

Graduate Council
May 9, 2018 ~ 2:30-4:00 PM
110 Heckart Lodge
Agenda

1. 2:30 – **Accreditation Discussion** – JoAnne Bunnage, Director of Accreditation
 - [PowerPoint](#)
2. **Policy Updates**
 - a. [Majors](#)
 - b. [Minors](#)
 - c. [Repeatability: Repeating Courses for Credit](#)
 - d. [Minimum Class Size](#)
3. **Program Review Discussion**

Recently there have been instances in which it is unclear who is responsible for communicating. Specifically, internal reviewers are not being consulted on dates and times of reviews. What is lacking from the guidelines is consideration of internal reviewers' schedules.

 - i. ***From the current guidelines:*** The schedule and agenda of the site visit will be developed by the Graduate School in consultation with the director of the program being reviewed. Arrangements for scheduling participants and for locating space are the responsibility of the program in consultation with the Graduate School.
 - ii. **ONE TO THREE TERMS IN ADVANCE OF THE REVIEW ♦**
 - Program nominates external reviewers (3 academic peers/3 employers) and forwards names and contact information to Graduate School Dean, including:
 - o Complete name & title
 - o Address
 - o Telephone number(s)
 - o Email address
 - o Website
 - Program forwards site visit "black-out" dates (and preferred dates) to Graduate School Dean.
 - **Graduate School Dean establishes date of site visit.**
 - Program arranges external reviewers' travel, lodging and payment of any honorarium, as necessary.
 - Program works with Graduate School Dean to establish site visit agenda.
 - Program is responsible for scheduling site visit for participants, facility tours, locating space for the meetings and for arranging meals and refreshments for the site visit.

Upcoming Meeting Schedule

Thursday, May 17 – 2:30-4:00 ~ 110 Heckart Lodge
Wednesday, May 23 – 2:30-4:00 ~ 109 Gilkey Hall
Thursday, May 31 – 2:30-4:00 ~ 110 Heckart Lodge
Wednesday, June 6 – 2:30-4:00 ~ 110 Heckart Lodge