

# Faculty Senate

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# Faculty Senate

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## Academic Standing Committee

### Standing Rules

The Academic Standing Committee is charged with the enforcement of the regulations on Satisfactory Academic Standing. In this regard the Committee has the authority to develop guidelines for the administration of these regulations. These guidelines are reviewed annually to ensure that they continue to serve the interests of the University community and that they reflect current University policies and procedures. The Committee has discretionary authority to grant exceptions to the regulations on Academic Standing. The Committee hears all requests for reinstatement exceptions following academic suspension, that meet the conditions detailed in the Academic Standing Committee's Policy Guideline #7. Upon request of the student, the Committee conducts a personal hearing to determine the causes of unsatisfactory performance and possible reinstatement and remedies. These personal hearings occur during Committee meetings to consider requests for reinstatement by exception, as needed each term prior to the last day to register. Hearings are scheduled prior to the last day to register, when at all possible. Once the Committee makes its decision on a request for reinstatement by exception, and the hearing is completed, the case is considered closed. After the Committee's decision has been recorded, an appeal may be submitted to the Senior Vice Provost for Academic Affairs. Should the Senior Vice Provost for Academic Affairs be out of the office on extended travel or have a conflict of interest he/she may refer the decision to the Provost of the University, the Vice Provost for Student Affairs, or the Associate Provost for Academic Success and Engagement. Appeals must be based solely on the original file reviewed and acted upon by the Committee. The Committee will re-open a case only if significant new information is presented to it.

The Committee consists of a minimum of seven and up to nine Faculty, up to three of whom may be retired faculty who are still employed part-time by the University, and two Student members, and the Registrar (or representative), ex-officio, non-voting. The committee chair is also a non-voting member, except in the case of a tie vote by Committee. Committee members involved in a student's request for exception may not participate in the vote.

(6/11; 5/05)

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# Faculty Senate

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## Academic Standing Committee

### Membership

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# Faculty Senate

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## Academic Standing Committee

### Scheduled Meetings 2014-2015

Meetings are held in the Registrar's Conference Room, 102 Kerr Administration Building, unless otherwise noted. Because meetings are subject to change, contact the Registrar's Office, 541-737-4331, to verify meeting dates.

Suspended students who are considering filing a Request for Exception to Academic Regulation 22 should:

- Meet with the head advisor of their college to discuss their options. **The preparation process generally requires several days; students should allow sufficient time before the ASC meeting to gather and prepare all materials.**
- Submit their Petition for Exception to the Reinstatement Regulations and complete packet of materials to the Registrar's Office by the **deadline specified for each meeting.**

Students may request an appointment with the Academic Standing Committee only when they have submitted a complete packet of documents (in addition to the Petition, this includes the student's letter, the advisor's letter, three terms of projected schedule, the learning contract, and any supplementary documentation).

The Academic Standing Committee will meet with all students who initiate their appeal by submitting their materials by the appropriate **deadline to initiate an appeal** indicated below.

#### Reinstatement for Winter Term 2015

Meetings during the Fall 2014 term are held for students wishing to be reinstated for Winter 2015 term. The deadlines for the meetings for Winter 2015 reinstatement are listed below. If a student initiates his or her appeal after the filing deadline for the December 17th meeting, the student must wait for a meeting in the week before the start of winter term. To secure a place on the meeting docket, a student also must file a complete packet by the filing deadline indicated for the meeting.

- Wednesday, October 15, 2014, 1 to 5 pm (filing deadline, Oct 14, 2014, noon)
- Wednesday, November 12, 2014, 1 to 5 pm (filing deadline, Nov. 11, 2014, noon) ~ CANCELED
- Wednesday, December 17, 2014, 1 to 5 pm (filing deadline, Dec 16, 2014, noon)

The deadline to initiate an appeal for reinstatement for the Winter 2015 term is Wednesday, December 24, 2014 (at 5 p.m.). If the student initiates their appeal after this deadline, and if all of the meeting dockets are filled, the student must wait for a meeting later in the winter term (for reinstatement in Spring 2015). To secure a place on the meeting docket, a student also must file a complete packet by the filing deadline indicated for the meeting.

- Monday, Dec. 22, 2014, 1 to 5 pm (filing deadline, Friday, December 19, 2014, noon)
- Monday, Dec. 29, 2014, 1 to 5 pm (filing deadline, Wednesday, December 24, 2014, noon)
- Tuesday, Dec. 30, 2014, 1 to 5 pm (filing deadline, Monday, December 29, 2014, noon)
- Wednesday, Dec 31, 2014, 1 to 5 pm (filing deadline, Tuesday December 30, 2014, noon)
- Monday, Jan. 5, 2015, 1 to 5 pm (filing deadline, Friday, January 2, 2015, noon)

#### Reinstatement for Spring Term 2015

There will be one meeting during Winter 2015 for students wishing to be reinstated for Spring 2015 term. The deadline for the meeting during Winter 2015 is listed below; any student who initiates his or her appeal after the deadline, and if the meeting docket is filled, the student must wait for the meetings during the first week of Spring term. To secure a place on the meeting docket, a student also must file a complete packet by the filing deadline indicated for the meeting.

- Wednesday, Feb. 18, 2015, 1 to 5 pm (filing deadline is Tuesday, Feb. 17, noon)

The deadline to initiate an appeal for reinstatement for the Spring 2015 term is Friday, March 27, 2015 at 5 p.m. If the student initiates their appeal after this deadline, and if all of the meeting dockets are filled, the student must wait for a meeting later in the spring term, **for Summer 2015 reinstatement**. To secure a place on the meeting docket, a student also must file a complete packet by the filing deadline indicated for the meeting.

- Monday, March 30, 2015, 1 to 5 pm (filing deadline is Friday, March 27, noon)
- Tuesday, March 31, 2015, 1 to 5 pm (filing deadline is Monday, March 30, noon)
- Wednesday, April 1, 2015, 1 to 5 pm (filing deadline is Tuesday, March 31, noon)
- Thursday, April 2, 1 to 5 pm (only if needed, please check with Registrar's Office)
- Friday, April 3, 1 to 5 pm (only if needed, please check with Registrar's Office)

### Reinstatement for Summer Term 2015

See the individual meeting deadlines below to initiate an appeal for reinstatement for Summer 2014 term. To secure a place on the meeting docket, a student also must file a complete packet by the filing deadline indicated for the meeting.

- Wednesday, May 20, 2015, 1 to 5 pm (filing deadline, May 19, noon)
- Wednesday, June 17, 2015 1 to 5 pm (filing deadline, June 16, noon)
- Wednesday, July 8, 2015, 1 to 5 pm (filing deadline, July 7, noon)
- Wednesday, July 22, 2015, 1 to 5 pm (filing deadline, July 21, noon)

### Reinstatement for Fall Term 2015

Wednesday, September 17, 2014, at 5 p.m., is the deadline to initiate an appeal for reinstatement for Fall 2014 term. If the student initiates their appeal after this deadline, and if all of the meeting dockets are filled, the student must wait for a meeting later in the fall term (for Winter 2016 reinstatement). To secure a place on the meeting docket, a student also must file a complete packet by the filing deadline indicated for the meeting.

- Wednesday, August 19, 2015, 1 to 5 pm (filing deadline, August 18, noon)
- Wednesday, September 9, 2015, 1 to 5 pm (filing deadline, Sept. 8, noon)
- Wednesday, Sept. 16, 2015, 1 to 5 pm (filing deadline, Sept. 15, noon)
- Thursday, Sept. 17, 2015, 1 to 5 pm (filing deadline, Sept. 16, noon)
- Friday, Sept. 18, 2015, 1 to 5 pm (filing deadline, Sept. 17, noon)
- Monday, Sept 21, 2015, 1 to 5 pm (only if needed, please check with Registrar's Office)

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## Academic Standing Committee

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# Faculty Senate

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## Academic Standing Committee

### Guidelines

#### COMMITTEE ON ACADEMIC STANDING POLICY GUIDELINES 1999-2000

The Committee on Academic Standing is charged with the responsibility for enforcement of the regulations on Satisfactory Academic Standing (AR22). In this regard the committee has the authority to develop guidelines for the administration of these regulations. The following policies and procedures reflect this mandate and the clear understanding that diligent enforcement of the regulations is desired. These policy guidelines will be reviewed annually by the Committee to ensure that they continue to serve the interests of the University Community and that they reflect current University policies and procedures. Reviewed, confirmed, and amended December 2nd, 1998. The 2003-2004 Committee reviewed and updated guidelines on September 24, 2003.

