

# FACULTY SENATE AGENDA

Thursday, November 9, 2023 ~ 3:00-5:00 PM

*LaSells Stewart Construction & Engineering Hall and via Webinar*

Faculty Senate meetings will be in person.

Remote Zoom access is available for participants outside of OSU Corvallis and for those who cannot attend in person (see E.4.)

## **A. COMMENTS FROM FACULTY SENATE PRESIDENT KATE MacTAVISH**

## **B. PROVOST'S QUARTERLY REPORT**

Provost Ed Feser

## **C. ACTION ITEMS**

### 1. Curricular Proposals

Kate MacTavish will present for approval the below proposals:

- CIM Key #257 – [Engineering Management Graduate Certificate](#) – College of Engineering
  - Reorganize Program:
    - 1) Move the Engineering Management Certificate from Mechanical, Industrial & Manufacturing Engineering to Civil and Construction Engineering (CCE).
    - 2) Align the required courses with the proposed Master of Engineering in Engineering Management (currently in CIM).

*Motion: To approve the proposal to reorganize the program associated with the Engineering Management Graduate Certificate.*

- CIM Key #711 – [Engineering Management Graduate Major](#) – College of Engineering
  - New Program Proposal:
    - 1) Separate the degree from Industrial Engineering to create a stand-alone Engineering Management degree.
    - 2) House the new degree in Civil and Construction Engineering (CCE).

*Motion: To approve the proposed Engineering Management Graduate Major.*

- CIM Key #827 – [Public Policy Analysis Graduate Certificate](#) – College of Liberal Arts
  - New Program Proposal

*Motion: To approve the proposed Public Policy Analysis Graduate Certificate.*

### 2. Diversity, Equity and Inclusion (DEI) in the Promotion & Tenure Process

Rick Settersten – Vice Provost for Faculty Affairs, and Kathy Gunter – Provost Fellow (2022-23) and Professor, College of Health, will present for approval proposed revisions to Faculty Handbook language on Diversity, Equity and Inclusion in the Promotion & Tenure Process. The proposed revisions were initially presented during the October Faculty Senate meeting.

- [Proposed Updates to Faculty Handbook Language on DEI in P&T](#)

*Motion: To approve proposed revisions to Faculty Handbook language on DEI in P&T.*

### 3. Approval of the 2024 Apportionment Table

The 2024 OSU Faculty Senate Apportionment Table will be presented for approval during the meeting. *The table will be sent separately.*

*Motion: To approve the 2024 Apportionment Table.*

#### 4. Slate of Candidates

The 2023 Slate of Candidates will be presented for approval during the meeting. President Kate MacTavish will present the 2023 Slate of Candidates for: Senate President-Elect, three new members of the Executive Committee (EC) and two Interinstitutional Faculty Senate (IFS) Senators – one for a one-year term and one for a three-year term. The President-Elect typically serves for one year, assumes the presidency of the Faculty Senate for one year and then continues on the Executive Committee for an additional year. EC members serve two-year terms.

Nominations will be taken from the floor; however, the nominator must obtain, in advance, the nominee's willingness to serve if elected, and the nominee must have previously contacted the Faculty Senate Office indicating they are willing to be nominated. If you plan to nominate someone, please contact Vickie Nunnemaker ([vickie.nunnemaker@oregonstate.edu](mailto:vickie.nunnemaker@oregonstate.edu)) at least 24 hours prior to the meeting to determine candidate eligibility.

All eligible faculty vote on the president-elect and Interinstitutional Faculty Senate Senator ballots. Current Faculty Senators will vote on the Executive Committee candidates prior to the December 14 Faculty Senate meeting and OSU-Cascades faculty will vote for one Executive Committee member.

*Motion: To approve the 2023 Slate of Candidates.*

### **D. SPECIAL REPORTS**

#### 1. Update on Elsevier Negotiations in FY24

Anne-Marie Deitering, Delpha & Donald Campbell Dean of Libraries, will provide an update to the OSU Libraries Elsevier contract. This [link](#) contains additional information.

#### 2. OSU Board of Trustees October Meeting Recap

Inara Scott, OSU Board of Trustees Faculty Member, will recap the October OSU Board of Trustees meeting.

#### 3. Core Education Implementation

McKenzie Huber, Director of Core Education, and Dan Faltese, Baccalaureate Core Committee Co-Chair, will share updates about progress related to Core Education Implementation.

#### 4. Professor of Teaching Launch Update

Rick Settersten, Vice Provost for Faculty Affairs, and Heather Horn, Vice Provost for Human Resources and Chief Human Resources Officer, will present information about the new Professor of Teaching rank.

- [Professor of Teaching Rank](#)

#### 5. Diversity Action Plan

Scott Vignos, Vice President and Chief Diversity Officer, will discuss a draft of the Diversity Action Plan and will accept feedback.

- [Diversity Action Plan](#)

### **E. INFORMATION ITEMS**

#### 1. Faculty Senate Elections – Faculty with Split Appointments

According to the Faculty Senate Bylaws, non-tenured faculty who have split appointments between two apportionment units may choose with which unit they wish to be apportioned for Faculty Senate purposes. For example, if a faculty member has a split appointment between Agricultural Sciences and Science, they may choose one or the other (FTE will not be split between apportionment units). This choice will determine Faculty Senate representation. Faculty not indicating where they wish to be apportioned will be placed in an apportionment unit at the discretion of the Faculty Senate Office.

