Anticipated absences: John Bailey, Rebecca Mathern, Tom Miller, Richard Nafshun
Late arrival: Mina Ossiander
Proxy: Jane Nichols for Anne-Marie Deitering
Remote participation: Marla Hacker

1. **Welcome, Introductions and Housekeeping**

2. **Category I Proposals**
   - [Curriculum Council Cat I Possible Review Questions](#)
   - Renaming an Academic Program Proposal – [Integrative Biology](#) (Abbreviated proposal) – Reviewers needed
     - Pending reviews by Budgets & Fiscal Planning & Graduate Council
   - [New Undergraduate Minor – Applied Journalism Minor](#) (Abbreviated proposal) – Reviewers needed

3. **Course Designator**
   - [Course Designators – Procedural Steps](#)
   - [Proposal to Establish an AJ Course Designator](#)

4. **Undergraduate Academic Program Reviewers Needed**
   - Crop and Soil Science – Nov. 16-18 (tentative date)
   - Fisheries and Wildlife – January 22-24

5. **Expedited Category II Proposal** – Gary Beach

6. **Matters Arising**

7. **Report from the Co-chairs** – John Bailey, Prem Mathew

8. **Report from Academic Affairs**

**Information Items:**
- Ecampus Proposals approved during Summer 2016
  - Undergraduate Minor in Education
  - Undergraduate Certificate in Geographic Information Service
- Any materials distributed during this meeting must be sent electronically to Prem Mathew, John Bailey and Vickie Nunnemaker prior to the meeting.
- [Curriculum Council Cat I Possible Review Questions](#)

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**Meeting Schedule**
Friday, October 21 – 11:00-12:30 ~ 442 Austin Hall
Thursday, October 27 – 3:30-5:00 ~ 442 Austin Hall
Pending Issues:

- Course designator vs. Subject Code – S. Dawn (see 1/24/14 minutes)
- Comm courses
- Accessibility – invite DAS re: procedures to ensure programs are accessible?
- MOU & Articulation Process – verbiage from Gary
- Minimum grade for grad level enforced pre-req in CPS is C rather than D- ~GB to draft policy
- Self-study parameters – Janine Trempy
- Revise course designator policy with deadlines (see 12/3/15 & 2/5/16 minutes)
- Potential list of institutional risk factors – due Fall 2016 – Rebecca Mathern (see 4/15/16 minutes)
- UEXP designator – how it’s used to create new courses & the vetting process