#### **1. Policy Guideline - Academic Suspension can not be appealed.**

Academic Suspension is based on an objective standard being applied to a student's academic record. No subjective judgments or evaluations are a part of the decision to suspend. When the GPA's on the student's Academic Record are accurate and they meet the criteria for Academic Suspension, no grounds exist to challenge the decision to suspend.

#### **2. Policy Guideline - Academic Suspensions resulting from grading errors will be rescinded.**

Since Academic Suspension is based on GPA, that GPA must accurately reflect the student's academic performance. An Academic Suspension based on GPA' derived from erroneous grades submitted by instructors will be rescinded. All reference to the Academic Suspension will be removed from the student's academic records. Rescissions cannot be effected until the Registrar's Office is in receipt of the appropriate approved "Change of Grade" documents. Students must take the initiative to ensure the accuracy of their grades.

#### **3. Policy Guideline - Suspended students who desire reinstatement to the University must file a "Request for Reinstatement" form with the Registrar's Office.**

This form initiates the reinstatement process. The information requested is required to complete processing the request. Decisions will not be rendered until all requested information is provided and the form is complete.

#### **4. Policy Guideline - Suspended students who comply with the reinstatement rules (2 years absence or 24 credits of transferable college-level work at an accredited college or university, with GPA of 2.5 or better) will be reinstated to the University.**

Upon filing a Request for Reinstatement and verification of compliance with the reinstatement rules, the Registrar's Office may institute the necessary steps to reinstate the student without further reference to this committee. It should be noted that the reinstatement rules permit a student who has attained a transfer GPA less than 2.5 to be reinstated if absent 2 years.

#### **5. Policy Guideline - A suspended student may be reinstated if the GPA (OSU cumulative or term) increases sufficiently to place the student in an improved Academic Standing (Academic Warning, Academic Probation or Good Standing).**

Students should receive the benefit of subsequent appropriate actions taken which improve their academic record. This can happen as a result of the removal of an I grade, the replacement of a grade by repeating a class, a retroactive change to records due to approved petitions to add/drop or withdraw, etc., prior to their suspension. (Suspended students, by definition of AR22, are denied all the privileges of the institution and of all organizations in any way connected to it, which includes the Academic Regulations Committee.) The Registrar's Office may reinstate such students upon their request, assigning appropriate Academic Standing

without further reference to this committee. These students constitute an automatic exception to the reinstatement rule. Rescission of Suspension is not appropriate in these cases. The student has not been Suspended as a result of institutional (i.e., instructor) error but rather as a result of the student's own action or inaction.

**6. Policy Guideline - The number of reinstatements is not limited.**

Suspended students who comply with the Reinstatement Rules are to be reinstated.

**7. Policy Guideline - The Committee on Academic Standing will consider requests for exceptions to the Reinstatement Rules only in those rare situations in which all four of the following conditions are met:**

- a) The poor academic performance was the result of extraordinary circumstances that have been demonstrably corrected or substantially addressed, and should no longer adversely influence the student's academic performance. Documentation of these circumstances should be provided. (i.e. medical records, obituaries or death certificates, etc.)
- b) The Head Advisor of the student's college, or the student's academic advisor, in consultation with the Head Advisor, is willing and able to argue convincingly that the student has a strong probability of completing the degree program to which the student would be reinstated.
- c) In addition to the poor academic performance, there is also evidence in the academic record of an ability to succeed academically and make timely progress toward completion of a degree program.
- d) The student provides a proposed schedule for the next three terms and a detailed plan to foster academic improvement, which have been reviewed and endorsed by the Head Advisor, or academic advisor, in consultation with the Head Advisor

The Committee recognizes that there may be cases which require review and merit exception. Exceptions are imaginable where the term or terms of poor performance are somewhat isolated, and clearly linked to an extraordinary occurrence (such as a health problem) that has been ameliorated, or to unusually challenging circumstances whose impact on the student has been substantially relieved. It must be made clear, however, that exceptions will be granted only rarely. To warrant exception, the academic record should contain evidence that, in the absence of the problem asserted by the student as responsible for the poor performance, the student can succeed; more simply, there should be on record at least one term in which the student performed successfully in courses that contribute to progress toward a degree. Furthermore, the student must present a clear plan of action, endorsed by the Head Advisor, which includes a program of contact with recognized academic support staff. Finally, advocacy, and not mere "approval," by a Head Advisor, or by an academic advisor in consultation with the Head Advisor, is a crucial necessary condition for an exception. Students also may submit evidence of support from other representatives of recognized University support services in addition to, but not in lieu of, letters from departmental and college advisors.

**8. Policy Guideline - Students with Senior Standing who meet all four of the following criteria may be granted an exception to the Reinstatement Rules:**

- a) they are candidates for graduation, with an application on file in the Registrar's office;
- b) they expect to graduate within the next 3 terms;
- c) they have strong support from their Head Advisor;
- d) they have 1.95 - 1.99 GPA with one term to graduate; OR  
1.90 - 1.99 GPA with two terms to graduate; OR  
they have been absent from the University for one year.

These students may be reinstated by the Registrar's Office without reference to this Committee. This is an automatic exception to the reinstatement rules.





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## Academic Standing Committee

### Membership – 2013-2014

Marleigh Perez, Co-Chair '14  
Megan O'Quin, Co-Chair '15  
Jeff Malone (v. Asbell) '14  
Melanie Jones (v. Qian) '14  
TBA (v. Hanson) '15  
TBA '15  
Tom Chastain '16  
Claire Colvin '16  
Pat Ketcham '16

Engineering  
Academics for Student Athletes  
Academic Success Center  
Advisor in Agricultural Sciences  
Disability Access Services  
  
Crop and Soil Science  
College of Science Admin  
Student Health Services

Ex-Officio: Registrar Representative: Tom Watts (Fall 2013 and Summer 2014), Amy Flint (Winter 2014), Nancy Laurence (Spring 2014)

Student Members –  
– TBA  
– TBA

*Executive Committee Liaison – Nell O'Malley*

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### Academic Standing Committee

#### Membership -- 2012-2013

Dan Schwab, Co-Chair '13  
Megan O'Quin, Co-Chair '15  
Pat Ketcham '13  
Jeff Malone '13  
Marleigh Perez '13  
Ann Asbell '14  
Melanie Jones (v. Qian) '14  
Karen Hanson '15  
TBA (v. Li) '15

Student Conduct  
Academics for Student Athletes  
Student Health Services  
Academic Success Center  
College of Engineering  
College of Health & Human Sciences  
Public Health & Human Sciences  
Disability Access Services

Ex-Officio: Registrar Representative: Tom Watts (Fall 2012 and Summer 2013), Amy Flint (Winter 2013), Nancy Laurence (Spring 2013)

Student Members –  
– Amy King  
– TBA

*Executive Committee Liaison – Mike Bailey*

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### Academic Standing Committee

#### Membership -- 2011-2012

Karen Hanson, Chair '12  
Megan O'Quin (v. Stoller) '12  
Pat Ketchum '13  
Jeff Malone '13  
Marleigh Perez '13  
Dan Schwab '13  
Ann Asbell '14  
Michael Qian '14

Disability Access Services  
Academics for Student Athletes  
Student Health Services  
Academic Success Center  
College of Engineering  
Student Conduct  
College of Health & Human Sciences  
Food Science and Technology

Ex-Officio: Registrar Representative: Tom Watts (Fall 2011 and Summer 2012), Amy Flint (Winter 2012), Nancy Laurence (Spring 2012)

Student Members-  
Danielle Levine  
Amy King

*Executive Committee Liaison - TBA*

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## Academic Standing Committee

