculty or whether its views were already established. Dr. Childs replied that the committee certainly hoped to have the unanimous support of the Faculty Council and of the Faculty Forum as well. He said comments would be welcome from all interested, and especially persons not administrators. Dr. Bogart suggested that copies of the statements be sent to all staff

members. Dr. Childs concurred in this. Dean Maser inquired about the relation of the committee on Faculty Welfare to the Faculty Council. He pointed out it would be an advantage if a statement on faculty salaries could be stated as coming from "The Committee on Faculty Welfare of the Faculty Council of Oregon State College."

CONFERENCE ON "THE STUDENT AND HIS LEARNING"

Dr. C. L. Anderson, chairman of the Committee for the Advancement of Teaching, announced that, under auspices of his committee and Mortar Board, a conference open to faculty and students would be held from 3:30 to 5:30,

Thursday, February 16, in Memorial Union 105. Theme of the conference would be "The Student and His Learning." Dr. Anderson invited attendance of all faculty members.

COMMITTEE REPORTS AT THE MARCH MEETING

The chairman said a number of committee reports would be scheduled for the March 8 meeting of the Faculty Council.

ADJOURNMENT

The meeting was declared adjourned at 5.30 o'clock.

Delmer M. Goode
Secretary

Minutes of

The Faculty Council of Oregon State College

Meeting Number 114

8 March, 1956

ROLL CALL

The Faculty Council met in regular session at 4:00 p.m. in Memorial Union 208, with President Strand in the chair and the following members present: Anderson, Beck, Bergstrom, Bett, Bogart, Boyd, Buning, Carlin, Carlson, Cheldelin, Clinton, Colby, Crooks, Easton, Foreman, Forslund (for Crossen), Frazier, Friday, Gibson, Gillfillan, Goode, Gray, Hansen, Hupprich (for Gill), Ingalls, Knudsen, Kraft, Lemon, Li, Mackey, Maser, Milligan, Moor, Norton, Ordeman, Poling, Pratt, Price, Read (for Scholl), Reichart, Robinson, Schultz, Sciuchetti, Slabaugh, Sinnard, Stone, Strand, Trigg (for Nicodemus), Wiggenhorn, Williamson, Winger, Youngberg, Zeran. Also present were Professors Helen Charley, H. E. Childs, J. R. Dilworth, H. H. Hillemann, R. F. Link, R. Maddox, W. A. McClenaghan, D. C. Mumford, F. L. Parks, Florence E. Petzel, J. A. Pfanner, H. K. Phinney, H. D. Reese, E. D. Smith, and C. K. Smith.

APPROVAL OF MINUTES

The minutes of the February 9, 1956 meeting of the Faculty Council were, on motion, approved with correction of one paragraph.

Correction of Minutes for February 9, 1956:

Under "Faculty Day," substitute the following in place of the entire previous statement

The Chairman said that since the Executive Committee had prepared the agenda for the meeting, it had been noted that the council on October 13, 1955, had provided for a Committee on Faculty Day. Pending recommendations from such committee no action appeared necessary at present.

BASIC COURSE OFFERINGS

Dr. C. L. Anderson presented aspects of "group" requirements in the curriculum of Oregon State College, stressing the importance of integrated offerings in basic subject areas. He pointed to evidence that a program of basic offerings increases the proportion of freshmen who survive as sophomores. He then MOVED, That each school be asked to appoint a committee to study the advantages and desirability of a program of basic course offerings, the chairmen of the school committees to constitute a central committee. After the motion was seconded, a number of questions were asked and discussed. Question was called for. The motion was put to vote and was carried.

FINAL EXAMINATION SCHEDULE

Professor E. D. Smith, chairman of the Committee on Final Examinations, described how a student may appeal for a change in the time of his final examination. Deviation from the examination schedule, he said, is not within the power of a faculty member, but only of the Committee. He reviewed various problems of deviations from the examination schedule. He explained the problem of the committee when individual instructors failed to observe the examination schedule. He pointed out that the policy of adherence to the schedule protects the instructor who can refer students to the Committee. He said an instructor can ask the Committee for authorization to omit a final examination for a course. Members of the Council asked a number of questions. One point brought out was that a rotation principle was followed to equalize the examination schedule as much as possible among departments. President Strand referred to the current situation in respect to similar scheduling problems at Kasetsart University where he had recently been on an official visit.

FACULTY FORUM

Dr. Schultz, chairman of the Faculty Forum, reported on the Forum's February 23 meeting. Attendance totaled 80. He said that the Forum by a large majority vote favored the Oregon State College AAUP plan over the corresponding University of Oregon plan on salary policy. He said also that the Forum did not favor a differing policy on salaries among institutions in the State System of Higher Education.

