Anticipated absences: Brett Jeter, Rebecca Mathern, Tom Miller, Richard Nafshun
Remote participation: Marla Hacker (early departure)

1. Category I Proposal
   - New Degree Program Proposal – [Master of Adapted Physical Education](#) (MAPE) – Reviewers needed
     - Pending reviews by Budgets & Fiscal Planning

2. Undergraduate Academic Program Reviewers Needed
   - Crop and Soil Science – November 16-18
     - Brett Jeter, TBA
   - Fisheries and Wildlife Sciences – January 22-24
     - Allen Thompson, Mina Ossiander
   - Economics – Winter 2017
     - Jeff Reimer, Steph Bernell
   - Psychology – Spring 2017
     - Michele Swift, TBA
   - Horticulture – Spring 2017
     - Sue Helback, TBA
   - History – Winter 2017
     - TBA, TBA
   - Athletic Training – Spring 2017
     - TBA, TBA

3. Proposal to Establish an AJ Course Designator – Sue Helback

4. Expedited Category II Proposal – Gary Beach
   - Discussion continued from October 7, 2016.
   - Curriculum Council members were asked to review the proposal with whom ever does the majority of the proposals in their unit/college and determine whether there are missing categories or ones that should come to the Council for review.
   - A new version updated September 20, 2016 is linked above – the [previous version](#) updated September 1, 2016 is also available for comparison. The revisions are in bold:
     - Changed Proposals:
       - Add a Schedule Type to an existing course except Laboratory, Studio, and Recitation (Contact APAA Curriculum Coordinator)
       - Minor change to the course description.

5. Matters Arising


7. Report from Academic Affairs

Information Items:
- Any materials distributed during this meeting must be sent electronically to Prem Mathew, John Bailey and Vickie Nunnemaker prior to the meeting.
- [Curriculum Council Cat I Possible Review Questions](#)
- The Undergraduate Academic Program Review 10-year calendar and guidelines are available [online](#).
Pending Issues:
• Course designator vs. Subject Code – S. Dawn (see 1/24/14 minutes)
• Comm courses
• Accessibility – invite DAS re: procedures to ensure programs are accessible?
• MOU & Articulation Process – verbiage from Gary
• Minimum grade for grad level enforced pre-req in CPS is C rather than D- ~GB to draft policy
• Self-study parameters – Janine Trempy
• Revise course designator policy with deadlines (see 12/3/15 & 2/5/16 minutes)
• Potential list of institutional risk factors – due Fall 2016 – Rebecca Mathern (see 4/15/16 minutes)
• UEXP designator – how it’s used to create new courses & the vetting process

Meeting Schedule
Friday, November 4 – 11:00-12:30 ~ 442 Austin Hall
Thursday, November 10 – 3:30-5:00 ~ 442 Austin Hall
Friday, November 18 – 11:00-12:30 ~ 442 Austin Hall

Thursday, December 1 – 3:30-5:00 ~ 442 Austin Hall
Friday, December 9 – 11:00-12:30 ~ 442 Austin Hall