### Membership -- 2010-2011

Karen Hanson, Chair '12	Disability Access Services
Ann Asbell (v. Thomas) '11	Nutrition & Exercise Sciences
Oscar Montemayor '11	CAMP
Megan O'Quin (v. Stoller) '12	Academics for Student Athletes
Pat Ketchum '13	Student Health Services
Marleigh Luster '13	College of Engineering
Jeff Malone '13	Academic Success Center
Dan Schwab '13	Student Conduct

Ex-Officio: Registrar (Fall 2010/Summer 2011 - Tom Watts; Winter 2011 - Amy Flint; Spring 2011 - Nancy Laurence)

Student Members--  
Andrea Doyle  
- TBA

*Executive Committee Liaison - Mario Magaña*

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### Academic Standing Committee

#### Membership -- 2009-2010

Todd Palmer '10, Chair  
Janet Lee '10  
Urmila Mali '10  
Ann Asbell (v. Sullivan) '11  
Oscar Montemayor '11  
Carl Thomas '11  
Karen Hanson '12  
Eric Stoller '12

Nuclear Engineering & Radiation Health Physics  
Women Studies  
Educational Opportunities Program  
Nutrition & Exercise Science  
College Assistance Migrant Program  
Admissions  
Disability Access Services  
Health and Human Sciences Advising

Ex-Officio: Registrar (Tom Watts)

Student Members--  
- TBA  
- TBA

*Executive Committee Liaison - Kate Halischak*

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### Academic Standing Committee

#### Membership -- 2008-2009

David Craig '09, Chair

Jo Alexander '09

Janet Lee '10

Urmila Mali '10

Todd Palmer '10

Oscar Montemayor '11

Jimmer Sullivan '11

Carl Thomas '11

University Housing & Dining Services

Disability Access Services

Women Studies

Educational Opportunities Program

Nuclear Engineering & Radiation Health Physics

CAMP

Naval Science

Admissions

Ex-Officio: Registrar (Tom Watts)

Student Members--

- TBA

- TBA

*Executive Committee Liaison - Kate Halischak*

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## Academic Standing Committee

### 2007-2008 Members

David Craig '09, Chair	University Housing & Dining Services
Lee Ann Baker (v. Ingram) '08	University Honors College
Dodi Reesman (v. Cerklewski) '08	Animal Sciences
Steve Rubert (v. Heintz) '08	History
Jo Alexander '09	Services for Students with Disabilities
Janet Lee '10	Women Studies
Urmila Mali '10	Educational Opportuntiiies Program
Todd Palmer '10	Nuclear Engr. & Radiation Health Physics

Ex-Officio: Registrar (Heather Chermak)

Student Members--

-- Julia Jones  
-- Sarah Ashurex

Executive Committee Liaison - Stan Gregory

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## Academic Standing Committee

### 2006-2007 Members

Louie Bottaro '07, Chair (v. Averill)

LeeAnn Baker (v. Wolf) '07

Urmila Mali '07

Florian Cerklewski '08

Steve Rubert (v. Heintz) '08

Michael Ingram '08

Jo Alexander '09

David Craig '09

CLA Student Services

University Honors College

Educational Opportunities Program

Nutrition and Exercise Sciences

History

College of Education

Services for Students with Disabilities

University Housing & Dining Services

Ex-Officio: Registrar (Mary Rhodes)

Student Members--

-- TBA

-- TBA

Executive Committee Liaison - Lani Roberts

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## Academic Standing Committee

### 2005-2006 Members

Leslie Burns '06, Chair  
Louie Bottaro '06  
Manuela Huso '06  
Jane Averill '07  
Urmila Mali '07  
Ariella Wolf '07  
Florian Cerklewski '08  
Jessica Heintz '08  
Michael Ingram '08

Design & Human Environment  
Liberal Arts Advising Office  
Forest Science  
English Language Institute  
Educational Opportunities Program  
College of Science  
Nutrition and Food Management  
Student Media  
College of Education

Ex-Officio: Registrar (Mary Rhodes)

Student Members--  
-- TBA  
-- TBA

Executive Committee Liaison - Lani Roberts

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### Academic Standing Committee

#### 2004-2005 Members

\*Leslie Burns '06, Chair  
Tracy Bentley-Townlin '05  
Cass Dykeman (v. Herlihy) '05  
Goran Jovanovic '05  
Kim McAlexander '05  
Louie Bottaro '06  
Manuela Huso '06  
Urmila Mali '07  
Ariella Wolf '07

Design & Human Env.  
Services for Students with Disabilities  
School of Education  
Chemical Engineering  
Health & Human Sciences  
Liberal Arts Advising Office  
Forest Science  
Educational Opportunities Program  
College of Science

[ \* *January-June 2005* ]

Ex-Officio: Registrar (Mary Rhodes)

Student Members--  
Grant Shenk  
-- TBA

Executive Committee Liaison - Juan Trujillo

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### Academic Standing Committee

#### 2003-2004 Members

*Debbie Bird '04, Chair	College of Forestry
Sarah Henderson (v. Sharrow) '04	Political Science
Tracy Bentley-Townlin '05	Services for Students with Disabilities
*Kim McAlexander '05, Chair	Health & Human Sciences
Goran Jovanovic '05	Chemical Engineering
Alan Herlihy '06	Fisheries & Wildlife
Manuela Huso '06	Forest Science

Ex-Officio: Registrar (Mary Rhodes)

Student Members--

-- TBA

-- TBA

Executive Committee Liaison - Tony Trujillo

#### **\*Chair --**

Debbie Bird - Summer '03, Winter '04, Spring '04

Kim McAlexander - Fall '03

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## Faculty Senate

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### Academic Standing Committee

#### Membership -- 2002-2003

Debbie Bird '04, Chair	College of Forestry
Susie Nelson (v. Rubert) '03	Distance & Continuing Education
TBA (v. Woods) '03	Educational Opportunities Program
Sarah Henderson (v. Sharrow) '04	Political Science
Tracy Bentley-Townlin '05	Services for Students With Disabilities
Goran Jovanovic '05	Chemical Engineering
Kim McAlexander '05	Health & Human Sciences

Ex-Officio: Registrar (Mary Rhodes)

Student Members--  
-- Zahra Mirpourian  
-- TBA  
-- TBA

Executive Committee Liaison - Janet Nishihara

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## Academic Standing Committee

### Membership -- 2001-2002

Steve Rubert '03, Chair	History
Kate Field '02	Microbiology
Jennifer Specter '02	Student Orientation and Retention Programs
Jennifer Travers '02	Chemistry
LaVerne Woods '03	Educational Opportunities Program
Debbie Bird '04	College of Forestry
Steve Sharrow '04	Rangeland Resources

Ex-Officio: Registrar (Mary Rhodes)

Student Members--  
-- Kristin Johnson  
-- TBA  
-- TBA

Executive Committee Liaison - Janet Nishihara

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## Academic Standing Committee

### Membership -- 2000-2001

Nancy Wendt '01, Chair	Speech Communication
Todd Palmer (v. Montemayor) '01	Nuclear Engineering
Kate Field '02	Microbiology
Jennifer Kuzepa '02	Admission & Orientation
Jennifer Travers '02	Chemistry
Steve Rubert '03	History
LaVerne Woods '03	Educational Opportunities Program

Ex-Officio: Registrar (Mary Rhodes)

Student Members--  
-- Megan Horst  
-- John Nunn  
-- TBA

Executive Committee Liaison - Rubin Landau

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## Academic Standing Committee

### Membership -- 1999-2000

Nancy Wendt '01, Chair	Speech Communication
Waheed Bajwa '00	Entomology
Jennifer Kuzepa '00	Admission & Orientation
Oscar Montemayor '01	Educational Opportunities Program
Kate Field '02	Microbiology
Olga Krankina '02	Chemistry

Ex-Officio: Registrar (Barbara Balz)

Student Members--

-- TBA  
-- TBA

Executive Committee Liaison - Rubin Landau

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# Faculty Senate

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## Academic Standing Committee

### Annual Report 2012-2013

The Academic Standing Committee (ASC) is charged with implementing Academic Regulation #22 (AR 22) and hearing students who are seeking reinstatement to the University by exception to AR 22.