FACULTY WELFARE

Dr. Herbert E. Childs, chairman of the Committee on Faculty Welfare, presented a revised report of "A Plan for Faculty Salaries" from the Committee on Faculty Welfare, the Committee on Salaries of the OSC Chapter of the American Association of University Professors, and of the Welfare Committee of the OSC faculty chapter of the Oregon State Employees Association. Copies had been mailed, he said, to Faculty Council members. He spoke of the advantages in early faculty action on salary questions. He distributed also copies of a two-page subcommittee statement including sixteen points on what a step increase salary plan would accomplish. Dr. Cheldelin sketched the developments in the past month and

discussed in particular the revised salary plan. He said the hope was that the revised report would have the formal approval of the Faculty Council as the legislative body of Oregon State College. A number of questions were asked which Dr. Childs and Professor D. C. Mumford discussed. Dean Zeran MOVED, That the revised plan for faculty salaries be approved. The motion was seconded. President Strand here pointed out that approval of the plan would involve approval of the idea of step increases which might, he feared, bring in, at least ultimately, a kind of civil service rigidity in academic salary matters. He said such a result would be stultifying in an institution of higher learning, and he would not wish to be bound by any action that might lead to damage. He would favor salary increases, but if the plan deteriorated toward a civil service idea he would no longer be for it, no matter how far it had gone. Question was asked how California and New York, which appeared to have something of the step increase principle, have avoided a civil service drift. Question also was raised concerning what the Chancellor's plans included. Dr. Chel-delin then MOVED a substitute motion, That the revised report "A Plan for Faculty Salaries" be adopted as a guiding principle in efforts to develop a plan for faculty salaries, and that the administration have the power to drop or change the step increase idea if it showed itself as un-workable or was heading toward a civil service plan. The substitute motion was seconded, was put to vote, and was declared carried.

OBJECTIVES OF FACULTY COUNCIL

Dr. J. A. Pfanner, chairman of the Committee on Objectives of the Faculty Council, presented copies of a report embodying a proposed replacement of Article II of the Bylaws of the Faculty Council. He said the statement was not a compromise of different beliefs of members of the Committee but a consensus unanimously held and recommended by the Committee. After Dr. Pfanner made a few comments, motion was made to adopt the report. It was soon determined, however, that under the existing Bylaws a proposed amendment must go before the Executive Committee of the Faculty Council before it is acted upon by the Council. It was then MOVED, That the proposed recommendation be referred to the Executive Committee with the suggestion that it be submitted to the Council for action within 30 days. The motion was seconded, put to vote, and declared carried.

ADJOURNMENT

President Strand said it appeared undesirable to hold the Council in session longer at that time and the remaining reports listed on the agenda of the meeting would be deferred to a later meeting. The meeting was then declared adjourned at 5:34 o'clock.

Delmer M. Goode
Secretary

Minutes of

The Faculty Council of Oregon State College

Meeting Number 115

12 April 1956

ROLL CALL

President Strand called the Faculty Council to order in Memorial Union 208 at 4:00 p.m. with the following members present: Aikin (for Wiggenghorn), Anderson, Beck, Bett, Bogart, Boyd, Buning, Carlin, Colby, Crooks, Easton, Forslund (for Crossen), Frazier, Friday, Gatton (for Scholl), Gilfillan, Gleeson, Goode, Hansen, Hupprich (for Gill), Ingalls, Ives (for Milligan), Knapp, Knudsen, Kraft, Lemon, Li, McKalip (for Bergstrom), Nicodemus, Norton, Ordeman, Orner, Pilcher, Reichart, Robertson, Robinson, Sculichetti, Schultz, Simerville (for Moor), Stone, Strand, Williamson, Winger, Zerán. Also present were Professors R. W. Maddox and J. W. Sherburne.

APPROVAL OF MINUTES

The minutes of the March 8, 1956, meeting were, on motion, approved after correction of the wording of a motion.

Correction of Minutes for March 8, 1956:

Replace motion in the first column of the March 8 minutes under "Basic Course Offerings" with the following:

That President Strand appoint a committee of about seven members from the Faculty Council to study the matter of group requirements and basic education; that each school appoint a committee to study the extent to which integration of courses within the separate curricula can be effected; and that the chairmen of these school committees serve as the campus central committee on the integration of courses.

ADVANCEMENT OF TEACHING

Dr. C. L. Anderson, chairman of the Committee on the Advancement of Teaching, spoke of two coming events: (1) a campus conference on Evaluation of Learning to be held April 19; and (2) a plan to recognize distinguished teaching on the campus including student balloting on April 25, selection of from three to five outstanding teachers, and finally the honoring of the teachers at a dinner to be held Thursday evening, May 3.

