

# FACULTY SENATE AGENDA

Thursday, December 14, 2023 ~ 3:00-5:00 PM

*LaSells Stewart Construction & Engineering Hall and via Webinar*

Faculty Senate meetings will be in person.

Remote Zoom access is available for participants outside of OSU Corvallis and for those who cannot attend in person (see E.4.)

## **A. COMMENTS FROM FACULTY SENATE PRESIDENT KATE MacTAVISH**

## **B. ELECTION RESULTS**

President Kate MacTavish will announce the results of the Executive Committee, Interinstitutional Faculty Senate Senator and President-Elect elections.

## **C. ACTION ITEMS**

### 1. Executive Committee Run-off Election

If necessary, a run-off ballot will be distributed during the meeting to determine a tie for Executive Committee; biographical sketches for the Executive Committee candidates are [online](#). Voting will take place during the meeting by Senators, proxies and ex-officio voting members who are present in the meeting room.

Continuing Executive Committee members and their apportionment units are: Jen Alix-Garcia, College of Agricultural Sciences; John Bailey, Forest Engineering, Resources & Management; and Kathy Becker-Blease, Psychological Sciences. Additionally, the individual elected to the one-year Interinstitutional Faculty Senate position will join the Executive Committee as the senior Interinstitutional Faculty Senate Senator.

### 2. Curricular Proposals

Jim Coakley will present for approval the below curricular proposals:

- [Writing Graduate Major](#) (MFA) – CIM Key #854 – New Program Proposal
  - Creating the Writing Graduate Major exclusively for OSU-Cascades campus. OSU-Cascades and College of Liberal Arts
  - The existing Creative Writing Graduate Major (MFA) will be available exclusively at the Corvallis campus.

*Motion: To approve the proposal to create the Writing Graduate Major at OSU-Cascades.*

- [Design and Human Environment Graduate Major](#) (MA, MS, PhD) – CIM Key #542 – SUSPENDED – College of Business
  - Inactivate Graduate Major – The program has been suspended since 2015. Lacks professorial faculty to teach courses.

*Motion: To approve the proposal to inactivate the Design and Human Environment Graduate Major (MA, MS, PhD).*

- [Manufacturing Engineering Undergraduate Major](#) (BS, HBS) – CIM Key #243 – Suspend Undergraduate Major – College of Engineering
  - Suspend program due to low enrollment and establishment of three new options that incorporate all the courses and learning outcomes from this degree.

*Motion: To approve the proposal to suspend the Manufacturing Engineering Undergraduate Major (BS, HBS)*

- [Marine Mammal Graduate Certificate](#) – CIM Key #803 – New Graduate Certificate – College of Agricultural Sciences
  - This certificate highlights the expertise at OSU’s marine campus, Hatfield Marine Science Center, and emphasizes the Oregon coast as a natural laboratory and study area, with a focus on developing skills that are transferable to a global scale.

*Motion: To approve the proposal for a New Marine Mammal Graduate Certificate.*

3. Baccalaureate Core Committee Standing Rules – Proposed Revisions

Dan Faltese, Baccalaureate Core Committee Chair, will present for approval proposed revisions to the [Baccalaureate Core Committee Standing Rules](#).

*Motion: To approve proposed Baccalaureate Core Committee Standing Rules revisions.*

4. WIC Learning Outcomes – Proposed Revisions

Dan Faltese, Baccalaureate Core Committee Chair, will present for approval proposed revisions related to the [WIC Learning Outcomes](#).

You may recall that, in April, the Faculty Senate approved category Learning Outcomes that were included in the Learning Outcome, Criteria, and Rationale (LOCR) Report; however, because the WIC Learning Outcomes were not included in that report, they are being presented now for approval.

*Motion: To approve proposed revisions to the WIC Learning Outcomes.*

5. Graduate Mentorship Policy – Proposed Revisions

Philip Mote, Vice Provost and Dean of the Graduate School, and John Becker-Blease, Graduate Council Chair, will present for approval the linked proposed revisions to the [Graduate Mentorship Policy](#).

*Motion: To approve the proposed revisions to the Graduate Mentorship Policy.*

**D. SPECIAL REPORTS**

1. Interinstitutional Faculty Senate October Recap

Kerri Goergen-Doll, Interinstitutional Faculty Senate Senator, will recap the October IFS meeting.

2. Faculty Senator Survey Recap

Jen Alix-Garcia, Faculty Senate Executive Committee member, will recap the results from the recent survey.

- [Senator Survey Results](#)

3. Lyra Health

Christina Schaaf, Work Life Coordinator, will provide information related to the new [Lyra Health](#) program.

