

## **Baccalaureate Core Committee**

### **Standing Rules**

The Baccalaureate Core Committee reviews the content and appropriateness of both existing and proposed baccalaureate core courses. The committee shall conduct periodic reviews of the overall baccalaureate core program, and of existing courses within this program, to ensure that the criteria of the general education model are being met and to evaluate student attainment of category learning outcomes. This work depends on the availability of data to be provided by university administration at the request of the Baccalaureate Core Committee. The committee shall also evaluate proposals for additional and new courses deemed relevant to the core and stimulate proposals for additional and new courses as deemed necessary and advise faculty members in the preparation of such proposals. The committee shall consist of fourteen faculty and two students. Four of the faculty members shall be from the College of Liberal Arts, four from the College of Science, and six from faculty in other colleges or academic units. The Writing Intensive Curriculum program director and the Difference, Power, and Discrimination program director shall be ex-officio, non-voting members. Additionally, the Senior Vice Provost for Academic Affairs shall appoint one ex-officio, non-voting representative from Academic Affairs.

#### **A. Course Selection**

1. The BCC may solicit courses, which include detailed descriptions and outlines, from all colleges/departments.
2. All existing, modified and new courses proposed by individual faculty, groups of faculty, or departments for inclusion in general education must be approved by an appropriate faculty curriculum committee within the college of origin prior to BCC submission.
3. All submissions shall be routed for additional curriculum review at the discretion of the BCC. Request for such reviews, and selection of the reviewing unit, will be made by the BCC. The criteria used to select the reviewing unit will be based upon that unit's ability to assess the specific general education objectives proposed.
4. All submissions that deal with WRI and WRII must be routed to the Writing Advisory Board, which is composed of the Writing Intensive Curriculum Director, the Director of First Year Writing, the Coordinator of the Writing Center, and a writing faculty member with expertise in technical and professional writing. This Board will consult with faculty to develop and implement proposals that meet Baccalaureate Core criteria.
5. The BCC will review all submissions to assure compliance with the criteria adopted by the Faculty Senate; those courses which are deemed by the BCC to meet these criteria and address the category learning outcomes can be approved for inclusion as general education courses, subject to approval by the Curriculum Council.

6. A majority of the Baccalaureate Core Committee voting members present is required to approve or deny the status of any Baccalaureate Core course.

#### **B. Category Reviews**

1. The BCC will periodically request and review institutional data in order to evaluate Baccalaureate Core categories based on:
  - a. adequate access to courses within the category;
  - b. consistency of category criteria and learning outcomes with institutional goals for undergraduate learning;
  - c. evidence of students achieving satisfactory success relative to category learning outcomes; and
  - d. continued satisfaction of category criteria by individual courses.
2. The BCC has the authority to request changes to existing courses and/or deny continuation of Baccalaureate Core status for courses.
3. A majority of the Baccalaureate Core Committee voting members present is required to approve or deny the status of any Baccalaureate Core course.

#### **C. Changes in Core or Criteria or Process**

1. Any changes in the Baccalaureate Core or the supporting criteria or the process will require the approval of the Faculty Senate.

(Rev 04/01; 06/07; 06/08; 04/12; 06/13)