COMMITTEE ON COMMITTEES

Director W. H. Carlson presented a progress report of the special Committee on Committees. He told of the meetings held over many months and said the Committee was meeting more frequently in a plan to have a preliminary report ready by the time of the May Meeting of the Fac-

ulty Council. The Committee had obtained questionnaire replies from the chairmen and members of the many faculty committees on the campus. Some of the findings to date were as follows:

- 1 Some committee members were found to be confused as to whom they were responsible.
- 2 Confusion was found regarding the status and authority of ex officio members of committees.
- 3 A few committees thought some or all of their functions would be better performed by an individual.
- 4 Many committees reported no procedural policy. Few had a clear, written statement of purpose, objectives, or responsibilities.
- 5 Apparently only a few of the committees kept minutes.
- 6 Many committee members had not read the statement of committee functions in the official pamphlet, "Faculty Organizations and Committees."
- 7 Chairmen in some instances had not fully indoctrinated new members as to the committee work.
- 8 Some faculty members felt burdened with too much committee work.
- 9 Some faculty members not now on committees were found to wonder why not.
- 10 Most committee members felt their committees were important in carrying on the work of Oregon State College.

The report closed with a suggestion of two alternatives: either that the committee, after presenting its preliminary report in May, be discharged and a new committee appointed in the fall to bring in a more complete and exhaustive report; or that the committee be continued in the fall to work at a more intensive pace toward a comprehensive report on Committees.

Professor Easton moved that the report of the committee be accepted and that the second alternative—namely, the continuing of the existing committee—be adopted. The motion was seconded, put to vote, and carried.

COMMITTEE ON BYLAWS

Dr. Bogart, chairman, presented a progress report of the Committee on Bylaws. He mentioned nine suggestions that were under consideration by the Committee. Since one year was a short time to observe the recently adopted Bylaws, he said it might be necessary for the Committee on Bylaws to function for a longer period before seasoned judgment could be exercised on questions of altering the Bylaws. Director Carlson moved that the report be accepted. The motion was seconded, put to vote, and was carried.

AMENDMENT TO BYLAWS

President Strand called attention to the proposal of the special Committee on Objectives of the Faculty Council that Article II of the Bylaws be superseded by a new Article II. Copies of the amendment had been mailed to all Faculty Council members on April 10. This would provide the thirty day interval before the regular May meeting required under the Bylaws before action on a proposed amendment. He said the Executive Committee had set the May meeting as the time for consideration of the amendment.

EXECUTIVE COMMITTEE VOTED POWER TO ACT

After a short statement by President Strand, Dr. Friday moved, with second by Dr. Bogart, that the Executive Committee be authorized to act for the Faculty Council in approving honors, awards, and lists of recipients of degrees when action by the Faculty Council within the required time may not be expedient. Such action would be subject to confirmation by the Faculty Council at the subsequent meeting. The motion was carried.

TELEVISION IN INSTRUCTION

President Strand sketched discussion in a recent meeting arranged by him and the Chancellor regarding costs of closed circuit television in instruction. Discussion was continued, he said,

in a later meeting when the members of the Executive Committee and others with the Chancellor considered the possibilities of experimental use of television in instruction jointly by Oregon State College and the University of Oregon. It appeared that a foundation grant might be obtained for such study on an interinstitutional basis. President Strand reported that some interest existed on the campus in such an experiment but in other cases some misgiving or objection had been expressed. He said he planned soon to confer with deans and department heads regarding the matter. A number of aspects of the question were considered. President Strand said that he believed if such an experiment were undertaken, money ought to be available at the same time to make use of movies in instruction also.

SELECTIVE ADMISSION

President Strand read excerpts from a recent report of an interinstitutional committee regarding possible selective admission of high school graduates. A number of questions related to the report were briefly considered.

ADJOURNMENT

The meeting was adjourned at 5:10 o'clock.

Delmer M. Goode
Secretary

Minutes of

The Faculty Council of Oregon State College

Meeting Number 116

10 May 1956

ROLL CALL

President Strand called the Faculty Council to order in Memorial Union 208 at 4:00 p.m. with the following members present: Anderson, Bett, Bogart, Buning, Carlin, Carlson, Cheldelin, Colby, Compton (for Frazier), Crooks, Forbes (for Heston), Foreman, Friday, Gibson, Gilfillan, Gill, Gleeson, Goode, Gray, Harward (for Youngberg), Ingalls, Kraft, Lemon, Li, Maser, Milligan, Moor, Nicodemus, Ordeman, Orner, Pfanner (for Easton), Pratt, Reichart, Robinson, Scholl, Sciuchetti, Schultz, Sinnard, Strand, Wiggenghorn, Winger. Also present were Professors N. Berkeley, Florence Petzel, Martha Plonk, C. K. Smith, and Theodore Yerian.

