Curriculum Council  
October 21, 2016 ~ 11:00-12:30  
442 Austin Hall  
Agenda

Anticipated absences: Brett Jeter, Rebecca Mathern, Tom Miller, Richard Nafshun  
Remote participation: Marla Hacker (early departure)

1. **Category I Proposal**  
   - New Degree Program Proposal – Master of Adapted Physical Education (MAPE) – Reviewers needed  
     o Pending reviews by Budgets & Fiscal Planning

2. **Undergraduate Academic Program Reviewers Needed**  
   - Crop and Soil Science – November 16-18  
     o Brett Jeter, TBA  
   - Fisheries and Wildlife Sciences – January 22-24  
     o Allen Thompson, Mina Ossiander  
   - Economics – Winter 2017  
     o Jeff Reimer, Steph Bernell  
   - Psychology – Spring 2017  
     o Michele Swift, TBA  
   - Horticulture – Spring 2017  
     o Sue Helback, TBA  
   - History – Winter 2017  
     o TBA, TBA  
   - Athletic Training – Spring 2017  
     o TBA, TBA

3. **Proposal to Establish an AJ Course Designator** – Sue Helback

4. **Expedited Category II Proposal** – Gary Beach  
   - Discussion continued from October 7, 2016.  
   - Curriculum Council members were asked to review the proposal with whom ever does the majority of the proposals in their unit/college and determine whether there are missing categories or ones that should come to the Council for review.  
   - A new version updated September 20, 2016 is linked above – the previous version updated September 1, 2016 is also available for comparison. The revisions are in bold:  
     - **Changed Proposals:**  
       - Add a Schedule Type to an existing course except Laboratory, Studio, and Recitation (Contact APAA Curriculum Coordinator)  
       - Minor change to the course description.

5. **Matters Arising**


7. **Report from Academic Affairs**

**Information Items:**  
- Any materials distributed during this meeting must be sent electronically to Prem Mathew, John Bailey and Vickie Nunnemaker prior to the meeting.  
- Curriculum Council Cat I Possible Review Questions  
- The Undergraduate Academic Program Review 10-year calendar and guidelines are available online.
Pending Issues:

- Course designator vs. Subject Code – S. Dawn (see 1/24/14 minutes)
- Comm courses
- Accessibility – invite DAS re: procedures to ensure programs are accessible?
- MOU & Articulation Process – verbiage from Gary
- Minimum grade for grad level enforced pre-req in CPS is C rather than D- ~GB to draft policy
- Self-study parameters – Janine Trempy
- Revise course designator policy with deadlines (see 12/3/15 & 2/5/16 minutes)
- Potential list of institutional risk factors – due Fall 2016 – Rebecca Mathern (see 4/15/16 minutes)
- UEXP designator – how it’s used to create new courses & the vetting process

Meeting Schedule

Friday, November 4 – 11:00-12:30 ~ 442 Austin Hall
Thursday, November 10 – 3:30-5:00 ~ 442 Austin Hall
Friday, November 18 – 11:00-12:30 ~ 442 Austin Hall
Thursday, December 1 – 3:30-5:00 ~ 442 Austin Hall
Friday, December 9 – 11:00-12:30 ~ 442 Austin Hall