Over the course of the 2012-2013 academic year, 533 undergraduates were suspended from the University for academic reasons, in accordance with AR 22. This compares to 563 undergraduates suspended in the 2010-2011 academic year and 594 undergraduates suspended in the 2011-2012 academic year. 54 students were suspended at the end of Summer Term 2012; 138 students were suspended at the end of Fall Term 2012; 113 students were suspended at the end of Winter Term 2013; and 228 students were suspended at the end of Spring Term 2013.

### Reinstatement by Exception

The Registrar's Office schedules 40-minute meetings for students requesting reinstatement by exception and who have submitted all of the required paperwork. The ASC met with 57 students for interviews as part of their requests for reinstatement by exception (compared to 86 interviews during 2011-2012 and 91 during 2010-2011). Of these students, 27 were reinstated to the University and 30 were denied reinstatement. It should be noted that not all requests for exception in 2012-2013 were those students who were suspended in that year. For example, each term the committee may see students wishing to seek exception who were suspended in prior years. During 2012-2013, two decisions of the ASC were appealed to the Provost's Office.

### Total Reinstatements

A total of 204 students were reinstated to the University during 2012-2013. The breakdown for these reinstatements is as follows:

Approved Reinstatement by Exception by the ASC petitions: 27

Reinstatement by Appeal of ASC decision: 2

Reinstatement based on 2-Year absence: 115

Reinstatement based on successfully completing 24 transferable academic credits at a community college: 52

Reinstatement by senior exception: 8

Based on meeting scheduling issues faced by the ASC in past years, committee meetings were scheduled for the entire year and notices of meetings sent out to college advisors and other student support units. The meeting schedule and processes are also posted on the Faculty Senate web site (under Academic Standing Committee) and on the Registrars' web site. In addition, notices regarding student athletes on academic warning and probation are sent each term to the Academics for Student Athletes Office and appropriate advising offices. Deadlines were also determined for when students must submit their paperwork to the Registrars' Office to meet with the ASC (usually 12:00 PM the day prior to the meeting, or until spots fill). The ASC will see all students who meet the deadline for this paperwork, there is also an over flow day in case there are too many students and not enough spots. This process assures students who have completed the paperwork by the appropriate deadline for the meeting will meet with the committee in a timely manner.

### Committee Activities

The committee moved the Fall term meeting dates up by a few days, so that ASC meetings can occur before CONNECT activities. The reason for this change was twofold: First, pushing the meetings up by a few days gives reinstated students more time to register for classes, purchase textbooks, and make living arrangements before the term starts, placing them in a better position for success. And second, many of the committee members have obligations for their primary jobs during CONNECT, so having ASC meetings a few days earlier allows more members to participate in them, without conflicts with their primary jobs.

There are some members of the ASC who were asked by the Associate Provost for Academic Success and Engagement to participate on a subcommittee on academic standing, focusing on communications to students regarding their academic standing. This group met in tangent with a separate working group focusing on advising interventions related to academic standing. As a result of the communications subcommittee's work, revisions to the Registrar's communications to students on academic standing were made, along with several recommendations for communications coming from groups including academic advising, other academic departments, and support units. The 2012-2013 academic year saw these new communications towards students, as well as early interventions with the student and academic support staff, by placing holds on their accounts to prevent them from adding/dropping classes until they spoke with an advisor.

## Goals

The committee decided to wait until the 2013-2014 academic year to make any proposed revisions to the Standing Rules. The decision to wait was due to the new implementations as of the result of the work done with the Associate Provost for Academic Success and Engagement, and how that could potentially impact suggested revisions to the Standing Rules.

Additionally, there were two areas that the committee wanted to evaluate during the 2012-2013 academic year but did not get to and will look at them during the 2013-2014 academic year to give the Registrar's Office more time to develop appropriate reporting capabilities in Banner. The two areas for review are:

1. Assess committee effectiveness as measured by second suspension rates for students reinstated via exception to AR 22.
2. Analyze Spring Term reinstatements in relation to other terms, to compare student success rates given the timing of the ASC appeal meetings during the first week of Spring Term vs. the week prior to the term start in all other terms.

The final item the committee would like to put together is a guideline so that the student is aware of how the meeting will run. This guideline will also help new committee members get acquainted with the protocol.

The Academic Standing Committee would like to thank Tom Watts, Amy Flint, Nancy Laurence and Chris Crabtree of the Registrar's Office, for their invaluable assistance with the work of the ASC. I would also like to thank the following committee members for their outstanding commitment to the work of the ASC: Ann Asbell, Pat Ketchum, Jeff Malone, Karen Hansen, Marleigh Perez, Melanie Jones, Dan Schwab, and our student member, Amy King.

*Submitted by: Megan O'Quin, Academic Standing Committee Chair*

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## Academic Standing Committee

### Annual Report 2011-2012

The Academic Standing Committee (ASC) is charged with implementing Academic Regulation #22 (AR 22) and hearing students who are seeking reinstatement to the University by exception to AR 22.

Over the course of the 2011-2012 academic year, 563 undergraduates were suspended from the University for academic reasons, in accordance with AR 22. This compares to 594 undergraduates suspended in the 2010-2011 academic year. 53 students were suspended at the end of Summer Term 2011; 164 students were suspended at the end of Fall Term 2011; 115 students were suspended at the end of Winter Term 2012; and 231 students were suspended at the end of Spring Term 2012.

### Reinstatement by Exception

The Registrar's Office schedules 40-minute meetings for students requesting reinstatement by exception and who have submitted all of the required paperwork. The ASC met with 86 students for interviews as part of their requests for reinstatement by exception (compared to 91 interviews during 2010-2011). Of these students, 54 were reinstated to the University and 32 were denied reinstatement. It should be noted that not all requests for exception in 2011-2012 were those students who were suspended in that year. For example, each term the committee may see students wishing to seek exception that were suspended in prior years. During 2011-2012, 3 decisions of the ASC were appealed to the Provost's Office.

### Total Reinstatements

A total of 220 students were reinstated to the University during 2010-2011. The breakdown for these reinstatements is as follows:

Approved Reinstatement by Exception by the ASC petitions:	54
Reinstatement by Appeal of ASC decision:	2
Reinstatement based on 2-year absence:	108
Reinstatement based on successfully completing 24 credits at CC:	41
Reinstatement by senior exception:	5

Based on meeting scheduling issues faced by the ASC in past years, committee meetings were scheduled for the entire year and notices of meetings sent out to college advisors and other student support units. The meeting schedule and processes are also posted on the Faculty Senate web site (under ASC) and on the Registrars' web site. In addition, notices regarding student athletes on academic warning and probation are sent each term to the Student Athlete Academic Services Office and appropriate advising offices. Deadlines were also determined for when students must submit their paperwork to the Registrars' Office to meet with the ASC. The ASC will see all students who meet the deadline for this paperwork. This process assures students who have completed the paperwork by the appropriate deadline of meeting with the committee in a timely manner.

### Committee Activities

The committee moved the Fall term meeting dates up by a few days, so that ASC meetings can occur before CONNECT activities. The reason for this change was twofold: First, pushing the meetings up by a few days gives reinstated students more time to register for classes, purchase textbooks, and make living arrangements before the term starts, placing them in a better position for success. And second, many of the committee members have obligations for their primary jobs during CONNECT, so having ASC meetings a few days earlier allows more members to participate in them, without conflicts with their primary jobs.

During winter and spring terms, some members of the ASC were asked by the Associate Provost for Academic Success and Engagement to participate on a subcommittee on academic standing, focusing on communications to students regarding their academic standing. This group met in tangent with a separate working group focusing on advising interventions related to academic standing. As a result of the communications subcommittee's work, revisions to the Registrar's communications to students on academic standing were made, along with several recommendations for communications coming from groups including academic advising, other academic departments, and support units. Before Fall 2012, the Associate Provost for Academic Success and Engagement plans to conduct a training for academic advisors and others who interact with students around academic standing issues. This training will incorporate the work and recommendations from both subcommittees.

## Goals

The committee decided to wait until the 2012-2013 academic year to make any proposed revisions to the Standing Rules. The decision to wait was due to the uncertainty of the results of the work done with the Associate Provost for Academic Success and Engagement, and how that could potentially impact suggested revisions to the Standing Rules.

