

Baccalaureate Core Committee Standing Rules Proposed Revisions (mark-up version)

Blue text indicates proposed additions and strike-through text indicates proposed deletions.

Core Education Committee ~~Baccalaureate Core Committee~~

The ~~Baccalaureate Core~~ **Core Education** Committee has the authority to develop and approve strategy, policy and planning for the Baccalaureate Core **/Core Education programs**.

The ~~Baccalaureate Core~~ Committee reviews the content and appropriateness of both existing and proposed ~~Baccalaureate e~~ **Core/Core Education** courses. The Committee shall conduct periodic reviews of the overall ~~Baccalaureate e~~ **Core/Core Education** programs, and of existing courses within ~~this~~ **these** programs, to ensure that the criteria of the general education model are being met and to evaluate student attainment of category learning outcomes. This work depends on the availability of data to be provided by university administration at the request of the ~~Baccalaureate Core~~ Committee. The Committee shall also evaluate proposals for additional and new courses deemed relevant to the core and stimulate proposals for additional and new courses as deemed necessary and advise faculty members in the preparation of such proposals.

The Committee shall consist of fourteen **voting** faculty, **at least thirteen of whom shall be teaching faculty**, and two **voting** students. **In so far as possible, A** ~~at least two of the voting faculty members shall be from the College of Liberal Arts, at least two from the College of Science, and in so far as possible, at least one from each college responsible for granting standalone Bachelor~~ **baccalaureate** ~~D~~ **degrees, at least one from OSU-Cascades, and one professional academic advisor.** ~~OSU-Cascades shall have one voting representative on the Committee. The voting membership shall also consist of one professional academic advisor and up to two other professional faculty who are involved in either instruction, advising and/or curriculum. No college shall form a majority of the committee. In addition, t~~ **The following shall be ex-officio, non-voting members: the Director of Core Education, the Writing Intensive Curriculum p** ~~Program e~~ **Director, the Difference, Power, and Discrimination** ~~Oppression p~~ **Program e** ~~Director, an Undergraduate Education~~ **two** representatives appointed by the Vice Provost for Academic Affairs **with specialties in general education assessment and curriculum management**, and an Ecampus representative appointed by the Associate **Vice** Provost, for Ecampus **Division of Educational Ventures**.

Voting quorum consists of a majority of the voting members.

Course Selection

- The ~~BCC~~ **Committee** may solicit courses, which include detailed descriptions and outlines, from all colleges/departments.
- All existing, modified and new courses proposed by individual faculty, groups of faculty, or departments for inclusion in general ~~Core e~~ **Education** must be approved by an appropriate faculty curriculum committee within the college of origin prior to ~~BCC~~ submission **to the Committee**.
- All submissions shall be routed for additional curriculum review at the discretion of the ~~BCC~~ **Committee**. Request for such reviews, and selection of the reviewing unit, will be made by the ~~BCC~~ **Committee**. The criteria used to select the reviewing unit will be based upon that unit's ability to assess the **proposed** ~~general education~~ **Core Education** objectives ~~proposed~~.
- All submissions that deal with **pertaining to WRI Writing Foundation** and ~~WRI~~ **Writing Elevation** must be routed to the Writing Advisory Board, which is composed of the Writing Intensive Curriculum Director, the Director of First Year Writing, the Director

of the Writing Center, and a writing faculty member with expertise in technical and professional writing. This Board will consult with faculty to develop and implement proposals that meet Baccalaureate Core **Education** criteria.

- The **BCC Committee** will review all submissions to assure compliance with the criteria adopted by the Faculty Senate; those courses which are deemed by the **BCC Committee** to meet these criteria and address the category learning outcomes can be approved for inclusion as general **Core Education** courses, subject to approval by the Curriculum Council.
- The ~~Baccalaureate Core~~ Committee has the authority to request changes to existing courses and/or deny continuation of Baccalaureate Core/**Core Education status** for courses.
- ~~A majority of the Baccalaureate Core Committee voting members present is required to approve or deny the status of any Baccalaureate Core course.~~

Category Reviews

- The **BCC Committee** will periodically request and review institutional data in order to evaluate Baccalaureate Core/**Core Education** categories based on:
 - adequate access to courses within the category;
 - consistency of category criteria and learning outcomes with institutional goals for undergraduate learning;
 - evidence of students achieving satisfactory success relative to category learning outcomes; and
 - continued satisfaction of category criteria by individual courses.
- The **BCC Committee** has the authority to request changes to existing courses and/or deny continuation of Baccalaureate Core/**Core Education** status for courses.
- ~~A majority of the Baccalaureate Core Committee voting members present is required to approve or deny the status of any Baccalaureate Core course.~~

Changes in Core or Criteria or Process

- Any changes in the Baccalaureate Core, **Core Education**, or the supporting criteria or the process will require the approval of the Faculty Senate.

