Baccalaureate Core Committee Requests

1) BCC has tasked our office (APAA) with contacting the Academic Units to find out what kind of lead time is needed for turnaround of Proposals. I thought in the Curriculum Council (CC) meetings we discussed this and I'm a little vague on how that part went. Was it decided CC would contact the Academic Units? (Is this an area that we are holding off on until your meeting with Becky & Prem?)

2) BCC has shown an interest during their meeting yesterday to assist CC in the reviews of Proposals. They would like to know what checklist is used by the CC to review proposals so they can look over the proposals while in BCC and provide a lighter load for the CC. I remember you and Mike Bailey were talking about a checklist and were talking about designing one for the CC committee. Would this be a good idea to share with BCC?

Course Designators

- Review Checklist
  - ➢ APAA version
  - ➢ Curriculum Council members' suggested edits
    - o Identify Registrar's concerns.
    - o The Registrar's perspective was also requested by a Council member.
      - ▪ Lastly, should this document be posted on the CC and/or APAA website as a resource?
    - o Discuss Stefani's edited version.

- New Course Designator Requests
  - o LEAD
    - ▪ The designator for LEAD was part of Leadership Minor, Undergraduate Proposal #90104; this is a follow-up to that request.

    - ▪ *Responses from Jonathan Velez to Richard Nafshun's inquiry:*
      1. Below is a list of institutions with similar course designators. Some of our more typical comparator institutions do not have similar academic leadership programs and thus do not have designators for comparison.

Designator	University
LDRS	Virginia Tech
LDRS	Fort Hays State University
LDRS	Kennesaw State University
LDRS	Gonzaga University
LEAD	Stanford University
LEAD	University of San Diego
LDRS	William Penn University
LEAD	University of Delaware
LEOR	Marquette

      2. We plan on using the LEAD designator on all our leadership course offerings. However, in the proposal, I wanted to make it clear that we were not eliminating our AG XXX courses that we currently offer that contain a discipline specific agriculture focus. The lack of clarity

that you have identified is precisely why we are seeking the designator. Here is an example that I hope adds clarity:

> We currently offer an agricultural internship labeled AG 410. We also offer a leadership internship labeled AG 410. The content, placement, context, and objectives are completely different, yet under the current designator, the only way to distinguish is with a section title. The statement on pg 4 was our attempt to say, "we will keep our AG course designator, on all agriculture content courses, to continue meeting the needs of our AG major and Ag Science minor students, but will establish a similarly numbered course under the LEAD designator to meet the needs of any and all university students interested in leadership education."

o [EAH]() – Environmental Arts and Humanities *(see attached EAH.pdf)*

Course Proposal Form

CPS Input Process and Steps
- The Council is requested to determine input process and develop a plan to try to meet the Phase I timeline goal.

Course Pre-requisites, Requisites, Recommendations

Standing Rules Revisions

Matters Arising

Report from the Co-chairs – Prem Mathew, Richard Nafshun
- Identify reviewers for the New Certificate Program Proposal – Business Analytics [#91499]().

Report from Academic Affairs

Information Item:
1. Any materials distributed during this meeting must be sent electronically to Prem Mathew, Richard Nafshun, and Vickie Nunnemaker prior to the meeting.

Pending Issues:
- Category I proposals eventually need to include mention of assessment and learning outcomes (includes Ecampus memos)? CC to discuss
- Review guidelines for Category II proposals
- Course designator vs. Subject Code – S. Dawn (see 1/24/14 minutes)
- Comm courses
- Pre-requisites, unenforced pre-requisites, and past 'recommended' listings
- MA, MS in Communication #82032 - https://secure.oregonstate.edu/ap/cps/proposals/view/82032
- LEAD course designator request

Meeting Schedule
Friday, February 6 – 1:00-2:00 PM ~ 128 Kidder Hall
Friday, February 13 – 1:00-2:00 PM ~ 128 Kidder Hall