

Faculty Senate

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Bylaws and Nominations Committee

Standing Rules

The Committee monitors the Bylaws of the Faculty Senate, reviewing proposals for changes and recommending amendments for action by the Senate. It serves in an advisory capacity to the Senate President and to the Executive Committee in all matters related to the Bylaws.

Each Fall, the Committee shall nominate candidates for Faculty Senate President-Elect, the Faculty Senate Executive Committee, and the Interinstitutional Faculty Senate (IFS), in accordance with procedures described in the Bylaws.

In response to a call for nominations from the IFS, the committee shall be responsible for nominating members of the OSU faculty to serve on the Oregon State Board of Higher Education. The slate of nominees from OSU shall be endorsed by the Faculty Senate prior to forwarding to the IFS. The IFS oversees the process by which three Oregon University System faculty are nominated to the governor for the appointment.

The Committee consists of four Faculty members. One member shall be the Immediate Past Senate President, who shall serve as Chair.

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Bylaws and Nominations Committee

Scheduled Meetings

2013-2014

All meetings will be in 109 Gilkey Hall, unless otherwise indicated.

Fall 2013

- September 24 – 3:30-4:30 PM
- October 15 – 3:30-4:30 PM
- December 12 – 12:00-1:00 PM

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Bylaws and Nominations Committee

Membership – 2013-2014

Kate Hunter-Zaworski, Chair '14	Civil & Construction Engr.
Peg Herring (v. Rampola) '14	Extension & Extension Station Communications
Virginia Weis '15	Zoology
Bill Boggess '16	Agricultural Admin

Executive Committee Liaison – Bernadine Strik

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Bylaws and Nominations Committee

Membership -- 2012-2013

Jack Higginbotham, Chair '13

Stan Gregory '13

Corina Rampola '14

Virginia Weis '15

College of Science

Fisheries & Wildlife

Auxiliaries and Activities Business Center

Zoology

Executive Committee Liaison – Dan Edge

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Bylaws and Nominations Committee

Membership -- 2011-2012

Leslie Burns, Chair '12	Design & Human Environment
Walt Loveland '12	Chemistry
Stan Gregory '13	Fisheries & Wildlife
Corina Rampola '14	Auxiliaries and Activities Business Center

Executive Committee Liaison - Kevin Gable

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Bylaws and Nominations Committee

Membership -- 2010-2011

Paul Doescher '11, Chair

Catherine Porter '11

Walt Loveland '12

Stan Gregory '13

Forest Ecosystems & Society

Health & Human Sciences

Chemistry

Fisheries & Wildlife

Executive Committee Liaison - Kate Hunter-Zaworski

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Bylaws and Nominations Committee

Membership - 2008-2009

Bill Boggess '09, Co-chair	College of Agricultural Sciences
Jeff Hale '09, Co-chair	College of Liberal Arts
Alex Sanchez '10	Education
Valery King '09	Valley Library
Catherine Porter '11	College of Health & Human Sciences

Executive Committee Liaison - Carol Mallory-Smith

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Bylaws and Nominations Committee

Membership - 2007-2008

Bill Boggess '08, chair	Agricultural Sciences
Janine Trempey (v. Flahive) '08	Science
Valery King '09	Valley Library
Alex Sanchez '10	Education
Executive Committee Liaison - <i>Carol Mallory-Smith</i>	

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Membership - 2006-2007

Jeff Hale '07, Chair
Darlene Russ-Eft '07
Mary Flahive '08
Valery King '09

College of Liberal Arts
College of Education
Mathematics
Valley Library

Executive Committee Liaison - Terry Ross

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Bylaws and Nominations Committee

Membership -- 2005-2006

Stella Coakley '06, Chair

Tony Wilcox '06

Darlene Russ-Eft '07

Mary Flahive '08

Executive Committee Liaison –TerryI Ross

Botany and Plant Pathology

Exercise & Sport Science

School of Education

Mathematics

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Bylaws and Nominations Committee

