

# FACULTY SENATE AGENDA

Thursday, January 11, 2024 ~ 3:00-5:00 PM  
*LaSells Stewart Center Construction and Engineering Hall  
and via Webinar (See Information Item #E.4.)*

*New Senator Orientation  
1:00-2:45 PM  
LaSells Stewart Center Construction and Engineering Hall  
and Via Webinar*

*Faculty Senator Reception  
5:00 PM*

## **A. COMMENTS FROM FACULTY SENATE PRESIDENT KATE MacTAVISH**

## **B. INSTALLATION OF ELECTED OFFICIALS**

Faculty Senate President Yvette Spitz will install:

- President-Elect: Andrew Valls
- New Executive Committee Members: Mike Bailey, Bruce Dugger, Jessica DuPont and Jordon Zardinejad (representing OSU-Cascades)
  - The newly elected Executive Committee members will join the continuing members: Jen Alix-Garcia, John Bailey and Kathy Becker-Blease.
  - Senior Interinstitutional Faculty Senate Senator Bob Mason will also join the Executive Committee.
- Interinstitutional Faculty Senate Senators:
  - One-year term: Bob Mason
  - Three-year term: Roberta Riportella
    - Kerri Goergen-Doll is continuing as the third IFS Senator from OSU.
- Newly elected [Faculty Senators](#) appear in red text.

## **C. ACTION ITEMS**

1. Approval of Parliamentarian  
Approval of Michael Beachley as Faculty Senate Parliamentarian.  
*Motion: To approve Michael Beachley as the Faculty Senate Parliamentarian through December 2024.*
2. Proposal to Update Residence Requirements for the Doctoral Degree  
Karen Hanson, Graduate School, and John Becker-Blease, Graduate Council chair, will present for approval revisions to the [Residence Requirements for the Doctoral Degree](#).  
*Motion: To approve proposed revisions to the Residence Requirements for the Doctoral Degree.*

## **D. SPECIAL REPORTS**

1. Instructor & FRA Criteria  
Kate MacTavish, Faculty Senate Past President, will present proposed Promotion & Tenure criteria for Instructor and Faculty Research Assistant ranks. Faculty Senators should share this information with their colleagues as it will be presented for a vote in February.
  - [Promotional Criteria: Instructor and Faculty Research Assistant \(FRA\) Tracks \(PowerPoint\)](#)
  - [Promotional Criteria for Instructor Rank](#)
  - [Promotional Criteria for Faculty Research Assistant Rank](#)

2. Financial Readiness and Success Updates

Rebecca Mathern, Associate Vice Provost for Academic Affairs and University Registrar, Lissa Perrone, Director of Business Services, and Prem Mathew, Associate Dean for Undergraduate Student Development, will present updates related to Financial Readiness and Success.

**E. INFORMATION ITEMS**

1. New Senator Orientation – January 11

The New Senator Orientation will be held both in person and via Zoom on January 11 from 1:30-2:45, immediately preceding the January Faculty Senate meeting. If you are a continuing Senator but were unable to attend the orientation when you were elected, or would like a refresher, please contact [Caitlin Calascibetta](#) if you would like to attend the upcoming session; please reference 'New Senator Orientation' in the Subject line of the message.

2. 2024 Faculty Senate Meetings

Please reserve the following dates for Faculty Senate meetings for the remainder of the academic year. All meetings are scheduled from 3-5PM: February 8, March 14, April 11, May 9 and June 13.

As a reminder, Senators are responsible for finding a proxy to represent them when unable to attend. Proxies may be any regularly employed academic, research or professional faculty member in their apportionment unit who is not already a Faculty Senator, proxy, or whose position is an Executive Level 1, 2 or 3. The Faculty Senate maintains apportionment unit listservs that may be used by Faculty Senators if they need to ask constituents to be their proxy. Please contact the Faculty Senate Office at [faculty.senate@oregonstate.edu](mailto:faculty.senate@oregonstate.edu) to request your constituent list.