APPROVAL OF MINUTES

The minutes of the April 12, 1956 meeting were considered and approved with modification of the action authorizing the Executive Committee to act for the Faculty Council to limit such authorization to one year.

OBJECTIVES OF FACULTY COUNCIL

President Strand announced that consideration was in order of the amendment to the Bylaws introduced at the March 8, 1956 meeting proposing a new statement on Objectives of the Faculty Council to replace the existing Article II of the Bylaws. In compliance with the Bylaws, text of the proposed statement had been mailed to all Faculty Council members 30 days in advance. Dr. Pfanner reported on a suggestion by Professor Beck that the statement contain reference to legislation pertaining to the land-grant institutions as well as to the Oregon State System of Higher Education. Dr. Pfanner then moved that the proposed amendment be amended by inserting, after the words "Within the framework" and before the words "the Oregon State System of Higher Education" the following: ". . . of legislation providing for land-grant institutions and of . . ." The motion was seconded and briefly discussed. It was then put to vote and was declared carried with one dissenting vote. Motion then was made by Professor Sciuchetti that the amended statement be adopted. The motion was seconded, put to vote, and was declared unanimously carried. The new Article II of the Bylaws thus adopted is as follows:

ARTICLE II. OBJECT.

Section 1. Within the framework of legislation providing for land-grant institutions and of the Oregon State System of Higher Education, the Faculty Council of Oregon State College shall:

- a. Determine and establish the purposes of Oregon State College; formulate and evaluate policies and activities in harmony with these purposes.
- b. Assume responsibility for the creation, maintenance, and protection of a university environment conducive to the full and free development and preservation of learning, teaching, and research.
- c. Provide the means by which the administration may be apprised of representative opinion of the entire faculty.

Section 2. To accomplish the objects stated in Section 1 above, the Faculty Council shall:

- a. Have legislative responsibility with respect to academic policies, educational standards, curricula, and academic regulations.
- b. Study and prepare recommendations to the President of Oregon State College concerning the welfare of the faculty.
- c. Provide the means through which any matter of general interest to the faculty or pertaining to the institution and its purposes may be brought to the Council for discussion and appropriate action.

HONORS AND AWARDS

President Strand reported that the Executive Committee on April 27, on behalf of the Faculty Council, had approved the recommendations of the Committee on Honors and Awards for the student recipients of the various all-school honors and awards for the current academic year. The awards had been presented at the annual Honors and Awards Convocation May 9, 1956. Action of the Executive Committee was subject to ratification by the Faculty Council, and Dr. Kraft moved that the Faculty Council ratify the Executive Committee action. The motion was seconded, put to vote, and was declared carried.

FACULTY FORUM

Dr. Schultz gave a report on the meeting of the Faculty Forum held May 3, 1956. The Forum, he said, discussed the possible future of television as a teaching device at Oregon State College and other institutions in the State System of Higher Education. The Forum expressed itself in respect to the use of television in instruction, experimentally and otherwise, as follows: (1) The objectives should be defined clearly. (2) insofar as possible, use of television should be restricted to situations where advantages over other methods are known or believed to exist. (3) The use of other visual aids or devices should be given careful consideration. It was suggested also that, irrespective of possible use of television, aid might be given to teachers in solving in-class problems—for example, in handling large class instruction—by an on-campus counseling service created for such purpose. Dr. Schultz's report on Faculty Forum was given in compliance with the requirements of the Bylaws.

RECOGNITION OF OUTSTANDING TEACHING

President Strand said that, pursuant to action by the Executive Committee, he had asked Dr. C. L. Anderson, chairman of the Committee on the Advancement of Teaching, to report on the recent recognition dinner. The report, he said, would provide background for discussion by the Faculty Council if it desired. Dr. Anderson sketched the planning by the committee, emphasized that the plan was not thought of as necessarily an annual event but the committee hoped it might become a continuing event. He said the idea had been presented before the Administrative Council and the Faculty Council, though in less detail before the latter because the scheduled consideration on February 9 had been curtailed when the Council adjourned at 5:30 o'clock. He distributed specimen ballots used by students in making nominations which were limited to one per student. He emphasized that the reasons which students gave in explaining their nominations had formed the chief basis on which the committee had selected teachers to be honored at the dinner as representatives of the outstanding teachers at Oregon State College. One hundred and twenty-five different faculty people were nominated in the student poll. The selections by the Committee were reviewed and further screened by an anonymous committee named by the President. No awards were made to the honored teachers, but they were guests at the dinner of the members of the Committee. A number of questions were asked and briefly discussed. President Strand closed the discussion with the announcement that it would be the privilege of the Faculty Council to decide whether it wished to take any action in the matter.