Membership -- 2004–2005

Bruce Sorte '05, Chair
Jennifer Connor–Smith '05
Tony Wilcox '06
Darlene Russ-Eft '07

Agricultural Science
Psychology
Exercise & Sport Science
School of Education

Executive Committee Liaison – Joan Gross

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Membership -- 2003-2004

Nancy Rosenberger '04
Laurel Kristick '04
Jennifer Connor-Smith '05
Tony Wilcox '06

Anthropology
Valley Library
Psychology
Exercise & Sport Science

Executive Committee Liaison – John Westall

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Membership -- 2002-2003

Henry Sayre, Chair '03
Jan Mosley '03
Laurel Kristick '04
Jennifer Connor-Smith '05

Cascades Campus
Civil Engineering
Valley Library
Psychology

Executive Committee Liaison – Dianne Erickson

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Membership -- 2001-2002

Gordon Matzke, Chair '02
Jim Males '02
Jan Mosley '03
Laurel Kristick '04

Geosciences
Animal Sciences
Civil Engineering
Valley Library

Executive Committee Liaison – Paul Doescher

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Membership -- 2000-2001

Ken Williamson '01, Chair	Civil Engineering
Sam Vuchinich '01	Human Development and Family Sciences
Jim Males '02	Animal Sciences
Jan Mosley '03	Civil Engineering

Executive Committee Liaison – Paul Doescher

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Membership -- 1999-2000

Maggie Niess, Chair	Science & Math Education
Jan Mosley (v. Rusk) '00	Civil Engineering
Sam Vuchinich '01	Human Development and Family Sciences
Jim Males '02	Animal Sciences

Executive Committee Liaison – Bruce Sorte

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Bylaws and Nominations Committee

Bylaws and Nominations Committee 2008-2009 Annual Report Prepared by Jeffrey Hale and Bill Boggess

Committee Membership

The members of the Bylaws and Nominations Committee for 2008-2009 were as follows:

Jeffrey Hale'09, Co-Chair	College of Liberal Arts
Bill Boggess'09, Co-Chair	College of Agricultural Sciences
Alex Sanchez '10	College of Education
Valery King '09	Valley Library
Catherine Porter '11	College of Health and Human Sciences

Executive Committee Liaison -Carol Mallory-Smith

Senate Elections

The Committee contacted potential candidates in search of nominees for election to Senate offices. In the case of the Faculty Senate President-Elect, eight individuals were approached about their interest in being nominated before securing two people to stand for election. The Committee presented a slate of nominees for the positions of President-Elect, Executive Committee, and Inter-institutional Faculty Senate.

Faculty Senate President-Elect

1. Leslie Burns
2. Kate Hunter-Zaworski

Faculty Senate Executive Committee

1. Linda Bruslind
2. Kate Halischak
3. Joe Hoff
4. Kim McAlexander
5. Hal Parks
6. Andrew Valls

Inter-institutional Faculty Senate

1. Starr McMullen
2. Ron Reuter

Bylaws Revisions

While numerous by-laws revisions were discussed, no by-laws revisions were proposed this year.

The Future

The Committee did not act on a request from OSU-Cascades for a separate apportionment unit. The Committee did discuss the pros and cons of the request and decided not to take action at this time. Committee members were concerned about setting a possible precedent and believed that apportionment is adequately covered by the faculty member's academic home. The Provost of the Cascades Campus and the University Provost are both supportive of the request.

The committee reviewed the lack of policy on executive committee absences and suggested that three unexcused absences in a term warranted a warning from the President.

It is suggested that Committee members realize the difficulty in securing qualified candidates for positions, especially for President-elect. Recruitment should begin at the start of the academic year to secure a full slate of nominees.