Additionally, there were two areas that the committee wanted to evaluate during the 2011-2012 academic year. However, these items were also pushed to the 2012-2013 year because the Registrar's Office needed more time to develop appropriate reporting capabilities in Banner. The two areas for review are:

1. Assess committee effectiveness as measured by second suspension rates for students reinstated via exception to AR 22.
2. Analyze Spring Term reinstatements in relation to other terms, to compare student success rates given the timing of the ASC appeal meetings during the first week of Spring Term vs. the week prior to the term start in all other terms.

The Academic Standing Committee would like to thank Tom Watts, Amy Flint, Nancy Laurence and Chris Crabtree of the Registrar's Office, for their invaluable assistance with the work of the ASC. I would also like to thank the following committee members for their outstanding commitment to the work of the ASC: Ann Asbell, Pat Ketchum, Jeff Malone, Megan O'Quin, Marleigh Perez, Michael Qian, Dan Schwab, and two new student members, Amy King and Danielle Levine.

*Submitted by: Karen Hanson, Academic Standing Committee Chair*

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## Academic Standing Committee

### Annual Report 2010-2011

The Academic Standing Committee (ASC) is charged with implementing Academic Regulation #22 (AR 22) and hearing students who are seeking reinstatement to the University by exception to AR 22.

Over the course of the 2010-2011 academic year, 594 undergraduates were suspended from the University for academic reasons, in accordance with AR 22. This compares to 534 undergraduates suspended in the 2009-2010 academic year. 42 students were suspended at the end of Summer Term 2010; 142 students were suspended at the end of Fall Term 2010; 103 students were suspended at the end of Winter Term 2011; and 307 students were suspended at the end of Spring Term 2011.

### Reinstatement by Exception

The Registrar's Office schedules 40-minute meetings for students requesting reinstatement by exception and who have submitted all of the required paperwork. The ASC met with 91 students for interviews as part of their requests for reinstatement by exception (compared to 87 interviews during 2009-2010). Of these students, 59 were reinstated to the University and 31 were denied reinstatement. It should be noted that not all requests for exception in 2010-2011 were those students who were suspended in that year. For example, each term the committee may see students wishing to seek exception that were suspended in prior years. During 2010-2011, one decision of the ASC was appealed to the Provost's Office.

### Total Reinstatements

A total of 220 students were reinstated to the University during 2010-2011. The breakdown for these reinstatements is as follows:

Approved Reinstatement by Exception by the ASC petitions:	59
Reinstatement by Appeal of ASC decision:	1
Reinstatement based on 2-year absence:	92
Reinstatement based on successfully completing 24 credits at CC:	61
Reinstatement by senior exception:	7

Based on meeting scheduling issues faced by the ASC in past years, committee meetings were scheduled for the entire year and notices of meetings sent out to college advisors and other student support units. The meeting schedule and processes are also posted on the Faculty Senate web site (under ASC) and on the Registrars' web site. In addition, notices regarding student athletes on academic warning and probation are sent each term to the Student Athlete Academic Services Office and appropriate advising offices. Deadlines were also determined for when students must submit their paperwork to the Registrars' Office to meet with the ASC. The ASC will see all students who meet the deadline for this paperwork. This process assures students who have completed the paperwork by the appropriate deadline of meeting with the committee in a timely manner.

During this academic year the ASC changed the per-student time allotment of 30-minute meetings to 40-minute meetings. In addition, the ASC began encouraging students to limit their appeal letters to one page. These steps have positively impacted the flow of meetings and on-time committee performance, better serving the students and their advisors appearing before the committee.

Also during this academic year the ASC proposed the following change to its Standing Rules:

**Prior rule:** Appeals to Committee decisions may only be addressed by the Provost of the

University after the Committee's decision has been recorded.

**Proposed rule:** After the Committee's decision has been recorded, an appeal may be submitted to the Senior Vice Provost for Academic Affairs. Should the Senior Vice Provost for Academic Affairs be out of the office on extended travel or have a conflict of interest he/she may refer the decision to the Provost of the University, the Vice Provost for Student Affairs, or the Associate Provost for Academic Success and Engagement.

**Outcome:** The Faculty Senate passed the proposed rule on 6/09/11.

#### Goals:

During the 2010-2011 academic year the ASC, in close collaboration with the Registrar's Office, wanted to assess committee effectiveness as measured by second suspension rates for students reinstated via exception to AR 22. Unfortunately, the reporting capability in Banner did not allow for ready access to this information. Data can be collected manually and the ASC will plan to review that data during the 2011-2012 year.

Additionally, the ASC would like to look specifically at Spring Term reinstatements in relation to other terms, to compare student success rates given the timing of the ASC appeal meetings during the first week of Spring Term vs. the week prior to the term start in all other terms. This will be reviewed during the 2011-2012 year.

The Academic Standing Committee would like to thank Tom Watts, Amy Flint, Nancy Laurence and Chris Crabtree of the Registrar's Office, for their invaluable assistance with the work of the ASC. I would also like to thank the following committee members for their outstanding commitment to the work of the ASC: Ann Asbell, Andrea Doyle, Pat Ketchum, Jeff Malone, Oscar Montemayor, Megan O'Quin, Marleigh Perez, and Dan Schwab.

*Submitted by: Karen Hanson, Academic Standing Committee Chair*

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## Academic Standing Committee

### Annual Report 2009-2010

The Academic Standing Committee (ASC) is charged with implementing Academic Regulation #22 (AR 22) and hearing students who are seeking reinstatement to the University by exception to AR 22.

Over the course of the 2009-2010 academic year, 534 undergraduates were suspended from the University for academic reasons, in accordance with AR 22. This compares to 548 undergraduates suspended in the 2008-2009 academic year. 27 students were suspended at the end of Summer Term 2009; 155 students were suspended at the end of Fall Term 2009; 104 students were suspended at the end of Winter Term 2010; and 268 students were suspended at the end of Spring Term 2010.

### Reinstatement by Exception

The Registrar's Office schedules 30-minute meetings for students requesting reinstatement by exception and who have submitted all of the required paperwork. The ASC met with 87 students for interviews as part of their requests for reinstatement by exception (compared to 76 interviews during 2008-2009). Of these students, 57 were reinstated to the University and 30 were denied reinstatement. It should be noted that not all requests for exception in 2009-2010 were those students who were suspended in that year. For example, each term the committee may see students wishing to seek exception that were suspended in prior years. During 2009-2010, three decisions of the ASC were appealed to the Provost's Office.

### Total Reinstatements

A total of 225 students were reinstated to the University during 2009-2010. The breakdown for these reinstatements is as follows:

Approved Reinstatement by Exception by the ASC petitions:	57
Reinstatement by Appeal of ASC decision:	0
Reinstatement based on 2-Year absence:	95
Reinstatement based on successfully completing 24 credits at CC:	57
Reinstatement by senior exception:	16

Based on meeting scheduling issues faced by the ASC in past years, committee meetings were scheduled for the entire year and notices of meetings sent out to college advisors and other student support units. The meeting schedule and processes are also posted on the Faculty Senate web site (under ASC) and on the Registrars' web site. In addition, notices regarding student athletes on academic warning and probation are sent each term to the Student Athlete Academic Services Office and appropriate advising offices. Deadlines were also determined for when students must submit their paperwork to the Registrars' Office to meet with the ASC. The ASC will see all students who meet the deadline for this paperwork. This process assures students who have completed the paperwork by the appropriate deadline of meeting with the committee in a timely manner.

During the upcoming academic year the ASC seeks to pursue, in close collaboration with the Registrar's Office, assessment of committee effectiveness as measured by second suspension rate for students reinstated via exception to AR 22.

Also during the upcoming academic year the ASC would like to evaluate our current model of 30-minute meetings, to determine whether changing the per-meeting time allotment or overall schedule could positively impact the flow of meetings, so as to best serve the students and their advisors appearing before the committee.

The Academic Standing Committee would like to thank Tom Watts and Chris Crabtree of the Registrar's Office, for their invaluable assistance with the work of the ASC. I would also like to thank the following committee members for their outstanding commitment to the work of the ASC: Todd Palmer (previous chair), Ann Asbell, Janet Lee, Urmila Mali, Oscar Montemayor, Eric Stoller, and Carl Thomas.