FACULTY LIABILITY

President Strand reported that it was the Chancellor's plan to include in the biennial budget a provision to cover faculty liability for accidents occurring during instruction or field trips in any of the units of the State System of Higher Education.

FACULTY WELFARE

President Strand reported that he had just received a report from the chairman of the Committee on Faculty Welfare indicating the latest recommendations on salary matters. These recommendations, he said, would have consideration at an early meeting of the institutional executives.

COMMITTEE ON COMMITTEES

Director Carlson, chairman of the special Committee on Committees, distributed copies of a preliminary report of his committee. This was submitted, he said, for study and possible action in the fall. He invited suggestions.

ADJOURNMENT

President Strand called attention to the fact that the next regular meeting date would fall in June after final examination week and hence any other meeting that might be held this term would need to be a called meeting. The meeting was adjourned at 5:00 o'clock.

Delmer M. Goode
Secretary

Minutes of

The Faculty Council of Oregon State College

Meeting Number 117

10 October 1956

ROLL CALL

President Strand called the Faculty Council to order in Memorial Union 208 at 4:00 p.m. with the following members present: Anderson, Beck, Bergstrom, Bogart, Boyd, Carlin, Carlson, Clinton, Colby, Cooney (for Price), Crooks, Dilworth (for McCulloch), Downs (for Friday), Foreman, Frazier, Gibson, Gilfillan, Gill, Goode, Gray, Groshong, Harwood (for Youngberg), Hawthorne (for Mackey), Ingalls, Knudsen, Kraft, Lemon, Li, Maser, Milligan, Moor, Orner, Pilcher, Poling, Pratt, Reichart, Robinson, Schalock (for Wiggenhorn), Schecter (for Trigg), Scholl, Schultz, Sciuchetti, Sinnard, Slabaugh, Smith Stone, Strand, Williamson, Winger, Zeran. Also present were Professors P. M. Brandt, R. W. Henderson, J. L. LeMaster, T. J. McClellan, M. Popovich, G. A. Richardson, R. B. Saunders, Louis Slegel, C. K. Smith and G. B. Wood.

APPROVAL OF MINUTES

The minutes of the May 10, 1956, meeting of the Faculty Council were considered and were declared approved.

INTRODUCTIONS AND WELCOMING

President Strand introduced and welcomed new members of the Faculty Council who had been chosen to fill vacancies in unexpired terms. He also welcomed a number of faculty people who were present in connection with the report to be given by the Committee on Faculty Welfare. He reminded the meeting that faculty people who are not members of the Faculty Council are welcome at all meetings.

CONFIRMATION OF EXECUTIVE COMMITTEE ACTIONS

President Strand said that the action of the Executive Committee in approving, on behalf of the Faculty Council, the list of Senior Honor Students and the lists of candidates for degrees at the Eighty-seventh Annual Commencement last June was subject to confirmation by the Faculty Council. He said such confirmation, though only a formality, preserved an important principle of Faculty Council function.

REPORT OF COMMITTEE ON COMMITTEES

Director W. H. Carlson, chairman, discussed the preliminary report of the Committee on Committees which had been presented at the May 10 meeting. He stressed the principles governing good committee procedure: (1) The function of

a committee is to deliberate, formulate regulations and policies, investigate pertinent facts, handle judicial proceedings, and act as an advisory group. (2) Once facts have been determined, policy established, decision made or advice given, execution should be entrusted to an individual. He cited the following suggestions for the improvement of faculty committees from Dr. J. K. Munford's study: (1) A committee should know its function. (2) It should know its objectives. (3) It should make use of tested techniques. (4) It should avoid misuse. For example, it should avoid being used for "tactical purposes"—that is, for approving a point of view or a decision already arrived at, or for shielding someone who fears facing an issue directly. A committee should not continue to meet or remain organized after its work has been finished. It should not allow itself to be used for work which an individual could do more effectively.

He then summarized the recommendations of the committee: wider distribution of committee assignments, annual attention by each committee to examination of its objectives and functions, preparation by each committee of a manual of procedure and keeping of minutes of all meetings, clarification of function of ex officio members (in general should be advisory), adding of new committees only when clear need exists, placing graduate admissions with the Graduate Council, improving (including perhaps some merging) of committees dealing with student life and welfare, occasional creation of ad hoc committees for special occasions or needs, avoiding (in general) the exercise of executive functions by a committee, amplification of statement in Faculty Organizations and Committees pamphlet to explain the mechanics of committee appointments.

