

Curriculum Council

October 22, 2013

Minutes

Remote participation: D. Stroud – 541-322-3155

Anticipated absences: P. Adams, A. Gitelman

Voting Members Present:

Ex-Officio Members Present:

Liaison Members Present:

Guests: Paul Doescher, Connie Patterson

Category I Proposals

- **BS in Natural Resources; Urban Forest Landscape Option** (to be Extended to Distant Locations Online by OSU's Extended Campus)

Guests:

- [Course Offerings – Urban Forest Landscapes Option – Natural Resources Program](#)
 - [Request to offer the option via Ecampus](#) (link to UrbanForMemo.pdf)
 - [Memo referring the proposal to the Curriculum Council](#)
- Paul – some courses are on-campus and some are online (originally submitted 14 months ago); currently have options that students may choose to take online; 3 Ecampus for every 1 on campus students; offered at OSU-Cascades and EOU; approximately 550 students enrolled. Connie – the little orange 'e' in the catalog; one class out of 40 was not offered via Ecampus originally – it is now offered Ecampus, so they are requesting that the option be offered via online. Students must meet with an advisor every term and, if they choose a particular option, they are told that they must take some of the courses online. Paul – there is a cross-campus interdisciplinary curricular oversight body that takes the place of a department.
 - Mina – one class in option is not listed in the catalog FOR 455 and 492? Gary stated that FS 455 was in the catalog this morning. Paul noted that there are designator changes in FOR and offered to update the course list, if needed. Some designators will be effective in winter term.
 - Sue – why not offer the extra two courses on campus? Paul responded that capacity is the issue; the goal is to hire a faculty member to teach these courses.
 - Stefani – how is it offered to students. Connie responded that students are aware that some courses must be taken online; these will be most popular with Ecampus students. Paul – Ecampus option, but on-campus students may take the course. Stefani felt that Ecampus student shouldn't be required to take an on-campus course to complete the requirements; can't require on-campus students to take Ecampus students. Connie stated that 22 students have chosen to take the option and have willingly paid the higher fees. Paul – they don't want to remove flexibility for students.
 - Sue – FOR 62 – not available to Ecampus. Connie – there is an option for an equivalent course for on-campus students.
 - Paul stated that they want the little e designator and students would still have the option of taking most of the courses on-campus.
 - Gary – there is an error in SCH totals that must be corrected.
 - Connie stated that there are four options available either on-campus or online (hybrid). Carey noted that there is a difference between hybrid courses and hybrid programs.

- Paul noted that when the tuition plateau is removed, it may require re-thinking for Ecampus students.
- Nancy questioned whether they will submit a Cat II to remove the on-campus option? The CC will discuss.

CC Discussion

- Gary – stated that it wasn't received until last spring for approval.
- Stefani felt it was a truth in advertising issue – to allow flexibility, we need to have definitions of on-campus, online, hybrid or mixed delivery. Mike noted that the financial model needs to change.
- Kate reiterated that the proposal in question is valuable to students in Eastern Oregon.
- Stefani noted that students will be forced to take some Ecampus courses. She suggested indicating that this is an Ecampus option with a notation that on-campus courses are available, but be clear students will be forced to take Ecampus courses.
- Mina felt it appears that they are making every effort to appropriately advise students and they should not be punished by disallowing their request.
- Several members noted that there are likely other programs or options that require an Ecampus component.
- Gary stated two options of listing the Ecampus only courses: 1) can state in the course description that the course is offered only via Ecampus; 2) a parenthetical can be inserted in the program listing following the course number stating 'offered via Ecampus only'.
- Rick would like this to seamlessly go through for Urban Forestry and discuss this further within the Council.

Action: Rick moved to approve the Category I to extend to Ecampus the BS in Natural resources, Urban Forest Landscape Option; motion seconded. Motion passed with no dissenting votes or abstentions.

- **BS in Sustainability** [Existing Undergraduate Double Degree Program Proposed to be Offered Online by Extended Campus]
 - *Guest: Kate Lajtha*
 - [Ecampus Sustainability Double Degree Program Proposal](#)
 - [Memo referring the proposal to the Curriculum Council](#)
 - [Memo of support from OSU-Cascades](#)
 - Per Gary Beach, the OSU-Cascades Branch Campus, OSU Office of Extended Campus, and the Office of Academic Programs, Assessment, and Accreditation all recommend approval of this proposal.
- Because the assessment bullets on the last page looked more like course objectives than program objectives, Mike sent a message to the proposer who indicated it was incorrect
- Dianna determined that the proper objectives were in the Category I proposal #80927 (pg 24 and 25). Mike will tell her that we found the correct objectives and she needs to correct the relevant proposal.
- Kate moved to approve the proposal pending insertion of the appropriate learning outcomes; motion seconded; motion passed with no dissenting votes. Mike will request that Kate make the changes.
 - Gary noted that Alfonso Bradoch has already had a conversation with Kate Lajtha to correct the proposal.
- [LIB \(Library\) Course Designator](#)

- Stefani reported that Becky stated that library faculty are tenured and tenure-track faculty and sees the LIB course designator request as a mechanism to support and encourage their teaching efforts. Regarding the definition of an academic unit, Becky did not provide a definition. Richard questioned who develops teaching schedules for Library faculty.
- To whom does Gary send a request for a program review? Because these are individual courses, not a program, there would be no need for a program review. If the Curriculum Council requested a review of the LIB course designator, the request would go to Cheryl Middleton. Gary noted that some programs, such as INTL, ALS, Military, don't undergo program reviews.
- Terri Cook indicated to Gary that, regardless of the number of courses, there would be no new dollars based on the LIB courses taught.
- Stefani suggested the following working definition for an academic unit: has tenured/tenure-track faculty, there is a director or clear leadership, under Academic Affairs, has a recognized academic discipline, and participates in annual assessment reporting.

Action: Richard moved to approve the LIB course designator; motion seconded. Haven't discussed that this offers great opportunity in the future for library and students. Motion passed with no dissenting votes nor abstentions.'

1. Report from the Chair – Mike Bailey
No report

Report from Academic Affairs – Stefani Dawn

- Draft language for policy on on-campus and Ecampus course offerings – Updated version – postponed to the next meeting.
- Stefani and Gary visiting OSU-Cascades – discussed articulation agreement between COCC and Natural Resources program (?). Currently articulation agreements are on a year-to-year basis, but they'd like to explore developing language to allow for a longer term: suggested reviewing in depth every three years with periodic reviews in the interim, and each institution would update course numbers, etc., when they occur.
 - Nancy questioned whether two years would be better than three years, because a student will have completed their two-year course of study.
 - Gary noted that it is up to the academic unit to ensure that the educational experience at the community college matches what they would receive at OSU, and must determine that funding is adequate. Due to the time required for the review every year, there is not adequate resources at OSU to thoroughly perform the reviews.
 - Carey questioned whether the goal would be to rotate among the community colleges so they don't all occur at the same time? Gary – would be up to CCs to request the review.

November Meeting Schedule

Friday, November 1 – 1:30-3:30 ~ 128 Kidder
 Tuesday, November 5 – 9:00-11:00 ~ The Valley Library, Willamette East
 Tuesday, November 12 – 9:00-11:00 ~ 128 Kidder
 Tuesday, November 19 – 9:00-11:00 ~ The Valley Library, Willamette East
 Tuesday, November 26 –TBA

[Curriculum Council Resource Materials](#)
[Online Curricular Proposal System \(CPS\)](#)