

# **Proposed Standing Rules Revisions**

**Presented by:  
Shelly Signs, Committee on Committees Chair**

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# Academic Requirements Committee

The Academic Requirements Committee considers and acts on Student Petitions referred to the Committee by the Office of the Registrar. Such petitions normally request approval of deviations from Academic Regulations or procedures and, in special cases, may require interpretations of the regulations. In considering academic matters or problems, the Committee consults with appropriate individuals, committees, or academic units. The Committee may recommend changes for improvement of regulations or procedures to the Academic Regulations Committee. The Committee consists of seven Faculty, one of whom may be retired on a 1039-hour appointment, with at least one undergraduate academic advisor, ~~and~~ two Students (one graduate, one undergraduate). ~~and~~ **In addition, the following shall be ex-officio members, non-voting:** Registrar (or representative), ~~ex-officio, non-voting~~ **and a Disability Access Services (DAS) representative.**

*Rationale: A representative from DAS can provide important background information on policies and procedures of how and when students can receive specific accommodations and also provide insight on the types of services available. The committee takes this information into consideration when making decisions regarding student petitions for late drops or withdrawals. In some cases, it may make a significant difference in the outcome if the committee has the appropriate background information.*

# Academic Standing Committee

The Academic Standing Committee is charged with the enforcement of the regulations on Satisfactory Academic Standing. In this regard the Committee has the authority to develop guidelines for the administration of these regulations. These guidelines are reviewed annually to ensure that they continue to serve the interests of the University community and that they reflect current University policies and procedures. The Committee has discretionary authority to grant exceptions to the regulations on Academic Standing. The Committee hears all requests for reinstatement exceptions following academic suspension [for undergraduate students](#), that meet the conditions detailed in the Academic Standing Committee's Policy Guideline #7. Upon request of the student, the Committee conducts a personal hearing to determine the causes of unsatisfactory performance and possible reinstatement and remedies. These personal hearings occur during Committee meetings to consider requests for reinstatement by exception, as needed each term prior to the last day to register. Hearings are scheduled prior to the last day to register, when at all possible. Once the Committee makes its decision on a request for reinstatement by exception, and the hearing is completed, the case is considered closed. After the Committee's decision has been recorded, an appeal may be submitted to the ~~Senior Vice Provost for Academic Affairs~~ [Vice Provost for Undergraduate Studies](#). Should the ~~Senior Vice Provost for Academic Affairs~~ [Vice Provost for Undergraduate Studies](#) be out of the office on extended travel or have a conflict of interest, he/she may refer the decision to the [Senior Vice Provost of the University for Academic Affairs](#), the Vice Provost for Student Affairs, or the ~~Associate Provost for Academic Success and Engagement~~. Appeals must be based solely on the original file reviewed and acted upon by the Committee. The Committee will re-open a case only if significant new information is presented to it.

The Committee consists of a minimum of ~~seven~~ [eight](#) and up to ~~nine~~ [ten](#) Faculty, up to three of whom may be retired faculty who are still employed part-time by the University, and two Student members. [In addition, the following shall be ex-officio members, non-voting: a Disability Access Services \(DAS\) representative and the Registrar \(or representative\),](#) ~~ex-officio, non-voting~~. The committee chair is also a non-voting member, except in the case of a tie vote by Committee. Committee members involved in a student's request for exception may not participate in the vote.

# Academic Standing Committee (cont'd.)

*Rationale: The changes in the titles in the Standing Rules are to accurately reflect the current position titles at OSU and to accurately reflect the appeal process in place between the Registrar's Office and the agreed upon appeal process that has been happening through the Senior Vice Provost for Academic Affairs.*

*The Registrar's Office and Legal counsel worked together and decided it was important to have a "permanent" DAS member on the committee, and the committee determined they would like that person to be an ex-officio voting member. In this way, a DAS person would not have to "apply" through the regular membership process. This would allow committee membership to be open to others.*

*The reason for increasing the number of members on the committee was that this committee meets for intensive periods of time and being able to have an ample cross-section of members present at the meetings with students is important. The current number of members often leaves the meetings with students with less than desirable numbers of the committee members available and able to meet.*

# Baccalaureate Core Committee

The Baccalaureate Core Committee reviews the content and appropriateness of both existing and proposed baccalaureate core courses. The committee shall conduct periodic reviews of the overall baccalaureate core program, and of existing courses within this program, to ensure that the criteria of the general education model are being met and to evaluate student attainment of category learning outcomes. This work depends on the availability of data to be provided by university administration at the request of the Baccalaureate Core Committee. The committee shall also evaluate proposals for additional and new courses deemed relevant to the core and stimulate proposals for additional and new courses as deemed necessary and advise faculty members in the preparation of such proposals.

