

GRADUATE COUNCIL

September 28, 2018

110 Heckart Lodge

Agenda

1. Welcome, Introductions

2. Meetings and Responsibilities of Councilors

- Weekly Meetings are Friday 10:30-11:30 AM in 110 Heckart Hall
- Review and approve Category II's for courses in the Curriculum Proposal System (CPS) for your College – <https://secure.oregonstate.edu/ap/cps/proposals>
- Review and bring to Council Category I's for changes to degree programs, options, certificate, majors and minors
- Serve as a liaison between the Graduate Council (GC) and your College. You may be asked to gather feedback on issues that the GC discusses.
- Act as alternate reviewer for CPS items for one other College
- Serve as GC internal reviewer on 1- year Graduate Program Reviews ~ 1 per year
- Serve as reviewer for Graduate School awards – typically one award per year

Ongoing GC tasks that need a Councilor's oversight and shepherding

_____	Review draft minutes before they come to GC for approval
_____	Serve as a member of an advisory group to develop a new CPS (CIM) system and liaison with Grad Council
<u>Theresa Filtz</u>	Liaison between Graduate School and Grad Council for Graduate Program Reviews
_____	Liaison to the Online Education Committee

3. Short introduction to CPS

4. Graduate Program Review Process and Assignments for Upcoming Year

Sign up for individual tasks

- a) Internal reviewer for a 10-year review
- b) Reviewer for Graduate School awards

Information Items

- [Graduate Council Standing Rules](#)
- [Graduate Council Procedures Manual](#)

Upcoming Meeting Schedule

Friday, October 5, 10:30 – 11:30 AM, 110 Heckart Lodge

Friday, October 12, 10:30-11:30 AM, 110 Heckart Lodge