

Academic Advising Council Guidelines

General Guidelines

One of the main purposes of the AAC is to facilitate and foster the exchange of information among units that perform academic advising and units whose responsibilities affect academic advising. To that end, the membership of the AAC is broad and, unlike many Faculty Senate committees, is defined wholly by unit association.

Membership

The voting membership of the AAC consists of units that perform academic advising, such as the colleges, and units whose mission, goals or responsibilities substantially and directly affect academic advising, such as the Registrar's Office. Though each voting unit may have only one vote, each unit may send multiple representatives to attend and participate in AAC meetings and activities. A vote of the AAC and change in the Standing Rules is required for a unit to become a voting member of the AAC.

The non-voting membership of the AAC consists of units whose work may affect academic advising, but whose mission, goals, or responsibilities largely lie outside of academic advising. The non-voting membership also may send multiple representatives to attend and participate in AAC meetings and activities. A vote of the AAC and change in the Guidelines is required for a unit to become a non-voting member of the AAC. Current non-voting members are:

- Academic Success Center
- Academics for Student Athletes
- Admissions
- Career Services
- College Assistance Migrant Program
- Disability Access Services
- Enterprise Computing
- INTO OSU Student Services
- New Student Programs and Family Outreach
- Registrar
- Reserve Officer Training Corps
- Student Conduct
- University Housing and Dining Services

All representatives of voting and non-voting units are included on the AAC list serve. Individuals not represented by voting or non-voting units who would like to be placed on the list serve should contact the AAC chair.

Units that wish to become voting or non-voting members of the AAC should contact the AAC chair for placement of the membership request on the agenda.

Chair Selection

The Chair of the AAC will be a Head Advisor or designate from one of the member academic colleges, UESP, or the Cascades Campus.

Nominations, including self-nominations, must be made to the current Chair of the AAC no less than two weeks prior to the election meeting.

The advisor with the largest number of AAC votes of those present at the last AAC meeting of the academic year will be selected.

The position requires a four-year commitment: Year 1 - Secretary, Year 2 - Chair, Year 3 - Faculty Senate Curriculum Council liaison, Dar Reese Excellence in Advising Award selection, and OSU Academic Advising Award selection, and Year 4 - representative to the Academic Affairs Council. In the event that the person cannot fulfill his or her duties, the chair shall appoint a replacement.

Changes approved by AAC on June 8, 2005 and Faculty Senate Executive Committee on November 17, 2005

(Rev. 06/09)