

Academic Integrity Process Review
February 9, 2017 *Draft*

Faculty Determination	ADJUDICATION				APPEAL		
1	2 <i>Faculty Mtg.</i>	3 <i>Student Mtg.</i>	4 <i>Decision</i>	5 <i>Sanction</i>	6 <i>Appeal Filed</i>	7	8 <i>Appeal Ruling</i>
<p>Faculty identifies potential violation; Faculty encouraged to meet with student; Faculty may confer with Unit Head.</p> <p>If academic penalty applied, must go to Step 2.</p>	<p>Faculty confers with College Officer and submits ADRF (Academic Dishonesty Report Form).</p> <p>Student has 3 business days to respond to meeting request from College Officer.</p>	<p>College Officer 1) meets with Student; 2) reviews ADRF and Student Rights info; and, 3) requests student statement. <i>(10 business days to provide statement)</i></p>	<p>College Officer 1) reviews case; 2) collects information; 3) confers w/ Graduate School if a graduate student case; and, 4) finalizes decision.</p>	<p>College Officer 1) confers with SCCS; 2) finalizes sanction(s); and, 3) notifies impacted parties of decision in writing (or, refers case to SCCS for a committee hearing).</p>	<p>Student submits ADAF (Academic Dishonesty Appeals Form) to Appeals Case Manager. <i>(Limit 5 business days from notification of decision and sanctions)</i></p>	<p>Appeals Case Manager assembles materials for Appellate Hearing Officer.</p>	<p>VPDUS, VPDGS, or SVPAA 1) reviews case; 2) confers w/ impacted parties as needed; 3) finalizes decision and sanctions, if any; and, 4) notifies impacted parties of decision in writing.</p>