He then referred to the three charts contained in the committee report. He invited questions and suggestions. Interest was expressed from the floor in a classification of committees to differentiate those related primarily to the Faculty Council and those primarily administrative. Director Carlson spoke of the difficulty in such differentiation. He said the committee was working toward a final report.

FACULTY WELFARE

Dr. Burton Wood, chairman, led a report to which others later contributed on recent activities of the Committee on Faculty Welfare. He spoke first of a recent joint meeting of representatives of the A.A.U.P. federation and the Oregon State

Employees Association and indicated the recommendations that were made. He read the names and the assigned functions of a coordinating committee of the two bodies that had been set up. He reported that a joint group had been instituted to confer with the Chancellor and the Governor. Dean Popovich told of a conference with the Governor seeking to get his support for the state higher education budget especially as involving salary provisions. He read a news report that quoted the Governor as recognizing the seriousness of the higher education salary situation. He mentioned the problem and the importance of achieving a consistent, coordinated program to further salary interests. Professor LeMaster stressed the question of perspective, mentioning some facts of the experience in the past year and the strategy and basic elements in the Chancellor's program. He related recent progress in integration of effort, specifically in the new coordinating com-

mittee. Dr. Schultz, Dr. Henderson, and Professor Brandt made supplemental comments. Professor Brandt read points of a formulation of salary proposals that would be presented to an early meeting of the general council of the Oregon State Employees Association.

ADJOURNMENT

President Strand said that the matter of Accreditation which was on the agenda for discussion would be postponed to a later meeting. He commended the work of the Faculty Welfare Committee, mentioning the complexity of such effort in a state system of higher education as compared with a state having a single state university. He declared the meeting adjourned at 5:30 o'clock.

Delmer M. Goode,
Secretary

Minutes of

The Faculty Council of Oregon State College

Meeting 118

8 November 1956

ROLL CALL

The Faculty Council met in regular session at 4:00 p.m. in Memorial Union 208 with President Strand in the chair. Members present were: Anderson, Blaney (for Frazier), Bogart, Carlin, Carlson, Cheldelin, Clinton, Colby, Crooks, Foreman, Friday, Gibson, Goode, Groshong, Heston, Ingalls, Knudsen, Kraft, Li, Mackey, Maser, Milligan, Moor, Ordeman, Orner, Pilcher, Poling, Pratt, Reichart, Robertson, Robinson, Schalock (for Wiggenhorn), Schultz, Sciuchetti, Sla-baugh, Smith, C.W. Smith (for Beck), Stone, Strand, Strickler, Trigg, Winger, Youngberg. Absent were Bergstrom, Boyd, Crossen, Gilfillan, Gill, Gleeson, Gray, Hansen, Keene, Knapp, Langton, Lemon, McClellan, McCullough, Miller, Munford, Norton, Price, Scholl, Sinnard, Williamson, Zeran.

APPROVAL OF MINUTES

President Strand said consideration of the minutes of the 11 October 1956 meeting was in order. The minutes were declared approved.

RECOGNITION OF NEW MEMBER

President Strand announced that Professor L. B. Strickler had been chosen a member of the Faculty Council to replace Professor E. E. Easton who was on attached duty at Kasetsart University in Thailand.

COMMITTEE ON BYLAWS

Dr. Bogart, chairman, reported for the Committee on Bylaws. He named the members of his committee. He distributed copies of the report and read it to the Council. He announced that a copy would be mailed the following morning to each Faculty Council member not present. While action on the recommendations would not be in order until one month after presentation, he said that discussion and questions would be welcomed. Various questions and comments followed.

ELECTION OF NOMINATING COMMITTEE

Nominations were declared in order for a Nominating Committee to propose nominations for officers for 1957. Dr. Carlin nominated Dean Colby, but Dean Colby explained that he had been chairman of the Nominating Committee last year and felt he should withdraw his name. Dr. Foreman nominated Director Carlson. Dr. Friday nominated Dean Poling. Professor Sciuchetti nominated Dr. Ordeman. No other names were proposed in the appointed group. President Strand called then for names from the elected group. Dean Moor nominated Miss Ingalls. Dr. Schultz nominated Dr. Cheldelin. Dr. Bogart nominated Dr. Li. Motion was made and seconded that nominations be closed and the nominees be declared elected. President Strand named Director Carlson as chairman.