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Bylaws and Nominations Committee

Bylaws and Nominations Committee 2005-2006 Annual Report Prepared by Jeffrey Hale

Committee Membership

The members of the Bylaws and Nominations Committee for 2006-2007 were as follows:

Jeff Hale '07, Chair	College of Liberal Arts
Darlene Russ-Eft '07	College of Education
Mary Flahive '08	Mathematics
Valery King '09	Valley Library

Executive Committee Liaison - Terry Ross

Senate Elections

The Committee contacted many potential candidates in search of nominees for election to Senate offices. In the case of the Faculty Senate President-elect, five individuals were approached about their interest in being nominated before securing agreement from two people to stand for election. The Committee presented a slate of nominees for the positions of President-Elect and Interinstitutional Faculty Senate Senator. The nominees were:

Faculty Senate President-Elect

1. Lynda Ciuffetti, Professor - Botany & Plant Pathology
2. Janet Nishihara, Assistant Professor - Educational Opportunities Program

Faculty Senate Executive Committee

1. Kim Anderson, Associate Professor - Environmental and Molecular Toxicology
2. Leonard H. Friedman, Associate Professor - Public Health
3. Goran Jovanovic, Professor - Chemical Engineering
4. Paula McMillen, Associate Professor - University Libraries
5. Deborah Pence, Associate Professor - Mechanical Engineering
6. Chris Ward, Associate Professor - Teacher and Counselor Education and Human Development and Family Sciences
7. Anthony Wilcox, Associate Professor - Nutrition and Exercise Sciences

Interinstitutional Faculty Senate

1. Roger Rennekamp, Professor - 4-H Youth Development Education
2. Joanne Sorte, Senior Instructor - Human Development & Family Sciences

Bylaws Revisions

While numerous by-laws revisions were discussed, there were no by-laws revisions proposed this year.

The Future

The Committee had no unfinished business at the end of its term. Committee members should be aware of past difficulties in securing candidates for the President-elect position. Recruitment should begin just after the start of the academic year to guarantee a full slate of qualified nominees.

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Faculty Senate

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Bylaws and Nominations Committee

Bylaws and Nominations Committee 2004-2005 Annual Report

Prepared by Bruce Sorte

1. Committee Members

Bruce Sorte, Chair '05, Agricultural Sciences
Jennifer Conner-Smith '05, Psychology
Tony Wilcox '06, Exercise & Sport Science
Darlene Russ-Eft, '07 College of Education
Executive Committee Liaison - Joan Gross

2. Senate Elections

We had the opportunity to develop two slates of candidates in 2004-2005. In July 2004, President-Elect Mina McDaniel resigned to accept the position of OSU Director of Academic Programs and Academic Assessment. The Committee met and developed an initial slate. Jennifer Conner-Smith had kept good records from the prior year's routine nomination process. We were able to ask a number of people who had declined previously, yet agreed to reconsider at a later date. Still, it was difficult to find candidates on short notice - to begin serving in January 2005. Jeff Hale and Mina Carson, agreed to run and Jeff was elected by mail vote.

In October 2004, we developed a complete slate of candidates for the offices and the Executive Committee. Our initial list of 15 candidates was well balanced with eight women and representation from most of the colleges. Vickie Nunnemaker verified eligibility and the Committee Members each took some of the potential candidates and asked them to run. Gaining commitments was difficult, as it has been in the past. The Executive Committee suggested a number of additional candidates, the Bylaws & Nominations Committee considered those recommendations and contacted some of those people. This raised an area of concern.

The Executive Committee expressed some frustration that the Bylaws & Nominations Committee exercised some autonomy and did not automatically contact the people suggested by the Executive Committee. If the Executive Committee's recommendations are to be accepted without evaluation, then the Bylaws need to be explicit on this point and the Executive Committee needs to develop a procedure to have a careful discussion about each potential candidate that approximates the types of discussions the Bylaws & Nominations Committee completes.