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## Academic Standing Committee

### Annual Report 2008-2009

The Academic Standing Committee (ASC) is charged with implementing Academic Regulation #22 (AR 22) and hearing students who are seeking reinstatement to the University by exception to AR 22.

Over the course of the 2008-09 academic year, 548 undergraduates were suspended from the University for academic reasons, in accordance with AR 22. This compares to 474 undergraduates suspended in the 2007-08 academic year. 28 students were suspended at the end of Summer Term 2008; 146 students were suspended at the end of Fall Term 2008; 115 students were suspended at the end of Winter Term 2009; 259 students were suspended at the end of Spring Term 2009.

### Reinstatement by Exception

The Registrar's Office schedules 30-minute meetings for students requesting reinstatement by exception and who have submitted all of the required paperwork. The ASC met with 76 students for interviews as part of their requests for reinstatement by exception (compared to 78 interviews during 2007-2008). Of these students, 55 were reinstated to the University and 17 were denied reinstatement. It should be noted that not all requests for exception in 2008-2009 were those students who were suspended in that year. For example, each term the committee may see students wishing to seek exception that were suspended in prior years. During 2008-09 one decision of the ASC was appealed to the Provost's Office

### Total Reinstatements

A total of 213 students were reinstated to the University during 2008-2009. The breakdown for these reinstatements is as follows:

Approved Reinstatement by Exception by the ASC petitions:	52
Reinstatement by Appeal of ASC decision:	0
Reinstatement based on 2-Year absence:	91
Reinstatement based on successfully completing 24 credits at CC:	64
Reinstatement by senior exception:	5

Based on meeting scheduling issues faced by the ASC in past years, committee meetings were scheduled for the entire year and notices of meetings sent out to college advisors and other student support units. The meeting schedule and processes are also posted on the Faculty Senate web site (under ASC) and on the Registrars' web site. In addition, notices regarding student athletes on academic warning and probation are sent each term to the Student Athlete Academic Services Office and appropriate advising offices. Deadlines were also determined for when students must submit their paperwork to the Registrars' Office to meet with the ASC. The ASC will see all students who meet the deadline for this paperwork. This process assures students who have completed the paperwork by the appropriate deadline of meeting with the committee in a timely manner.

During the upcoming academic year the ASC seeks to pursue, in close collaboration with the Registrar's Office, assessment of committee effectiveness as measured by second suspension rate for students reinstated via exception to AR 22.

The Academic Standing Committee would like to thank Tom Watts and Chris Crabtree of the Registrar's Office, for their invaluable assistance with the work of the ASC. I would also like to thank the following committee members for their outstanding commitment to the work of the ASC: Dave Craig (previous chair), Jo Alexander, Oscar Montemayor, Urmila Mali, Janet Lee, Jimmer Sullivan, and Carl Thomas.

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## Academic Standing Committee

### Annual Report 2007-2008

The Academic Standing Committee (ASC) is charged with implementing Academic Regulation #22 (AR 22) and hearing students who are seeking reinstatement to the University by exception to AR 22.

Over the course of the 2007-08 academic year, 474 undergraduates were suspended from the University for academic reasons, in accordance with AR 22. This compares to 441 undergraduates suspended in the 2006-07 academic year. 26 students were suspended at the end of Summer Term 2007; 144 students were suspended at the end of Fall Term 2007; 83 students were suspended at the end of Winter Term 2008; and 221 students were suspended at the end of Spring Term 2008.

### Reinstatement by Exception

The Registrar's Office schedules 30 minute meetings for students requesting reinstatement by exception and who have submitted all of the required paperwork. The ASC met with 78 students for interviews as part of their requests for reinstatement by exception (compared to 91 interviews during 2006-2007). Of these students, 56 were reinstated to the University and 21 were denied reinstatement. It should be noted that not all requests for exception in 2007-2008 were those students who were suspended in that year. For example, each term the committee may see students wishing to seek exception that were suspended in prior years.

During 2007-08 two decisions of the ASC were appealed to the Provost's Office, both students were reinstated.

### Total Reinstatements

A total of 196 students were reinstated to the University during 2007-2008. The breakdown for these reinstatements is as follows:

Approved Reinstatement by Exception by the ASC petitions:	56
Reinstatement by Appeal of ASC decision:	2
Reinstatement based on 2-Year absence:	87
Reinstatement based on successfully completing 24 credits at CC:	49
Reinstatement by senior exception:	2

Based on meeting scheduling issues faced by the ASC in past years, committee meetings were scheduled for the entire year and notices of meetings sent out to college advisors and other student support units. The meeting schedule and processes are also posted on the Faculty Senate web site (under ASC) and on the Registrars' web site. In addition, notices regarding student athletes on academic warning and probation are sent each term to the Student Athlete Academic Services Office and appropriate advising offices. Deadlines were also determined for when students must submit their paperwork to the Registrars' Office to meet with the ASC. The ASC will see all students who meet the deadline for this paperwork. This process assures students who have completed the paperwork by the appropriate deadline of meeting with the committee in a timely manner.

During the upcoming academic year the ASC seeks to pursue, in close collaboration with the Registrar's Office, assessment of committee effectiveness as measured by second suspension rate for students reinstated via exception to AR 22. The committee had hoped to do some assessment over the course of this school year, but was unable to do so due to high turnover (3 different staff members) in the Associate Registrar position.

The Academic Standing Committee would like to thank all of the staff of the Registrar's Office, and especially Tom Watts, Mary Rhodes, Heather Chermak, and Chris Crabtree for their invaluable assistance with the work

of the ASC. I would also like to thank the following committee members for their outstanding commitment to the work of the ASC: Lee Ann Baker, Jo Alexander, Steve Rubert, Urmila Mali, Janet Lee, Dodi Reesman, and Todd Palmer.

*Submitted by: David Craig, Academic Standing Committee Chair*

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## Academic Standing Committee

### Annual Report 2006-2007

The Academic Standing Committee (ASC) is charged with implementing Academic Regulation #22 (AR 22) and hearing students who are seeking reinstatement to the University by exception to AR 22. Over the course of the 2006-07 academic year, 441 undergraduates were suspended from the University for academic reasons, in accordance with AR 22. This is down ever so slightly from 442 suspended students in 2005-2006. 112 students were suspended at the end of Fall Term 2006; 80 students were suspended at the end of Winter Term 2007; and 249 students were suspended at the end of Spring Term 2007.

#### Reinstatement by Exception

The Registrar's Office schedules 30 minute meetings for students requesting reinstatement by exception and who have submitted all of the required paperwork. The ASC met with 91 students for interviews as part of their requests for reinstatement by exception (down from 111 interviews during 2005-2006). Of these students, 58 were reinstated to the University and 33 were denied reinstatement. It should be noted that not all requests for exception in 2006-2007 were those students who were suspended in that year. For example, each term the committee may see students wishing to seek exception that were suspended in prior years. There were zero appeals to the decisions of the ASC.

#### Total Reinstatements

A total of 177 students were reinstated to the University during 2006-2007. The breakdown for these reinstatements is as follows:

Approved Reinstatement by Exception by the ASC petitions:	58
Reinstatement by Appeal of ASC decision:	0
Reinstatement based on 2-Year absence:	64
Reinstatement based on successfully completing 24 credits at CC:	47
Reinstatement by senior exception:	8

Based on meeting scheduling issues faced by the ASC in past years, committee meetings were scheduled for the entire year and notices of meetings sent out to college advisors and other student support units. The meeting schedule and processes are also posted on the Faculty Senate web site (under ASC) and on the Registrars' web site. In addition, notices regarding student athletes on academic warning and probation are sent each term to the Student Athlete Academic Services Office and appropriate advising offices. Deadlines were also determined for when students must submit their paperwork to the Registrars' Office to meet with the ASC. The ASC will see all students who meet the deadline for this paperwork. This process assures students who have completed the paperwork by the appropriate deadline of meeting with the committee in a timely manner.

The Academic Standing Committee would like to thank Mary Rhodes, Associate Registrar, and the Registrar's Office for their invaluable assistance with the work of the ASC. I would also like to thank the following committee members for their outstanding commitment to the work of the ASC: Lee Ann Baker, David Craig, Jo Alexander, Steve Rubert, Urmila Mali and Florian Cerklewski.