COMMITTEE ON
ADVANCEMENT
OF TEACHING

President Strand called on Dr. C. L. Anderson, chairman, to present the thinking of the Committee on the Advancement of Teaching, together with the recommendations of the Committee, particularly on the question of recognition of outstanding teaching. Dr. Anderson spoke of the need to emphasize teaching service because of the rise of emphasis on other major functions in higher education. He spoke specifically of the project last spring under which a small group of faculty people were honored as "representatives of the outstanding teachers of Oregon State College." He said that the choice was not on a popularity basis. He spoke of modifications that might be made in method of selection. He said there were three questions on which Faculty Council action might be taken: (1) Do we want to recognize outstanding teaching? (2) Is the method of selection satisfactory? (3) Is the method of honoring teachers satisfactory?

Various suggestions: If a plan of recognition is followed, it should be at least every four years, though perhaps oftener. However, probably the procedure would be followed annually even though selection need not be made each year. Those selected might make good members of the selecting committee. An award is appreciated and cherished; this new recognition was an excellent supplement to the Carter Awards. Would the effort involved perhaps be better directed to some other ways of improving teaching? The dinner was commended. Could not names of the recipients be announced at same time as Carter Awards? Alumni frequently have initiated and participated in such programs.

Moved (Trigg) and seconded (Maser) that the Committee be requested to continue the program of recognition of outstanding teaching with the method of selection and of honoring those selected left to the committee. Carried. Several suggestions were made involving the Carter Awards, and President Strand said he would consult Mr. Carter to determine his wishes in relating his awards to a wider program.

ADJOURNMENT

President Strand declared the meeting adjourned at 5:00 o'clock.

Delmer M. Goode
Secretary

Minutes of

The Faculty Council of Oregon State College

Meeting 119

13 December 1956

ROLL CALL

The Faculty Council met in regular session at 4:00 p.m. in Memorial Union 208 with President Strand in the chair. Members present were: Anderson, Beck, Bergstrom, Blackwell (for Ordeman), Bogart, Boyd, Carlin, Cheldelin, Colby, Crooks, Foreman, Forslund (for Sciuchetti), Frazier, Friday, Gibson, Gilfillan, Gill, Goode, Grant (for Ingalls), Hansen, Kraft, Lemon, Li, Milligan, Mulhern (for Scholl), Munford, Orner, Poling, Pratt, Price, Robinson, Schaloch (for Wiggenghorn), Sinnard, Slabaugh, Smith, Stockman (for Mackey), Strand, Strickler, Trigg, Wilder (for Schultz), Williamson, Winger, Youngberg, Zeran. Absent were: Carlson, Clinton, Crossen, Gleeson, Gray, Groshong, Heston, Keene, Knapp, Knudsen, Langton, McClellan, McCulloch, Maser, Miller, Moor, Norton, Pilcher, Reichart, Robertson, Stone. Also present were Professors Marie Diedesch, C. E. Samuels, C. K. Smith, and W. D. Wilkinson.

APPROVAL OF
MINUTES

The secretary reported that no corrections had been proposed for the minutes of the November 8, 1956, meeting. President Strand gave final opportunity for corrections and declared the minutes approved.

BYLAWS
REVISIONS
ADOPTED

President Strand announced that the revisions of the Bylaws, which had been recommended at the last meeting by the special Committee on Bylaws and distributed by campus mail to each Faculty Council member, would be next in order for consideration. The revisions included the following: (1) Change of name from Faculty Council to Faculty Senate. (2) Extension of membership and equal representation to all academic staff groups. (3) Change of time of nomination and election of officers. (4) Change of method of filling office of Secretary. (5) Expansion of the Executive Committee. (6) Addition of a Parliamentarian. (7) Minor changes to give consistency to the wording of the Bylaws.

It was moved by Professor Beck that the revisions of the Bylaws be adopted as recommended. The motion was seconded, and Dr. Strand invited discussion. He asked Dr. Bogart, chairman of the Bylaws Committee, for any comments he might have. Dr. Bogart said only one minor suggestion had been received on the revisions as recommended. In answer to a question when the revisions if adopted would go into effect, Dr. Strand indicated January 1 as the date. Dr. Frazier called attention to the fact that some time would be required in the case of agriculture in electing additional members and that early reapportionment under the revised Bylaws would be desirable. President Strand asked whether the Council was ready to vote. The motion to adopt the recommended Bylaws revisions was then put to vote and was declared carried.

