

## Materials linked from the May 9, 2019 Faculty Senate agenda.

### Proposed Academic Regulations Revisions

Below are revisions proposed by the Academic Regulations Committee. The primary purpose for these revisions is "cleaning house" – updating to match current policies and procedures and/or to change the verbiage to clarify the Regulation. Proposed additions appear in bolded, blue font shaded in yellow; proposed deletions appear as strike-through text shaded in orange. Only the sections containing proposed revisions appear below.

All current Academic Regulations are online at <https://catalog.oregonstate.edu/regulations/>

### Introduction

Every student is responsible for knowing the academic regulations and for observing the procedures that govern his or her relations with Oregon State University. Unless otherwise specified, these regulations apply to both undergraduate and graduate students. Any questions regarding these regulations that cannot be answered by a student's academic advisor should be referred directly to the Office of the Registrar (B102 KAd). Additional information regarding Graduate School policies should be addressed to the Office of the Graduate Dean (~~A300 KAd~~ Heckart Lodge).

Other special problems may involve academic issues such as academic freedom in the classroom or evaluations of a student's academic performance. All students should appeal academic grievances first to the instructor of the course and then to the chair or head of the academic unit in which the course is offered. If the situation is not resolved to the student's satisfaction, an undergraduate student should consult with the head advisor of the college in which the course is offered to obtain further information about appeal procedures of the college or university; a graduate student should consult the dean of the Graduate School regarding academic appeal procedures above the departmental level. (Appeal procedures for other than academic grievances, e.g., grievances regarding student employment, financial aid, housing, discipline, human rights, etc. are outlined in the Student Life Policy and Regulations, which are available on the OSU website under "Student Conduct" or from the ~~Office of Student Leadership and Involvement, 202 Memorial Union~~ Dean of Student Life. Some of these regulations pertain to both undergraduate and graduate students. The Graduate School section of this catalog outlines both academic appeal procedures and those relating to the employment of graduate students.)

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### AR 3: Credit from an Unaccredited Institution (Undergraduates)

#### AR 3: Credit from ~~an Unaccredited~~ a Non-Regionally Accredited Institution (Undergraduates Students)

After three terms of work at Oregon State University satisfactory to the Undergraduate Admissions Committee, a student may request validation of work done in a non-regionally accredited institution of collegiate rank. The committee will consider each petition separately and base its decision on all information available. In some instances, informal examinations by the departments concerned may be required. Credit for transfer of professional-technical work will be awarded in accordance with paragraphs AR 2, b and c.

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## AR 7: Maximum and Minimum Registration

2. b. The following FTE and credit allowances are permitted for graduate students holding an academic appointment. **Appointees on graduate assistantships must register for a minimum of 12 graduate credits per term and are limited to a maximum of 16 credits per term.**

FTE	Credit
.15 to .29	15
.30 to .50	12

Appointees on graduate assistantships are limited to the above credits during each term.

## AR 10: Eligibility

1. For student activities, students are responsible for following the Student Life **Policy and procedures Policies (found in University Policies and Standards).**

## AR 12: Withdrawal from Individual Classes

Any student may withdraw from a maximum of 12<sup>1</sup> individual OSU credit-bearing classes throughout their undergraduate career<sup>2</sup> at OSU<sup>3</sup>. Any student may petition for an exception from this limitation if the justification for withdrawal is clearly associated with circumstances beyond the student's control. Withdrawal from a class with a W grade begins after the drop deadline, which is the first full week of classes, and continues through the end of the seventh full week of classes. After the seventh full week of classes, students are expected to complete the program attempted and will receive letter grades (A, A-, B+, B, B-, C+, C, C-, D+, D, D-, F, S, U, P, or N) for all classes in which enrolled unless they officially withdraw from the term. Procedures for withdrawal from individual classes can be found on the Office of the Registrar website.

## AR 18: Alternative Grading Systems

- a. Satisfactory/Unsatisfactory (S/U)
5. Election of S/U grading for a course shall be known only to the student and the academic advisor. Instructors shall enter on grade forms the traditional letter grade (A-F) earned. Automatic conversion to S grades and U grades will be made in the Registrar's Office **of the Registrar**. Grades **A grade** of I, **Incomplete**, or **W** may be assigned wherever appropriate.

## AR 22: Satisfactory Academic Standing (for Undergraduate Students)

### AR 22: Satisfactory Academic Standing (for Undergraduate and Post-Baccalaureate Students)

4. **Reinstatement to the University:** Suspended students will be considered for reinstatement to the university after two years or completion of a minimum of 24 quarter credits of transferable college-level work at **an a regionally** accredited college or university, **or from an international institution with equivalent credentials**, with a GPA of 2.5 or above.

## AR 9: Admission to Class

### AR 9: Admission/Enrollment to Class

- a. Instructors will receive lists of students in their classes within two days after the opening of the term. Subsequent lists will include the names of later registrants. Students whose names appear on class rosters are officially registered; others must complete their registration for admission enrollment to class.
- b. If it is anticipated that the demand for enrollment in a given course will exceed the maximum number that can be accommodated, the department offering the course may designate it in the Schedule of Classes with the code "NSHD" (no-show-drop). A student who is registered for such a course who attends no meetings of the course during the first five school days of the term may be dropped from the course by the instructor, unless the student has obtained prior permission for absence. If such action is taken, the instructor will send written notice through the department to the Registrar's Office, which in turn will notify the student that the course has been dropped from his or her schedule. Students should not assume they have been dropped unless they receive notification from the Registrar's Office. notify, through the department, the Office of the Registrar, which in turn will drop the student from their course. Students are responsible for confirming their course registration online. No tuition or fee will be charged for that course.

## AR 25: Institutional Requirements for Baccalaureate Degrees

### AR 25: Institutional Requirements for Baccalaureate Degrees (Undergraduate Students)

- d. **Baccalaureate Degrees:** All students receiving a BA degree shall have proficiency in a second language, including which may include American Sign Language (ASL), equivalent to that attained at the end of the second year sequence with a grade of C- or better as certified by the School of Language, Culture, and Society. Colleges offering both the BA and the BS will have specific requirements distinguishing the two degrees. The college requirements for the two degrees will place comparable demands upon the time and effort of students, and that assessment of comparability will include the foreign language requirement for the BA. Academic units offering both the BA and BS may have specific requirements distinguishing the two degrees.
- i. **Application for a Degree Candidacy:** To become a candidate for a degree, a student must have achieved senior standing and must make formal application for the degree be identified by their College or the Office of the Registrar as a student in the process of completing their final graduation requirements. It is recommended that the student file an application with the registrar three terms prior to the term in which they wish to graduate. The student's deadline to file an application with the registrar is the end of the second week of the term in which they expect to complete requirements for a degree. Upon successful completion of all degree requirements, a student's degree(s) will be conferred by the University. Students will be notified of their advancement to graduation candidacy by the Office of the Registrar during their final term and will be able to make adjustments to their program of study, as needed, prior to degree conferral.

<sup>1</sup> Lists of approved courses may be obtained from advisors. Approved courses are also listed in the OSU Academic Catalog.

<sup>2</sup> Some degree programs may require more than 180 credits.

<sup>3</sup> Unearned credits are those courses for which a grade of F, N, U, I, W, AUD, or WAU are assigned as a final grade for that course. All other grades are calculated as earned credit.