The committee shall consist of fourteen faculty and two students. ~~Four~~ **Three** of the faculty members shall be from the College of Liberal Arts, ~~four~~ **three** from the College of Science, **two from OSU-Cascades** and six from faculty in other colleges or academic units. **In addition, the following shall be ex-officio members, non-voting:** ~~the~~ **the Writing Intensive Curriculum program director, and the Difference, Power, and Discrimination program director,** ~~shall be ex-officio, non-voting members.~~ **Additionally, an Academic Affairs representative appointed by the Senior Vice Provost for Academic Affairs shall appoint one ex-officio, non-voting representative from Academic Affairs and an Ecampus representative appointed by the Associate Provost for Extended Campus.**

*Note: No revisions are proposed for the remainder of these Standing Rules.*

*Rationale: The original membership structure outlined presumed the BCC split into two working committees and ensured sufficient representation from the Colleges of Liberal Arts and Science on both working committees. Currently, the BCC does not separate into working groups and, therefore, the additional member from each of these colleges is unnecessary and prevents additional perspectives from other colleges. Additionally, as both OSU-Cascades and Ecampus grow and take on larger roles in offering baccalaureate core courses, and these offerings have implications for Corvallis and the availability of courses as well as overall university accreditation, the need for representatives from these units has grown.*

# Curriculum Council

The Curriculum Council reviews the University curriculum in an effort to implement the long-range educational mission of the University and to ensure high quality academic programs for students. Through careful study, it recommends establishment of new programs and/or changes in existing programs, including major and minor curricular changes proposed by the academic units of the University. It attempts by coordination to bring about a suitable and rational balance of academic programs. It formulates curricular policy and publishes, in cooperation with the Office of Academic Programs, Assessment and Accreditation, a Curricular Procedures Handbook. It has an ongoing responsibility to assure that appropriate curricular policies are implemented efficiently and effectively without becoming unduly burdensome to faculty or disadvantaging students. Also, in cooperation with the Office of Academic Programs, Assessment and Accreditation, it conducts periodic reviews of all undergraduate programs and reports the results of these reviews to the Provost.

To achieve breadth of disciplinary backgrounds, the Council consists of at least one academic Faculty member from each academic college, not to exceed 15 members, and two Student members. In addition, the following shall be ex-officio members, non-voting: One Academic Affairs representative appointed by the Senior Vice Provost for Academic Affairs and one person appointed annually to represent each of the following: Extended Campus, Graduate School, Registrar's Office, and University Libraries. The following areas shall be represented by a liaison member, non-voting, and appointed annually: Academic Advising Council, Instructional Technology, and OSU-Cascades Campus. [One Curriculum Council member shall be appointed annually to serve as an ex-officio, non-voting member to the Online Education Committee.](#)

*Rationale: The Online Education Committee Standing Rules indicate that there shall be an ex-officio, non-voting member representing the Curriculum Council, but the Curriculum Council Standing Rules don't mention this representation. This proposed revision will provide consistency related to ex-officio, non-voting members for the Standing Rules of the Online Education Committee and Curriculum Council.*

# Graduate Council

The Graduate Council has jurisdiction over the policies, procedures, and requirements of graduate education. The Council establishes and reviews admission standards, basic degree requirements, and general policies and approves all graduate faculty members, new and existing graduate programs, and courses. The creation, design, and specific requirements of graduate programs and of individual student's programs are the responsibilities of the academic units; however, no academic unit has authority to waive or supersede the general policies of the Graduate Council. As needed, the Graduate Council reviews applications and nominations for specific university-level graduate student awards and recommends award recipients. Upon request, the Council also reviews university-level proposals for extramural funding of graduate training and education programs.

The Council consists of one graduate faculty member from each College and one graduate student. The Chair shall be a faculty member with immediate prior experience on the Council. ~~The~~ [In addition, the following shall be ex-officio members, non-voting:](#) Dean and Associate Dean of the Graduate School, ~~and~~ the Chair of the Graduate Admissions Committee [and a representative from OSU-Cascades](#) ~~shall be ex-officio, non-voting members.~~

*Rationale: To formalize the OSU-Cascades representation from an invited guest to an ex-officio, non-voting member.*

# Online Education Committee

The Online Education Committee considers and provides recommendations to the Faculty Senate on a wide range of philosophical and technical issues considered important to faculty and students related to the role of online [and hybrid](#) education in meeting the academic mission of Oregon State University.

The Committee consists of six Faculty, at least three of whom shall be from units or programs with existing or developing [distance online and/or hybrid](#) education courses, and two Students (preferably with [distance online](#) education experience), one of whom shall be a graduate student, ideally to provide a broad representation of academic disciplines. In addition, ex-officio [members](#), non-voting [members](#) shall include one representative from each of the following: Budgets and Fiscal Planning Committee, Curriculum Council, Graduate Council, [The](#) Valley Library, [the Center for Teaching and Learning](#) and the Associate Provost of OSU Extended Campus, or designee.

*Rationale: Because hybrid education falls under the scope of the Online Education Committee and, as hybrid education is housed under the Center for Teaching and Learning, it is felt that representation on the Online Education Committee would be both appropriate and useful. Since Ecampus has an ex-officio member, it seems appropriate that the Center for Teaching and Learning would as well.*