ANNUAL
ELECTION
OF OFFICERS

President Strand announced as the next item of business the annual election of officers. He asked the Secretary to read the report of the Nominating Committee which had been printed in the Faculty Bulletin two weeks in advance as required in the Bylaws. The nominees proposed were as follows: For Vice Chairman, W. H. Slabaugh, C. L. Anderson. For Secretary, Louise Orner, H. D. Carlin. For Executive Committee appointed members, Helen Moor, W. F. McCulloch; elected members, R. W. Bergstrom, H. R. Sinnard. Professor Carlin asked that his name be withdrawn from the list of nominees. Mrs. Orner asked that her name be withdrawn also and placed the name of Dr. J. K. Munford in nomination instead. Dr. Munford called attention to the provision in the revised Bylaws of a new plan for selection of Secretary, and moved that the office be not filled at that time and that it be filled after the revised Bylaws are in effect. The motion was seconded, put to vote, and carried. Dr. Trigg moved that the Nominating Committee report be accepted and the Council proceed to vote. The motion was seconded and carried. Ballots were then distributed, Professors Diedesch and Foreman serving as tellers. The balloting resulted in the election of the following: Vice Chairman, Dr. C. L. Anderson. Executive Committee members, Dean Helen Moor and Professor H. R. Sinnard. Later in the meeting Dr. Bogart called attention to the provision in the revised Bylaws for an additional elected member of the Executive Committee. He moved that Dr. Bergstrom be elected by acclamation to the new position. The motion was seconded, put to vote, and carried, and Dr. Bergstrom was declared elected.

FACULTY
MEMBERS ON
STUDENT
SENATE

President Strand then called for the election of two faculty members for the Student Senate. Dean Poling described briefly the function of the faculty representatives. Nominations were called for. Dean Hansen nominated Mr. Irwin Harris, but it was explained that he was already a member of the Student Senate ex officio. Dean Poling nominated Mr. James Barrett. Dean Zeran nominated Dean Moor. Dr. Bogart moved that the nominations be closed and the two nominees be declared elected by acclamation. The motion was seconded, put to vote, and carried. Mr. Barrett and Dean Moor were declared elected as faculty representatives on the Student Senate.

ELECTION OF
MEMBERS OF
COMMITTEE ON
REVIEW AND
APPEALS

President Strand called for nominations for members of the Committee on Review and Appeals, two members to be elected by the Faculty Council and one appointed by the President. It was noted that choice may be from outside the Faculty Council. Dr. Cheldelin nominated Professor LeMaster. Dean Zeran nominated Professor Marksheffel. Miss Gill nominated Miss Diedesch. Dr. Pratt nominated Professor Beer. Motion (Trigg) that nominations cease was seconded and carried. Vote was taken with the result that Professor LeMaster was declared elected and Professors Beer and Diedesch received an equal

number of votes. President Strand cast a vote for Miss Diedesch and then said he was appointing Mr. Beer as the third member of the Committee on Review and Appeals.

CURRICULUM
COUNCIL
REPORT
ADOPTED

Dr. W. D. Wilkinson, chairman, presented the report of the Curriculum Council on Curricular Proposals for the 1957-58 Catalog. After sketching the work of the Curriculum Council, which had included 36 meetings during Fall term and conferences or sessions with deans, department heads, and faculty members as needed, he distributed a sheet containing various corrections on the 36-page report which had been mailed to Faculty Council members in advance. The report included recommendations for a total of 225 term hours of new courses, the dropping of 184 term hours of old courses, and a large number of modifications of existing courses in which the credit increase and decrease balanced each other. The net result of the recommended changes was an increase of 41 term hours. President Strand called for questions or comments on the report. A number of questions were briefly discussed. Dean Zeran moved the adoption of the report, and the motion was seconded. Professor Winger moved as an amendment that the words "1 to 3 hours of" be deleted from the prerequisite of one of the courses (Sp 365). The motion was seconded, put to vote and the amendment was declared carried. Dr. Kraft asked a question about a modern language sequence; explanation was made that it would probably appear in a later group of renumberings or retitlings. Vote was then called for on the adoption of the report of the Curriculum Council as amended. The motion was carried, and the report was declared adopted.

FACULTY FORUM

Dr. Li on behalf of Dr. Schultz reported on the November meeting and a December 6 meeting of the Faculty Forum. He said the Forum had passed a resolution that would be transmitted in writing for consideration of the Faculty Council at its next meeting.

RENAMING OF
LAND-GRANT
INSTITUTIONS

President Strand reported on a meeting in connection with the recent convention of the Association of Land-Grant Colleges and State Universities in which various separate land-grant institutions reported movements or plans to work out more suitable names for their institutions. He said a definite proposal for change in institutional name had been started in one state while other institutions were considering the question. The unsuitability of existing names was mentioned, and the difficulties representatives of these institutions encounter in foreign countries where the term college has obscure significance were explained.

ADJOURNMENT

President Strand declared the meeting adjourned at 5:00 o'clock.

Delmer M. Goode
Secretary