Submitted by:  
Louie Bottaro, Chair  
2006-07 Academic Standing Committee

### **Committee Membership 2006-2007**

Louie Bottaro '07, Chair	Liberal Arts Advising Office
Lee Ann Baker '07	University Honors College
Urmila Mali '07	Educational Opportunities Program
Florian Cerklewski '08	Nutrition & Exercise Sciences
Steve Rubert '08	History
Michael Ingram '08	Education
Jo Alexander '09	Services for Students with Disabilities
David Craig '09	University Housing & Dining Services
Jennifer Meitl '08	Student Member
Crystal McClintock '08	Student Member

Ex-Officio: Registrar (Mary Rhodes)

Executive Committee Liaison - Lani Roberts

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## Academic Standing Committee

### Annual Report 2004-2005

The Academic Standing Committee (ASC) is charged with implementing Academic Regulation #22 (AR 22) and hearing students who are seeking reinstatement to the University by exception to AR 22. Over the course of the 2004/05 academic year, 525 undergraduates were suspended from the University for academic reasons, in accordance with AR 22. The ASC saw 91 students for Request for Reinstatement by Exception. Of these students, 61 were reinstated to the University and 30 were denied reinstatement. It should be noted that not all requests for exception in 2004-2005 were those students who were suspended in that year. Each term the committee may see students wishing to seek exception that were suspended in prior years. Spring term experiences the most suspensions (249). The Registrar's Office schedules 30 minute meetings for students requesting reinstatement by exception and who have submitted all of the required paperwork.

Based on issues faced by the ASC in past years, committee meetings were scheduled for the entire year and notices of meetings sent out to college advisors and other student support units. The meeting schedule and processes are also posted on the Faculty Senate web site (under ASC) and on the Registrars' web site. In addition, notices regarding student athletes on academic warning and probation are sent each term to the Student Athlete Academic Services office. Deadlines were also determined for when students must submit their paperwork to the Registrars' Office to meet with the ASC. The ASC will see all students who meet the deadline for this paperwork. This change in process assures students who have completed the paperwork by the appropriate deadline of meeting with the committee in a timely manner.

Differing interpretations of implementation dates for AR 22 resulted in the Academic Regulations Committee reviewing the regulation and proposing revisions to the Faculty Senate. The Academic Standing Committee provided input to the Academic Regulations Committee on these possible revisions.

The Academic Standing Committee would like to thank Maggie Niess for chairing the Committee during Fall Term 2004 and for her excellent work in reviewing processes and guidelines for the ASC. We would also like to thank Mary Rhodes, Associate Registrar, and the Registrar's Office for their invaluable assistance with the work of the ASC.

Submitted by 2004-05 Academic Standing Committee  
Leslie Davis Burns, Chair

#### **2004/2005 Committee Members:**

Maggie Niess, Chair (fall 2004)  
Leslie Davis Burns, Chair (winter & spring 2005)  
Tracy Bentley-Townlin  
Cass Dykeman  
Goran Jovanovic  
Kim McAlexander  
Louie Bottaro  
Manuela Huso  
Urmila Mali  
Ariella Wolf  
Ex-officio: Mary Rhodes  
Student Member: Grant Shenk

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## Academic Standing Committee

### Annual Report 2002-2003

Over the course of the 2002/03 academic year, 494 undergraduates were academically suspended from the University, in accordance with AR22. The Academic Standing Committee saw **101** students for Request for Reinstatement by Exception. Of this amount, 92 were reinstated to the University and nine (9) were denied. It should be noted that not all requests for exception in 2002/03 were those students who were suspended in that year. Each term the committee may see students wishing to seek exception that were suspended in prior years. Spring term experiences the most suspensions (256), with first-year students suffering the most (136).

The committee experienced a number of requests this year, that did not meet all four of the "conditions" outlined in Guideline #7. We will be sending a notice to the head advisors asking them to carefully review requests for reinstatement by exception to make sure they meet the conditions of the policy guidelines of the Academic Standing Committee. The "extraordinary circumstances" were either lacking entirely from some requests, to being pretty "un-extraordinary" by the committee's standards. Much of this leniency this past year, particularly in the summer months, was due to the Academic Passport pilot program implemented at the end of Spring term. The Academic Passport's intent is to provide an academic support program, in the form of a three credit class graded A-F for students who were suspended. Complete details of the pilot program, its origin, intent, process and status can be obtained from Moira Dempsey in the Writing and Learning Center.

As a result of the introduction of the Academic Passport pilot program, an increased number of students sought reinstatement by exception. In Summer '02 there were three (3) hearings in June which saw a total of 14 students. This summer, the committee held six hearings in June and July and saw approximately 32 students. The committee believes this pilot program brought many students to ASC hearings, who normally would not be seen by the committee, as they truly didn't meet the four requirements of the appeal process. While the Academic Standing Committee wants to be as supportive as possible to the students, and to their advisors who assist them, the committee requests that all be aware of, and work within, the guidelines and regulations of the University and the Academic Standing Committee.

It is our understanding that the Academic Passport pilot program will conclude at the end of winter term and be assessed during spring term. Providing the assessment proves the program successful, it is the committee's recommendation to the administration that the Academic Passport program be fully funded and implemented to students on "academic probation" in the future. The Academic Passport program should be used as a preventative measure – before the student is suspended.

The committee felt the Request for Reinstatement by Exception process was compromised this summer when four students were administratively reinstated, without complete reinstatement request packets and documentation. The committee also felt there was a conflict of interest whereas the administrator reinstating the students had supervisory authority over the consultant who worked with the students on coming forward with their requests.

The committee also addressed issues relating to committee membership. The current membership would like the Committee on Committees to incorporate something in the volunteer sheet the time commitment and time of year that meetings are held. We found that our nine-month faculty members had a hardship in attending summer meetings, which were outside their contract dates, and this put the committee at hardship as well in numbers in attendance for hearings (not to the fault of the faculty). The ASC would like to recommend the announcement for FS committee membership include time commitment and meeting requirements. The ASC has an incredible time commitment and meets outside the nine-month contract period. It should also be noted that faculty on grants may not be able to serve due to their funding. We ran into both of these issues this year and the way the committee announcements are currently, there's nothing

that notes time commitment, etc. on them (to our knowledge).

The 2002-03 committee ran out of time to review the Standing Rules and Guidelines, but was recommended to be the first thing the 2003-04 committee tackle. Revisions should be seen at a fall Faculty Senate meeting.

Submitted by 2002-03 Academic Standing Committee  
Debbie Bird McCubbin, Chair  
Head Advisor, College of Forestry

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## Academic Standing Committee

### Annual Report 2000-2001

Members of the Committee: Nancy Wendt, Chair; Kate Fields; Jennifer Kuzepka; Todd Palmer; Steve Rubert; Jennifer Travers; Laverne Woods; Megan Horst, student member.

The Academic Standing Committee (ASC) reviewed ninety-eight petitions for readmission by exception in the 2000-2001 academic year. Five were denied, one was withdrawn, and one denial was overturned by the Vice-Provost's office.

We met three to five times at the beginning of each term for 4-5 hours for each meeting to hear the appeals. We also met once in the middle of Winter term to accommodate any students who sat out a term and petitioned for Spring reinstatement. Additionally, we held a meeting at the end of fall term to make decisions regarding suspended athletes who could not wait until the beginning of Winter term for reinstatement decisions because of athletic obligations.

Other business conducted by the Committee during the 2000-2001 academic year:

- met with the Academic Advising Council to clarify what information is needed in order to make our decisions. One criteria used for granting reinstatement is whether or not a student has the support of the Head Advisor of his or her college. Our meeting provided Head Advisors with a template for their letters of support so we have the necessary information.
- agreed that we could/would conduct appeals via long distance phone call for students out of town if her or his petition was complete and if an advisor physically attends the appeal to advocate on the student's behalf.
- continued to provide advice to petitioners regarding student success strategies.

