

## Curriculum Council

March 8, 2019 ~ 9:00-10:30 AM

128B Kidder Hall

Agenda

*Please forward your Spring term meeting availability to Caitlin Calascibetta and Vickie Nunnemaker as soon as possible so meetings dates and locations can be determined. The original request, containing the form, was emailed by Caitlin on February 19 at 1:09 PM.*

*Anticipated absences:* None

### 1. 9:00-9:15 – **Category II Proposals**

- The proposals in the attached file will be approved following the [March 8, 2019](#) meeting.
- The proposals in the attached file will be approved following the [March 15, 2019](#) meeting.
- *The below Category II non-course proposals are on the above spreadsheets, but are also listed separately to bring them to your attention.*
  - March 8 list:
    - Business – MSB #106354 – Change Graduate Major
    - Computer Science #105049 – Change Undergraduate Minor
    - Apparel Design – BS, CRED, HBS #106051 – Change Undergraduate Major
    - Design and Innovation Management – BS, CRED, HBS #101601 – Change Undergraduate Major
    - Interior Design, BS, CRED, HBS #106062 – Change Undergraduate Major
    - Merchandising Management, BS, CRED, HBS #106080 – Change Undergraduate Major
  - March 15 list:
    - Education – EDD, EDM, MS, PhD #105979 – Change Graduate Major
    - Landscape Analysis #106105 – Change Undergraduate Option
    - Naval Sciences – U.S. Marine Corps #106253 – Change Undergraduate Minor

- ### 2. 9:20-10:30 – **CIM System Presentation** – Mike Jefferis, Associate Registrar for Catalog, Curriculum, Scheduling, Rebecca Mathern, Registrar and Belinda Sykes, Catalog Coordinator
- Demonstrate CIM
  - Review the process that the stakeholder/implementation team has followed to date

### 3. **Matters Arising**

- ### 4. **Report from Co-Chairs** – Carol McKiel, Allen Thompson

- ### 5. **Report from Academic Programs and Assessment** – Gary Beach

- ### 6. **Report from the Office of the Registrar** – Rebecca Mathern

#### *Information Items:*

- The next two items are from Rebecca Mathern:
  1. The broader non-credit discussion will occur on **March 14**, 2019 (not during a Curriculum Council meeting) – location is TBD. Attendees include Penny Diebel, Prem Mathew, Lindsey Shirley and Rebecca Mathern. If anyone else would like to attend, please email Rebecca so that she can get you the details.
  2. The CC will invite Sherm Bloomer and the UEC Associate Deans to a discussion on **March 22** during the CC meeting related to the possible revision of the minors policy. Please be prepared to discuss this – specifically related to the previous discussion about

equity around a certain number of credits being exempt from double dipping for multiple requirements.

- Please advise Vickie at [vickie.nunemaker@oregonstate.edu](mailto:vickie.nunemaker@oregonstate.edu) if you will miss a meeting.
- EC Secure Site – contact Caitlin Calascibetta at [caitlin.calascibetta@oregonstate.edu](mailto:caitlin.calascibetta@oregonstate.edu) to access materials
- Curriculum Proposals – The Curriculum Proposal System can be found at <https://secure.oregonstate.edu/ap/cps/proposals>. To access Curriculum Council proposals, select 'Curriculum Council Chair' in the 'Review Group' box, then click on 'Search' below the boxes; the proposals will be listed below the 'Search' button.

### **Pending:**

#### • **Cat I Proposals**

- *Biological and Ecological Engineering – MENG #99844 – Change Graduate Major – Wesley Brewer, Nick Fleury*
  - 3/4/19 - Pending approval by Graduate Council
- *Business Analytics #106038 – New Undergraduate Degree Program Proposal – Terry Rooker, Allen Thompson*
  - 2/2/19 – approved by Budgets; 3/1/19 – Curriculum Council approved; moved to EC
- *CyberSecurity #105390 – New Undergraduate Certificate Program Proposal – Anne Zweber, Wesley Brewer*
  - 2/25/19 – EC requests CC to review of revisions to proposal; 3/1/19 – Curriculum Council approved; moved to EC
- *Engineering Management #104678 – New Graduate Certificate Program – Wesley Brewer, Carol McKiel*
  - 2/28/19 – Approved by Budgets & Fiscal Planning Committee
  - 3/4/19 – Pending Graduate Council approval
- *Rural Policy Online Graduate Certificate #105628 – New Certificate Program Proposal – Rebecca Mathern, Jeff Reimer*
  - 2/12/19 – approved by Budgets & Fiscal Planning Committee
  - 3/4/19 – Pending approval by Graduate Council
- *Russian Studies Undergraduate Certificate #100119 – Termination of an Academic Program Proposal*
  - 3/1/19 – CC approved – moved to EC