3. Register for Faculty Listening Sessions Related to Classroom Challenges

The Offices of Academic Affairs and Faculty Affairs would like to better understand the specific experiences and needs of academic faculty related to a steady increase in student pressures. Faculty report experiencing increased challenges to engage with students about their mental health, to create a welcoming and flexible classroom environment, all while maintaining a rigorous curriculum.

Dr. Seri Robinson, Provost Fellow and Associate Professor in the College of Forestry will facilitate the sessions, along with Gloria Crisp, Associate Vice Provost for Faculty Affairs and Bonnie Hemrick, Director of Mental Health Promotion with CAPS.

The session options are:

Friday, January 12 ~ 11:00 AM-12:00 PM

Monday, February 12 ~ 12:00-1:00 PM

Wednesday, February 14 ~ 8:30-9:30 AM

Friday, February 16 ~ 9:00-10:00 AM

If you are interested in participating in one of these listening sessions, please [REGISTER HERE](#). All sessions will be conducted in-person and via Zoom, and the team will use an online interactive tool called Mentimeter to gather feedback and facilitate discussion.

4. Participation in Faculty Senate Meetings

Corvallis-based Faculty Senators are expected to attend Faculty Senate meetings in person to facilitate engagement. For those unable to be in the room, participation will occur via a Webinar format on Zoom. The preferred login method is to sign in using the Zoom App. If you are logging in using a browser, Chrome is the recommended choice. Users that cannot be authenticated through DUO will not be allowed to join the meeting.

Since the physical location may occasionally change, please check the [Faculty Senate website](#) or monthly agenda for the correct location.

The Zoom Webinar will open at 2:50 PM on the day of the Senate meeting. Senators must log in with their real names so that attendance can be accurately reflected. If you experience problems logging in to the meeting, please contact [Caitlin Calascibetta](#) or [Vickie Nunnemaker](#). If you are a proxy, please email Caitlin or Vickie before noon on the day of the meeting if you have not already been contacted about your participation and Canvas access.

Engagement in discussions is encouraged, and those participating remotely should submit questions and comments through the Q & A feature. Members of the Executive Committee will facilitate the inclusion of questions and comments from the Q & A during discussions. As questions and comments are submitted to the Q & A, please indicate whether you wish to verbalize your submission so EC members might call on you. The chat function on Zoom will not be available during meetings.

Non-Senators are welcome to participate, but the login instructions are not published. If you wish to remotely participate in this or future Faculty Senate meetings, please complete the brief linked Qualtrics [survey](#) requesting to participate – you'll need to provide your OSU email, name and unit (please, no abbreviations). Your OSU email will be subscribed to a listserv to receive Zoom instructions, as well as the agenda for future Faculty Senate meetings. You are encouraged to submit the survey at least a day prior to the Senate meeting since requests made the day of the meeting may not be effective until the next month. The survey need only be submitted once to be subscribed to the listserv. If you are not receiving agendas after submitting the survey, please check your junk/spam folder or contact [Caitlin Calascibetta](#).

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5. Vacancies – Faculty Senator or Committee/Council Member

Please notify the Faculty Senate Office if a sabbatical, leave, retirement, etc., will prevent completion of your term as either a Faculty Senator or Faculty Senate committee/council member. This information will assist us in identifying a replacement. If you are away more than one term, exclusive of summer term, a replacement is required.

If you are unsure when your Senator or committee/council term ends, you may check the [Senator membership list](#) or the [Committees & Councils site](#).

## **F. NEW BUSINESS**

Faculty Senators – To aid in facilitating new business, please advise [Caitlin Calascibetta](#) or [Vickie Nunnemaker](#) prior to the Faculty Senate meeting where you are planning to present new business and include the specific verbiage for your motion. Providing the motion prior to the meeting will allow Caitlin to have the correct verbiage ready to vote on if the motion is needed.