There may also be an expectation by some members of the Executive Committee, and presumably the Faculty Senate, that the Bylaws & Nominations Committee will keep pursuing a balanced slate in terms of gender and college representation until that balance is achieved. As the deadline for publication of the slate and approval by the Senate draws near, that becomes quite difficult. Either that expectation needs to be adjusted or the Executive Committee may want at some point to assume responsibility for the slate. That procedure would also require a Bylaws revision. Eventually Bill Boggess and Mike Quinn agreed to run for President-Elect and the rest of the slate was filled with 14 nominees - 8 men and 6 women from six colleges and the Associated Faculty.

3. Five-Year Review

In the Spring of 2005, the Bylaws & Nominations Committee worked with the Committee on Committees, specifically Darrell Ross who was a great help, on its five-year review. The response to the Committee on Committees, [Sorte/Ross May 2, 2005 email](#), is attached and the recommendation was to continue the Bylaws & Nomination Committee. No major items were raised, however it was interesting

that we could not find a requirement in our standing rules to complete an annual report and believed that might be a good addition.

4. Bylaws Revisions

A number of revisions, per the Hale/Sorte memo of March 28, 2005 - attached, were proposed by the Executive Committee. The Bylaws & Nominations Committee agreed with most of the proposed changes. However, the Committee could not agree with providing more flexibility in terms of the number of Senate meetings per year - reducing the number of required meetings from nine to seven, per the [Sorte/Nunnemaker email of May 2, 2005](#) - attached.

5. Future

The Executive and Bylaws & Nominations Committees' roles in developing the slate of candidates may need some clarification.

It may be worthwhile to visit on a confidential basis with potential candidates who declined to serve as an officer or Executive Committee member to determine what might have induced them to accept the nomination and run. Some small stipend may be useful to encourage participation by providing the necessary relief from teaching, research or public service duties to concentrate on issues that can be complex and have the opportunity to substantially affect the teaching, research and public service provided by OSU.

Thank you for the support provided and professional manner that issues were addressed by the Faculty Senate officers, Vickie Nunnemaker and the Executive Committee as we worked through some challenging circumstances to maintain good leadership and policies for the Senate.

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Bylaws and Nominations Committee

2001-2002 Annual Report of the Faculty Senate Bylaws and Nominations Committee

Prepared by Gordon Matzke

I. Committee Membership.

The members of the Bylaws and Nominations Committee for 2001-2002 were as follows:

Gordon Matzke, Chair '02 Geosciences
Jim Males '02 Animal Sciences
Jan Mosley '03 Civil Engineering
Laurel Kristick '04 Valley Library
Executive Committee Liaison - Paul Doescher

II. Senate Elections.

The Committee contacted many potential candidates in search of nominees for election to Senate offices. In the case of the Faculty Senate President-elect, twelve individuals were approached about their interest in being nominated before securing agreement from two people to stand for election. The reluctance of faculty to accept nomination frustrated our attempt to present a gender balanced slate of candidates for all offices. Ultimately, the Committee presented a slate of nominees for the positions of President-Elect and Interinstitutional Faculty Senate Senator. The nominees were:

Faculty Senate President-Elect

1. Roy Rathja, Associate Professor, College of Engineering
2. Bruce Sorte, Professional Faculty, College of Agricultural Sciences

Faculty Senate Executive Committee

1. Kevin Ahern, Senior Instructor, Biochemistry & Biophysics
2. Dianne Erickson, Associate Professor, Science and Mathematics Education
3. Angelo Gomez, Professional Faculty, Affirmative Action & Equal Opportunity
4. Jan Mosley, Professional Faculty, Civil, Construction, and Env. Engineering
5. Janet Nishihara, Assistant Professor, Educational Opportunities Program
6. Loretta Rielly, Associate Professor, The Valley Library
7. Robert Smythe, Professor, Statistics

Interinstitutional Faculty Senate

1. Dan Edge, Professor, Fisheries and Wildlife
2. Wayne Huber, Professor, Civil, Construction, and Environmental Engineering

III. Bylaws Revisions.

- A. The Committee asked Ken Williamson, Bylaws and Nominations Committee Past Chair, to make a presentation at the October, 2001 Senate Meeting. In his presentation he discussed a proposed Faculty Senate Bylaws revisions to add the senior IFS Senator to the Executive Committee. These revisions were presented for a vote at the November Senate meeting.
- B. The Committee brought two proposals for Bylaws revision to the June, 2002, Senate Meeting. One designated the new School of Education as an apportionment unit and the second specified that persons elected to IFS positions shall retain their Faculty Senate

seats for the remainder of their Senate terms.