#### • **Policies**

- *Experimental "X" Courses*
  - 3/1/2019 – Curriculum Council approved w/no additional revisions
- *Hybrid Courses – G. Beach requested to revise based on 4/17/18 CC comments; req 4/26/18*
- *Majors – 5/23/2018 – Action: Tabled - R. Mathern will resolve some of the CIM issues; needs to relate to Academic Regulations; CC will review after revised*
  - Not approved in 2017-2018 ~VN
  - 2/26/19 – to be finalized after the CIM rollout
- *Minimum Class Size – 5/23/2018 – Action: R. Mathern will work over the summer to create a more coherent policy*
  - 1/18/2019 – Mathern will determine from Gitelman if review needed prior to accreditation
  - 2/26/2019 – per RM and A. Gitelman – hold – will not be reviewed prior to accreditation visit
- *Minors - 5/23/2018 – Action: R. Mathern and M. Ossiander will review over the summer and propose combining Minors and Options*
  - Review on 2/22/19 with Options (tentative)
- *Non-credit Coursework Policy – Prem Mathew is requesting review*
  - 2/1/19 – subcomm of P. Mathew, P. Diebel, R. Mathern, R. Garagnani, L. Shirley will draft a structure for the CC to review
- *Options – 5/9/2018 – Tabled until recommendations from Rebecca and Mina are brought forward for consideration – this likely won't occur until Fall 2018*
  - Review on 2/22/2019 with, or after, Minors (tentative)
- *Professional Degrees Workgroup appointed during 2/22/2019 CC meeting*
  - Members: Gary Beach, Theresa Filtz, Lisa Ganio, Rosemary Garagnani, Rebecca Mathern, Ann Zweber
- *Category I External Letters Requirement – Proposal to Discontinue*
  - Undergraduate Cat I proposals have been required to include external letters of support from other institutions in the Oregon system, except when an existing program is moved to another location.
  - Portland counts as a new location, but most programs are hybrid. Still uncertain what percentage of a hybrid is face-to-face to count that as a new program in a new location.

- *Previously OUS required these external letters; however, HECC has no such requirement. It was discovered that OSU is likely the last Oregon institution that still requires external letters.*
- *3/1/2019 – Curriculum Council voted to discontinue requiring external letters of support for Category I proposals from other Oregon institutions.*

- **Undergraduate Academic Program Reviews**

- *American Studies B.S. – this is an OSU Cascades-only degree, and the site visit will take place at OSU Cascades (Spring term) – Reviewers: Candice Clark, Allen Thompson*
- *Environmental Sciences B.S. (tentatively scheduled ~~week of February 3-8~~ March 18-20, 2019 – APA is working on securing external reviewers) – Rebecca Mathern, Carol McKiel Terry Rooker*
- *Music UAPR Action Plan – Michael Harte, Michele Swift – materials in secure site*
  - *Action Plan – CC review on January 18.*
  - *1/18/19 – sent back to unit with comments*
- *Sociology B.A./B.S. (this can be held during Spring term if necessary) Reviewers: Jeff Reimer, Carol McKiel*
- *Joint review for two undergraduate programs housed in the same department, aka Applied Economics – March 3-5, 2019 – APA has external reviewers secured – Reviewers: Michael Harte, Michele Swift*
  - *B.S. Agricultural Business Management*
  - *B.S. Environmental Economics and Policy*

- **Miscellaneous**

- *Discuss review and approval of Ecampus proposals*

*Note: yellow shading indicates items approved at the prior meeting.*

### **Meeting Schedule**

March 15 – 128B Kidder Hall

March 22 – TBD