

Baccalaureate Core Committee

May 19, 2015

Minutes

Voting members present: Gerd Bobe, Robert Brudvig, Brad Cardinal, Susie Dunham, Kevin Gable, Kira Hughes, Lori Kayes

Voting member absent: Linda Bruslind, Kate Field, McKenzie Huber, Melinda Manore, David McMurray, Bob Paasch, Malgo Peszynska, Kirsi Peltomaki,

Ex-officer members present: DPD Director (Nana Osei-Kofi), WIC Director (Vicki Tolar Burton)

Guests: Heath Henry

New/Changed Course Proposals (assigned out)

88259 ES 233 DPD Resubmit

- Not discussed

92112 PS 346 Cultural Diversity Resubmit - Gerd

- The schedule was removed, but that was not the intent of the BCC; the prior LBCC instructor is no longer teaching the course and all LBCC links have been removed; the reference to PS 399 has been omitted;
- Kevin noted that the new instructor will get this syllabus and, likely, the list of reading materials as the starting point. Is the BCC comfortable with that level?

Action: Kevin will ask them to resubmit the proposal when the actual syllabus has been created and there is an instructor to teach the class.

93811 PS 341 Synthesis, Contemporary Global Issues Change

- Not discussed

92793 RHP 4/575 WIC Change

- Not discussed

92788 RHP 4/574 WIC Change

- Not discussed

92785 NE 4/575 WIC Change
NE 5/574 WIC Change

- Not discussed

92706 ART 320 Literature & The Arts New

- Not discussed

93812 PS 344 Cultural Diversity Change

- Reviewer recommends approval; the syllabus is great, well organized.

Action: Kevin will approve.

94206 BI 349 Synthesis, Contemporary Global Issues Drop

Biodiversity Causes, Consequences and Conservation

- The BI course designator is being dropped, but BI 349 will still be taught as Z 349 from Fall 2015 forward.

Action: Kevin will approve.

Please refer to the 5/11 assignment email; note that proposals 92706 and 93812 are not due until the May 27 meeting, but we will discuss them if they are ready in this meeting.

Category Review – WIC

- NE/RHP 474 Lori Kayes
 - There is a Category II proposal for 474/475 be the WIC course; due to course designators, there are four different curriculum proposals and one syllabus.
 - They have turned their capstone into their WIC; 'provisionally graded' was a concern. Then the proposal was resubmitted. Concerns; the writing issue was fixed and now requires 2,000 words of writing; sometimes the class enrollment may be up to 50; uncertain who is doing the grading – there is not a true rubric. If grading by different faculty, they must ensure that the grading is consistent.

Actions:

- *Kevin will approve the course proposals. Comments will include that the class size is OK now, but will need additional instructors if enrollment reaches 50 students; it may be good to note the lower enrollment requirement for WIC courses; clear grading criteria on writing will assist with grading coordination. This fixes all concerns on Category review. Originally submitted materials didn't satisfy qualifications, but the new materials do satisfy qualifications.*
- *Regarding the Category review – give them a full recertification noting problems, but indicate that the BCC will recognize that there is a curricular revision that was just approved.*

Other Business

- I will try to have draft letters for WIC courses discussed to date ready for review.
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- Note also: I managed to drop the ball on assigning three DPD courses. I will be contacting a few of you individually to see whether you can volunteer for a quick turnaround on PS 425, SOC 312 and SOC 426. If not we'll have to put them off till Fall. Susie PS 425 and Kira SOC 312 will each do one; Bob Brudvig as a maybe. Kevin will assign SOC 426 to someone who was not present

Kevin requested names of potential chairs be forwarded to him.