Respectfully submitted,

Nancy J. Wendt, Chair  
Academic Standing Committee

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## Academic Standing Committee

Annual Report 1999-2000

### Year in Review

The Academic Standing Committee reviewed 95 petitions for Exception to Reinstatement Regulations between June 23, 1999 and June 30, 2000. Fourteen (14) of these petitions were denied; 81 were approved. Two denied petitions were approved on appeal to the Director of Undergraduate Academic Programs.

### Criteria Used

The Committee on Academic Standing considers requests for exceptions to the Reinstatement Rules only in those situations in which all four of the following conditions are met:

- a) The poor academic performance was the result of extraordinary circumstances that have been demonstrably corrected or substantially addressed, and should no longer adversely influence the student's academic performance. Documentation of these circumstances should be provided.
- b) The Head Advisor of the student's college, or the student's academic advisor, in consultation with the Head Advisor, is willing and able to argue convincingly that the student has a strong probability of completing the degree program to which the student would be reinstated.
- c) In addition to the poor academic performance, there is also evidence in the academic record of an ability to make timely progress toward completion of a degree program.
- d) The student provides a proposed schedule and a detail to foster academic improvement, which have been reviewed and endorsed by the Head Advisor.

### Procedures Followed

The student (and advisor) come before the committee to explain the extraordinary circumstances that have resulted in their suspension. The committee interviews the student (& advisor) to determine eligibility for exceptions and likelihood of success. In recent years we have also come to advise students on strategies for success.

### Other Business

This year the committee developed a recommendation form for students who appear before the committee. It provides a checklist of possible recommendations including: limiting the number of credit hours per term; taking background prerequisite work; repeating courses to improve GPA; visiting an advisor regularly; formulating and following time management schedules; requesting tutorial assistance; taking classes offered by ALS and UCPS; and using other services available on campus. If a student is subsequently suspended after reinstatement, we will be able to assess whether recommendations were followed.

The chair of the committee attended an Academic Advising Council meeting in the Spring and will again in the fall. In addition, the chair is part of an Academic Success Workgroup looking to design a process for earlier intervention for students on Academic Warning and Academic Probation. Successful intervention before suspension should reduce the numbers of students suspended and appearing before the committee.

Respectfully Submitted,

Nancy J. Wendt, Chair, Academic Standing Committee

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## Academic Standing Committee

### Annual Report 1998-99

The Academic Standing Committee (ASC) reviewed ninety-four (94) petitions for readmission by exception following academic suspension between 29th June 1998 and 22nd June 1999. Twenty (20) of these were denied; seventy-three (73) were approved. On one the Committee took no action, as the petitioner failed to appear when the case was reviewed. There were no deferrals.

Prompted by the unusually high number of approved petitions in recent years, ASC undertook a review of the method by which it grants readmission by exception. Specifically, the Committee reconsidered language in the guidelines which emphasizes the "extraordinary" nature of the circumstances in which reinstatement by exception should be granted. As a consequence of this review, the policy guidelines by which the ASC is currently governed were amended and confirmed on 12th January 1999, and sent to the Executive Committee of Faculty Senate.

Other business conducted by the Committee during the 1998-99 academic year:

- **met** with representatives from the Athletics Department to clarify the consequences for student athletes who wish to withdraw temporarily from OSU before a personal crisis (e.g., death or illness in their families) does irreparable harm to their GPAs. Specifically, the Committee was concerned that such students might be penalized by a reduction or loss of financial aid and/or opportunities to compete (a copy of the relevant minutes of that meeting is attached);
- **responded** to Faculty Senate President Maggie Niess's charge to (1) consider ways to improve student participation as committee members, including the recruitment of student members and practices to ensure their continued participation, (2) review the Committee's current rules and regulations to ensure that the work of the Committee supports the new budget model, and (3) prepare a summary and analysis of the Committee's perspective on why students are not successful at OSU;
- **reviewed** the Registrar's preliminary report on the retention of reinstated students which indicated an overall retention rate of 53.7% for the 121 students reinstated by exception over the period Fall 1996 ♦ Fall 1999. This was figure was compared to 58.8% for the 165 students reinstated by the 24-credit rule, 33.1% for the 124 students reinstated by the 2 year absence rule, and 71.4% for the 21 students reinstated by the senior-exception rule.
- **responded** to the Committee on Committees' charge to review (1) voting procedures, (2) the role of students, (3) the University's strategic goals, and (4) the new funding model;
- **revised** the "Request for Reinstatement" and "Request for Exception to Reinstatement Regulations" cover sheets;
- **composed** a memo to Head Advisors listing four recommendations for students on probation (a copy of this memo is attached), and
- **is composing** an additional memo to be sent to the Deans of all colleges and copied to all academic advisors encouraging a stricter adherence to the perquisites established for courses at OSU. This recommendation is made in response to a number of students who have appeared before the Committee after having performed poorly in courses recommended or approved by an advisor, despite the student's inadequate preparation.

Additionally, the Chair of the Committee attended a workshop for students on academic warning or probation,

organized by Academic Advisors in UESP.

Finally, the Committee feels that students who merit reinstatement because the extraordinary circumstance(s) which contributed to their poor academic record has been "ameliorated...or substantially relieved" could prove their readiness to be reinstated by a strong performance in summer classes. Therefore ASC recommends that OSU reconsider allowing students placed on academic suspension, particularly at the end of Spring Term, to attend Summer Session at OSU.

Respectfully submitted,

Jennifer C Cornell, Chair  
Academic Standing Committee

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## Academic Standing Committee

### Annual Report 1997-98

The Committee on Academic Standing (CAS) reviewed seventy-four (74) petitions for readmission by exception following academic suspension between 1st July 1997 and 31st of May 1998. Eight (8) of these were denied; sixty-six (66) were approved. There were no deferrals.

The policy guidelines by which the CAS is currently governed were reviewed, confirmed and amended on 12th January 1997. Since then, the high number of petitions approved by the CAS has prompted the Committee to reconsider the method by which it grants exceptions.

As currently configured, the guidelines emphasize the "extraordinary" nature of the circumstances in which reinstatement by exception should be granted. In other words, the student's poor performance should be the result of a "rare", "isolated", and "clearly documented occurrence such as a health problem" whose detrimental effect has been "corrected" by the time the student petitions the CAS. In practice, however, the Committee has reviewed a high number of cases in which a student's poor performance appears to be the result of more complex factors, including: previously undiagnosed learning disorders or other disabilities; the (often temporary but nevertheless detrimental) absence of adequate advising services within his/her program or department; extreme anxiety over the health or well-being of a parent, spouse or child, particularly among student athletes, whose home states are often prohibitively distant from Oregon; trauma (such as rape) whose long-term effects are not easily contained. In other cases, the petitioner has had powerful support from one or more academic advisors, which has, in the opinion of the Committee, compensated for a poor academic record, or for an explanation of poor performance in terms of events which are less than "extraordinary."

In light of these factors, a review of the guidelines is planned for the Fall (1998).

Other business conducted by the CAS during the 1997-98 academic year:

- **agreed** to prepare new members for the work of the Committee with the Faculty Resource Guide, "Accommodations for Students with Disabilities"; the UCPS brochure, "Tips on Recognizing and Assisting Students in Emotional Distress"; the Affirmative Action Office brochure, "Understanding Sexual Harassment"; the "Multicultural Resource Guide for Advising Students of Color"; and other materials produced by the EOP;
- **responded** to the new university policy (AR 20) that only the second grade earned by students who repeat courses will count towards their cumulative GPAs. Although as a consequence of this policy past term and cumulative GPAs will also be altered, the Committee approved the Registrar Office's decision that "a student's academic standing for a term during which a repeated grade changed the GPA [should] remain as original." Those students wishing to appeal on the grounds that a repeated course changes their grade may do so by submitting a petition for Reinstatement by Exception;
- **confirmed** that the CAS would not consider any cases after the end of the first week of classes, on the grounds that any later reinstatement is not in the best interest of students with a record of poor academic performance;
- **reviewed** the Student Health Services Medical Excuses Policy;
- **reviewed** OSU's policy on Academic Dishonesty, and the Report Form prepared by the Student Conduct Program;



- **discussed** the reintroduction of the reinstatement fee.

Respectfully submitted,

Jennifer C Cornell, Chair  
English Department, CLA

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