Justifications

Committee name change:

- *In June of 2022, the Faculty Senate ratified the revised Baccalaureate Core structure. Subsequently, 'Core Education' replaced 'Baccalaureate Core'. The name change from 'Baccalaureate Core Committee' to 'Core Education Committee' is an alignment with the name of the new core.*

Updated membership:

- *The committee needs input to its decision making on curricular reviews conducted by all colleges' teaching faculty. Thus, we have specified that thirteen of the voting members should be teaching faculty, while the remainder of the faculty can be comprised of professional faculty. We have maintained the requirement for at least one professional academic advisor on the committee to ensure that the professional faculty perspective is included.*
- *Clarified the committee seats occupied by representatives of individual colleges.*
- *The Director of Core Education and the Baccalaureate Core is supposed to be an ex-officio, non-voting member of this committee, per the position description agreed upon by the Faculty Senate Executive Committee and the Vice Provost of Academic Affairs in 2021. The Director has been attending as a guest for the past two years, and this recommendation codifies the role.*
- *Added assessment & accreditation and curricular management as ex-officio, non-voting members (as per VP permission) given their expertise and Core Education implementation needs.*

Language:

- *Cleaned the text for single-term references; e.g., 'the committee'.*
 - *Added 'Core Education' where needed and appropriate.*
 - *Moved the various 'voting' clauses into a single one and placed with the text on voting/non-voting members (rather than as dangling clauses elsewhere).*
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Baccalaureate Core Committee Standing Rules Proposed Revisions *(clean version)*

Core Education Committee

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The Committee reviews the content and appropriateness of both existing and proposed Baccalaureate Core/Core Education courses. The committee shall conduct periodic reviews of the overall Baccalaureate Core/Core Education programs, and of existing courses within these programs, to ensure that the criteria of the general education model are being met and to evaluate student attainment of category learning outcomes. This work depends on the availability of data to be provided by university administration at the request of the Committee. The Committee shall also evaluate proposals for additional and new courses deemed relevant to the core and stimulate proposals for additional and new courses as deemed necessary and advise faculty members in the preparation of such proposals.

The Committee shall consist of fourteen voting faculty, at least thirteen of whom shall be teaching faculty, and two voting students. In so far as possible, at least two of the voting faculty shall be from the College of Liberal Arts, at least two from the College of Science, at least one from each college responsible for granting standalone baccalaureate degrees, at least one from OSU-Cascades, and one professional academic advisor. The following shall be ex-officio, non-voting members: the Director of Core Education, the Writing Intensive Curriculum Program Director, the Difference, Power, and Oppression Program Director, two representatives appointed by the Vice Provost for Academic Affairs with specialties in general education assessment and curriculum management, and an Ecampus representative appointed by the Vice Provost, Division of Educational Ventures.

Voting quorum consists of a majority of the voting committee members.

Course Selection

- The Committee may solicit courses, which include detailed descriptions and outlines, from all colleges/departments.
- All existing, modified and new courses proposed by individual faculty, groups of faculty, or departments for inclusion in Core Education must be approved by an appropriate faculty curriculum committee within the college of origin prior to submission to the Committee.
- All submissions shall be routed for additional curriculum review at the discretion of the Committee. Request for such reviews, and selection of the reviewing unit, will be made by the Committee. The criteria used to select the reviewing unit will be based upon that unit's ability to assess the proposed Core Education objectives.
- All submissions pertaining to Writing Foundation and Writing Elevation must be routed to the Writing Advisory Board, which is composed of the Writing Intensive Curriculum Director, the Director of First Year Writing, the Director of the Writing Center, and a writing faculty member with expertise in technical and professional writing. This Board will consult with faculty to develop and implement proposals that meet Core Education criteria.
- The Committee will review all submissions to assure compliance with the criteria adopted by the Faculty Senate; those courses which are deemed by the Committee to

meet these criteria and address the category learning outcomes can be approved for inclusion as Core Education courses, subject to approval by the Curriculum Council.

- The Committee has the authority to request changes to existing courses and/or deny continuation of Baccalaureate Core/Core Education status for courses.

Category Reviews

- The Committee will periodically request and review institutional data in order to evaluate Baccalaureate Core/Core Education categories based on:
 - adequate access to courses within the category;
 - consistency of category criteria and learning outcomes with institutional goals for undergraduate learning;
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 - continued satisfaction of category criteria by individual courses.
- The Committee has the authority to request changes to existing courses and/or deny continuation of Baccalaureate Core/Core Education status for courses.

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