**E. INFORMATION ITEMS**

1. Retiring Senators

Thank you for participating in shared governance by representing your colleagues on the Faculty Senate. Your participation and engagement in discussions during meetings are greatly appreciated.

If you are unsure when your term ends, please refer to the Faculty Senate membership list at <https://senate.oregonstate.edu/current-year-membership>.

2. New Senator Orientation

The New Senator Orientation will be held January 11 from 1:00-2:45, immediately preceding the January Faculty Senate meeting. Information will be sent to all newly elected Faculty Senators.

If you are a continuing Senator but were unable to attend the orientation when you were elected, please email Caitlin Calascibetta at

[faculty.senate@oregonstate.edu](mailto:faculty.senate@oregonstate.edu) if you would like to attend the upcoming session; please reference 'New Senator Orientation' in the Subject line of the message.

3. 2024 Faculty Senate Meetings

For Faculty Senators continuing in 2024, please reserve the following dates for Faculty Senate meetings for the remainder of the academic year. All meetings are scheduled to begin at 3:00 PM: January 11, February 8, March 14, April 11, May 9 and June 13. Faculty Senate meetings will be both in-person and via Webinar.

*Faculty Senate meetings are open to non-Senators.*

4. Participation in Faculty Senate Meetings

Corvallis-based Faculty Senators are encouraged to attend Faculty Senate meetings in person to facilitate engagement. For those unable to be in the room, participation will occur via a Webinar format on Zoom. The preferred login method is to sign in using the Zoom App. If you are logging in using a browser, Chrome is the recommended choice. Users that cannot be authenticated through DUO will not be allowed to join the meeting.

Since the physical location may occasionally change, please check the [Faculty Senate website](#) or monthly agenda for the correct location.

The Zoom Webinar will open at 2:50 PM on the day of the Senate meeting. Senators must log in with their real names so that attendance can be accurately reflected. If you experience problems logging in to the meeting, please contact [Caitlin Calascibetta](#) or [Vickie Nunnemaker](#). If you are a proxy, please email Caitlin or Vickie before noon on the day of the meeting if you have not already been contacted about your participation and Canvas access.

Engagement in discussions is encouraged, and those participating remotely should submit questions and comments through the Q & A feature. Members of the Executive Committee will facilitate the inclusion of questions and comments from the Q & A during discussions. As questions and comments are submitted to the Q & A, please indicate whether you wish to verbalize your submission so EC members might call on you. The chat function on Zoom will not be available during meetings.

Non-Senators are welcome to participate, but the login instructions are not published. If you wish to remotely participate in this or future Faculty Senate meetings, please complete the brief linked Qualtrics [survey](#) requesting to participate – you'll need to provide your OSU email, name and unit (please, no abbreviations). Your OSU email will be subscribed to a listserv to receive Zoom instructions, as well as the agenda for future Faculty Senate meetings. You are encouraged to submit the survey at least a day prior to the Senate meeting since requests made the day of the meeting may not be effective until the next month. The survey need only be submitted once to be subscribed to the listserv. If you are not receiving agendas after submitting the survey, please check your junk/spam folder or contact [Caitlin Calascibetta](#).

As a reminder, Senators are responsible for finding a proxy to represent them when unable to attend Faculty Senate meetings. Proxies may be any regularly employed academic, research or professional faculty member in their apportionment unit who is not already a Faculty Senator, proxy or whose position is an Executive Level 1, 2 or 3 (typically, dean or above). The Faculty Senate maintains apportionment unit listservs that may be used by Faculty Senators if they need to ask their constituents to be their proxy. Please contact the [Faculty Senate Office](#) to request your constituent list.

5. Vacancies – Faculty Senator or Committee/Council Member

Please notify the Faculty Senate Office at [faculty.senate@oregonstate.edu](mailto:faculty.senate@oregonstate.edu) if a sabbatical, leave, retirement, etc., will prevent completion of your term as either a Faculty Senator or Faculty Senate committee/council member; please indicate 'Resignation' in the Subject line. This information will assist us in identifying a replacement. If you are away more than one term, exclusive of summer term, a replacement is required.

If you are unsure when your Senator or committee/council term ends, you may check the [Senator membership list](#) or the [Committees & Councils site](#).

**F. NEW BUSINESS**

*Faculty Senators – To aid in facilitating new business, please advise [Caitlin Calascibetta](#) or [Vickie Nunnemaker](#) prior to the Faculty Senate meeting where you are planning to present New Business and include the specific verbiage for your motion. Providing the motion prior to the meeting will allow the Faculty Senate Office to have the correct verbiage ready to vote on if the motion is needed.*