VICE PROVOST AND DEAN FOR UNDERGRADUATE STUDIES

The Vice Provost and Dean will focus on strategically promoting and improving undergraduate success at OSU. The Vice Provost will lead the University’s goal to advance undergraduate student success, as measured by increasing first-year and overall retention for all student populations and elevating graduation rates. The position will oversee a comprehensive, central organizational structure tasked with building on the success of current existing offices and programs. The Office of the Vice Provost will rely on strong partnerships with Student Affairs and academic deans and faculty to enable the implementation of a holistic philosophy and framework towards the student experience.

The Office of the Vice Provost will provide leadership for an explicit university-wide focus on the success of undergraduate students, including first-year and transfer students. It will encompass the following key elements, recognizing that the development and implementation of key strategies will build on strong collaborations with instructors, advisors, departments, and support units.

- Leadership for the creation and ongoing stewardship of a blueprint for undergraduate education: a set of common, signature, high-impact components of an OSU education for every undergraduate delivered in various local shapes and forms across colleges according to disciplinary practices

- Leadership for implementing the First Year Experience initiative, including access to key gateway and baccalaureate core courses, academic components of orientation, academic advising and learning support, summer transition programs, and partnering with the University Housing and Dining Service to ensure success of the campus live-on program

- Leadership for development and implementation of student success analytics, monitoring and early alert systems

- Leadership for experiential learning as a signature component of undergraduate education, including promoting cross-pollination of ideas and resources across units, development of opportunities and better integration into academic programs, and minimizing duplication of effort where natural commonalities exist

- Alignment of Educational Opportunities Program (EOP), College Assistance Migrant Program (CAMP), Student Support Services (SSS) and Academics for Student Athletes, and effective coordination with ISS and the Cultural Centers in the Division of Student Affairs, as well as other diversity support units across campus

- Leadership in coordinating advising expectations across the university, with a focus on first-year advising and undeclared majors

- Serve as a focal point for transition programs for transfer students and ensure successful transition of transfer students into academic programs and units
Oversight of the following office/programs: Academic Success Center, including the UESP and the Writing Center; CAMP; EOP; SSS; Academics for Student Athletes.

The Vice Provost/Dean will report to and serve at the pleasure of the Provost and Executive Vice President.