No later than Noon on November 14, please complete and submit the survey at [https://oregonstate.qualtrics.com/jfe/form/SV\\_1LcbN37K4QRvr02](https://oregonstate.qualtrics.com/jfe/form/SV_1LcbN37K4QRvr02) to indicate with which apportionment unit you wish to be affiliated.

Tenured faculty will be apportioned in their tenure home, with the exception of the following apportionment units: off-campus Extension, OSU-Cascades and Hatfield Marine Science Center.

2. Indicating Interest in Serving as a Faculty Senator OR Declining Senator Election

To ensure inclusivity, all currently employed academic, research, extension and professional faculty, regardless of FTE, are eligible to be elected to a Faculty Senator position and represent faculty in their respective Faculty Senate apportionment unit.

If faculty wish to either **decline** to have their name placed on the Senator Nomination Ballot, or they wish to indicate a **strong interest** in serving if elected, please complete and submit the survey at

[https://oregonstate.qualtrics.com/jfe/form/SV\\_cYfsOGz1CtLSjhY](https://oregonstate.qualtrics.com/jfe/form/SV_cYfsOGz1CtLSjhY) no later than Noon on November 14. *Faculty must decline each year.*

If faculty wish to indicate to their colleagues that they have a strong interest in serving as a Faculty Senator, a designator will be placed next to their name on the ballot to indicate their interest.

Executive Levels 1, 2 and 3 (typically, dean or above) are excluded from being elected, as are Senators who are completing two consecutive three-year terms, a current Senator whose term extends beyond December 31, 2023 or faculty who are on LWOP.

3. 2023 Faculty Senate Meetings

Please reserve December 14 for the last Faculty Senate meeting of 2023; the meeting is scheduled from 3-5PM and will be held in the LaSells Stewart Center Construction and Engineering Hall.

As a reminder, Faculty Senators are responsible for finding a proxy to represent them when unable to attend meetings. Proxies may be any regularly employed academic, research or professional faculty member in their apportionment unit who is not already a Faculty Senator, proxy, or whose position is an Executive Level 1, 2 or 3 (dean or above). The Faculty Senate maintains apportionment unit listservs that may be used by Faculty Senators if they need to ask constituents to be their proxy. Please contact the Faculty Senate Office at [faculty.senate@oregonstate.edu](mailto:faculty.senate@oregonstate.edu) to request your constituent list.

*Faculty Senate meetings are open to non-Senators.*

4. Participation in Faculty Senate Meetings

Corvallis-based Faculty Senators are encouraged to attend Faculty Senate meetings in person to facilitate engagement. For those unable to be in the room, participation will occur via a Webinar format on Zoom. The preferred login method is to sign in using the Zoom App. If you are logging in using a browser, Chrome is the recommended choice. Users that cannot be authenticated through DUO will not be allowed to join the meeting.

Since the physical location may occasionally change, please check the [Faculty Senate website](#) or monthly agenda for the correct location.

The Zoom Webinar will open at 2:50 PM on the day of the Senate meeting. Senators must log in with their real names so that attendance can be accurately reflected. If you experience problems logging in to the meeting, please contact [Caitlin Calascibetta](#) or [Vickie Nunnemaker](#). If you are a proxy, please email Caitlin or Vickie before noon on the day of the meeting if you have not already been contacted about your participation and Canvas access.

Engagement in discussions is encouraged, and those participating remotely should submit questions and comments through the Q & A feature. Members of the Executive Committee will facilitate the inclusion of questions and comments from the Q & A during discussions. As questions and comments are submitted to the Q & A, please indicate whether you wish to verbalize your submission so EC members might call on you. The chat function on Zoom will not be available during meetings.

Non-Senators are welcome to participate, but the login instructions are not published. If you wish to remotely participate in this or future Faculty Senate meetings, please complete the brief linked Qualtrics [survey](#) requesting to participate – you'll need to provide your OSU email, name and unit (please, no abbreviations). Your OSU email will be subscribed to a listserv to receive Zoom instructions, as well as the agenda for future Faculty Senate meetings. You are encouraged to submit the survey at least a day prior to the Senate meeting since requests made the day of the meeting may not be effective until the next month. The survey need only be submitted once to be subscribed to the listserv. If you are not receiving agendas after submitting the survey, please check your junk/spam folder or contact [Caitlin Calascibetta](#).

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5. Vacancies – Faculty Senator or Committee/Council Member

Please notify the Faculty Senate Office at [faculty.senate@oregonstate.edu](mailto:faculty.senate@oregonstate.edu) if a sabbatical, leave, retirement, etc., will prevent completion of your term as either a Faculty Senator or Faculty Senate committee/council member. This information will assist us in identifying a replacement. If you are away more than one term, exclusive of summer term, a replacement is required.

If you are unsure when your Senator or committee/council term ends, you may check the [Senator membership list](#) or the [Committees & Councils site](#).

**F. NEW BUSINESS**

*Faculty Senators – To aid in facilitating new business, please advise [Caitlin Calascibetta](#) or [Vickie Nunnemaker](#) prior to the Faculty Senate meeting where you are planning to present New Business and include the specific verbiage for your motion. Providing the motion prior to the meeting will allow the Faculty Senate Office to have the correct verbiage ready to vote on if the motion is needed.*