

Curriculum Council
December 10, 2014 ~ 1:00-3:00 PM
128 Kidder Hall
Agenda

Anticipated absences: none

Anthropology Academic Program Review Response

- [Report](#)
- [Self-study](#)
 - Items identified on November 12 to include in the Curriculum Council's response to the program review: support staff, faculty strength in the two delineated areas, overall facilities, and strategic plan. A response will be drafted during the November 21 meeting to include these points.

Curricular Proposal – PhD in Women, Gender, and Sexuality Studies

Curriculum Council Reviewers: Mike Bailey, Anne-Marie Deitering

Proposal approved by both Budgets & Fiscal Planning and Graduate Council

- [Online version](#)

Baccalaureate Core Committee Requests

1) BCC has tasked our office (APAA) with contacting the Academic Units to find out what kind of lead time is needed for turnaround of Proposals. I thought in the Curriculum Council (CC) meetings we discussed this and I'm a little vague on how that part went. Was it decided CC would contact the Academic Units? (Is this an area that we are holding off on until your meeting with Becky & Prem?)

2) BCC has shown an interest during their meeting yesterday to assist CC in the reviews of Proposals. They would like to know what checklist is used by the CC to review proposals so they can look over the proposals while in BCC and provide a lighter load for the CC. I remember you and Mike Bailey were talking about a checklist and were talking about designing one for the CC committee. Would this be a good idea to share with BCC?

Course Designator Review Checklist – Stefani Dawn

- Identify Registrar's concerns.
- The Registrar's perspective was also requested by a Council member.
 - Lastly, should this document go on the CC and/or APAA website as a resource?

Course Proposal Form

Academic Program Review Schedule – Stefani Dawn

- Identify additional Curriculum Council reviewers for Winter 2015 reviews:
 - Chemistry (February 22-24) – Sue Helback and Kate Field? (need a reviewer who has experience with program reviews)
 - Bioresource Research (January 25-28) – Anne-Marie Dietering, Joan Gross
 - Copies of reviews available?
 - Applied Visual Arts/Art (March 8-11) – Neil Davison, Mina Ossiander
 - Biochemistry and Biophysics (joint graduate/undergraduate review) (February 15-17) – Tasha Biesinger and ? (need a reviewer who has experience with program reviews)

CPS Input Process and Steps

- The Council is requested to determine input process and develop a plan to try to meet the Phase I timeline goal.

Matters Arising

Report from the Co-chairs – Prem Mathew, Richard Nafshun

Report from Academic Affairs

Information Items:

1. Any materials distributed during this meeting must be sent electronically to Prem Mathew, Richard Nafshun, and Vickie Nunnemaker prior to the meeting.

Pending Issues:

- Category I proposals eventually need to include mention of assessment and learning outcomes (includes Ecampus memos)? CC to discuss
- Review guidelines for Category II proposals
- Course designator vs. Subject Code – S. Dawn (see 1/24/14 minutes)
- Comm courses
- Pre-requisites, unenforced pre-requisites, and past 'recommended' listings

Meeting Schedule

Wednesday, December 10 – 1:00-3:00 PM ~ 128 Kidder Hall

December 12 – 5:00 PM ~ Winter break begins!