

Curriculum Council

February 5, 2016

Minutes

Voting members present: Tasha Biesinger, Allison Dorko, Prem Mathew, Tom Miller, Barbara Muraca, Richard Nafshun, Mina Ossiander, Ingrid Skoog, Ann Zweber

Voting members absent: John Bailey, Joan Gross, Michael Harte, Sue Helback, Norm Johnson, Carol Rivin, John Schlipf

Ex-officio members present: Academic Affairs (Janine Trempey), Extended Campus (Shannon Riggs), Registrar's Office (Larry Bulling)

Liaison members present: Instructional Technology (Jon Dorbolo)

Guests: Mike Bailey, Gary Beach, Cheryl Hagey, Dorthe Wildenschild

Program Review Action Plans

• Microbiology Undergraduate Program Review Action Plan

Curriculum Council Program Reviewers – Michael Harte, Mina Ossiander

Program Review: May 17-19, 2015

- [Action Plan](#)
- [Comments from Michael Harte](#)
- Michael= comprehensively against the review team; they identified actions to take and noted those that require support and approval from various colleges; they've analyzed what to do short and long-term and feel they're realistic; forthcoming support from COS and CAS.
- Mina – primary recommendations of the review team were to ensure sufficient faculty and Staff lab support for a growing program and find a way to offer more lab instruction to undergraduate students. Backdrop of huge student majors due to taking on bio health science majors, so there is about 1,000 majors now. The model that is extremely successful in biology has vested instructors who are also advisors; they would like to work toward emulating that model. They followed up on suggestions from review team. Mina recommended supporting this action plan and felt that it would be helpful to have a letter of support from the CC; she will draft memo with Michael and forward to CC by the next meeting.

Action: Richard moved to accept the action plan; motion seconded and passed with no dissenting votes.

• Physics Undergraduate Program Review Action Plan

Curriculum Council Program Reviewers – Mike Bailey, Frank Chaplen

Program Review: March 9-11, 2014

- [Action Plan](#)
- Physics Undergraduate Self-Study Review – <http://oregonstate.edu/senate/committees/curric/agen/2013-2014/0501/PhysicsAPR.pdf>
- Appendices for the Physics Undergraduate Review – <http://oregonstate.edu/senate/committees/curric/agen/2013-2014/0501/PhysicsApp.pdf>
- Physics Report of the Review Committee – <http://oregonstate.edu/senate/committees/curric/agen/2013-2014/0501/PhysicsRpt.pdf>
[5/1/2014 CC minutes - CC accepted the review report](#)
- Mike – reviewers were impressed; students love being able to customize the Paradigms program – faculty were greatly engaged in this program; concerns; Physics doesn't think they're getting enough of an overall share of the budget, and began offering Ecampus courses only to generate revenue, but didn't think they were needed; air conditioning is not the same as 'air flow' – wasn't addressed by the unit – it's miserable to be in the labs; depending on TRF funds to keep computers up-to-date (every 8 years) – team recommended a better plan to cycle the lab computers; mentoring and advising – formal undergraduate advising had been handled by Henri Jansen, while he was dept. head – they recommended additional advisors; formal recommendations on pg 11 were addressed in the action plan – criticism is that they didn't respond to facilities concerns, although they facilities concerns were not included in the recommendations.
- Re: the three-year plan – although it took two years for the Action Plan, the three-year plan will occur in one year.

- Because the new unit head has only been in place one year, Mike suggested that they could ask the unit head whether it would be better to start the clock in 2014 or 2015 for the three-year plan.
- Janine is inclined to allow an additional year for the three-year report, which is reviewed by APAA, CC, and administrators.

Action: Janine will contact the Physics chair to determine if they will have a response in one year, if not, the three-year report will be extended by one year; the CC was supportive.

Action: Richard moved to accept the Physics action plan; motion seconded and passed with no dissenting votes.

- Political Science Undergraduate Program Review Action Plan

*Curriculum Council Program Reviewers – Allison Dorko, Richard Nafshun
Review: May 10-12, 2015*

- [Action Plan](#)
- Janine – worked with school and program heads to address the three items: explain how the action plan was developed; 2) have the chart with benchmarks and actions; and 3) think again about rec 8 – their response was on page 8 – they will look at and assess the structure.
- Allison and Richard felt that the concerns were adequately addressed.
- Richard – re: the process – the unit's response appeared to be dismissive, which lengthened the process. Janine noted that the unit was shocked by the recommendations.

Action: Prem moved to accept the action plan; motion seconded and approved with no dissenting votes.

Course Designator Proposal Strategy – Tasha Biesinger

- The document is an attempt to streamline the approval process, establish timelines, and improve efficiency in all units that review and manage the process. The intent is for proposers to direct questions and comments to the CC rather than APAA. Intent is to review both the course designator and program proposals in tandem; suggested that this be more explicit on the document.
- If approved at end of Winter, when will the CD appear on the books? Larry Bulling – after receiving approval, would be one day later; a mass change would be 3-4 days. The APAA must first create an abbreviated proposal for the CPS.
- Are there compromises that are of concern to anyone? Gary requested built-in flexibility for instances that are not covered in Tiers 1-3. Cheryl – the thought of a mountain of proposals coming in will stop the flow of processing current proposals. Janine – Cheryl's proposals require a great deal of back-and-forth because proposers don't adequately submit the proposals.
- Shannon re: a new program, could this cause a delay to the start of a new program? Both should go through the system and be approved at the same time.
- It was felt that we need Rebecca's input before approval.
- Larry re: new programs with new designators; designators get approved with no courses – it looks bad.
- Shannon – How would communication from faculty occur? Tasha via CPS and CC chairs determine the appropriate tier and determine where on the agenda it would occur.
- IF approved it would be included in the Policies and Procedures.
- There has been discussion of requiring the course designators to be loaded on the CPS by the unit for review by the CC.

Action: Tasha will contact Rebecca to determine if she has concerns or edits to the proposed policy.

Documentation

Richard suggested that the CC recommend to the Faculty Senate Executive Committee creation of a documentation process.

Dorthe will determine what electronic documentation is used by the Graduate School.

Action: Vickie will arrange for Prem and Richard to meet with the EC to discuss a documentation process.

Report from the Co-chairs – Prem Mathew, Richard Nafshun

- February 11 CC Meeting – absent: Tasha, Michael, Tom, Karla – how many others? We don't have a meeting room that day. Vickie will find an alternate meeting room.
- Gary will determine the status of the Applied Journalism minor.
- DAS Statement Concerns – Richard contacted General Counsel and was directed to the appropriate individual and will report when he has information.

Report from Academic Affairs

- Janine – program reviews coming up. Archiving process is a concern – need a way to capture items and determine how to track.
 - Moving forward with the new CPS system.

Matters Arising

- April 13 Ecampus Faculty Forum – full day event; breakfast and lunch provided – 15-18 sessions throughout the day – keynote speaker “Emotional Response”
- D

Ecampus Proposal Satisfactorily Reviewed

Because Ecampus proposals are reviewed as Category II proposals, this is an information item for the Curriculum Council that the proposal was reviewed.

- [BA, BS in Anthropology](#) degree program – extend three options to distant locations via online delivery by Ecampus.

Curriculum Council Reviewer: Richard Nafshun

Options:

- Archaeology –
<http://catalog.oregonstate.edu/OptionDetail.aspx?code=854&majorid=297>
- Biocultural –
<http://catalog.oregonstate.edu/OptionDetail.aspx?code=864&majorid=297>
- Cultural/Linguistics –
<http://catalog.oregonstate.edu/OptionDetail.aspx?code=855&majorid=297>