IV. The Future.

- A. The Committee had no unfinished business at the end of its term.
- B. Next year's committee should be alert to apportionment consequences of university reorganization resulting from the OSU 2007 process.
- C. The difficulty of securing candidates for the President-elect position suggests the Committee should start recruiting very soon after the start of the academic year to guarantee a full slate of qualified nominees.

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Bylaws and Nominations Committee

Annual Report 2000-2001

Report to the Faculty Senate
Bylaws and Nominations Committee

Kenneth J. Williamson
Chair

Members

Jan Mosley
Jim Males
Sam Vuchinich

August, 2001

The following is a list of the activities of the Bylaws and Nomination Committee during the past year.

1. The Committee nominated two candidates for Faculty Senate President-Elect, six candidates for the Faculty Senate Executive Committee, and two candidates for the Interinstitutional Faculty Senate. Nancy Rosenberger was elected President-elect and Jim Lundy was elected IFS Representative. Dan Arp, Paul Doescher and Mary Prucha were elected to two-year terms on the Executive Committee.
2. The Committee discussed methods by which the percentage of faculty voting for the President-elect and IFS candidates could be increased. It was suggested that a process be considered by which the ballots be bundled and sent to unit heads for distribution. It was felt that if faculty received their ballots through their local unit that there would be greater response.
3. Proposed revisions to the Faculty Senate Bylaws. The Committee endorses a change in the Faculty Senate Bylaws to include the senior IFS representative as a member of the Executive Committee.

In Article VII, Section 1. we suggest adding after the Immediate Past President, ", and the senior IFS representative,".

In Article VIII, Section 2, we suggest adding at the end of the paragraph "The senior IFS Representative shall serve as an Ex-Officio member of the Executive Committee."

Bylaws and Nominations Committee

Annual Report 1999-00

June 23, 2000

To: Gordon Matzke
President, OSU Faculty Senate

From: Bylaws and Nominations Committee
Maggie Niess 00, Chair
Jan Mosley (v. Rusk) 00
Sam Vuchinich 01
Jim Males 02

Re: Bylaws and Nominations Committee Annual Report

The following is a list of the activities of the Bylaws and Nominations Committee during the past year:

1. Nominated two candidates for Faculty Senate President-Elect, eight candidates for the Faculty Senate Executive Committee (to fill three positions), and two candidates for the Interinstitutional Faculty Senate. Two nominees were added from the floor for the Executive Committee. Henry Sayre was elected President-elect, and Bruce Sorte was elected IFS Representative. There was a 35% return of ballots in the President-elect and IFS Representative elections. At the December meeting of the Faculty Senate, Vicki Collins (Tolar Burton), Stella Coakley, and Rubin Landau were elected to two-year terms on the Executive Committee.
2. Referred to the Executive Committee the issue of whether it is appropriate to maintain the current off-campus Extension faculty to the Extension apportionment group or whether to propose that these faculty, like the on-campus Extension faculty, be included with the apportionment group that is their academic home. After discussions with several Extension faculty and review of the past actions that have resulted in the current organization, the Committee recommended

that the Executive Committee study the issue through a series of focus groups within the special units to gather the different perspectives and to engage the Senate in discussions.

3. Considered the recommendation submitted by Senator Cornell (CLA) to propose an amendment to the Bylaws to ensure that when information is scheduled to be presented to the Senate, an invitation is extended to those with opposing views on the subject so that information provided is as balanced as possible. After review, the Committee felt that such an amendment was unnecessary but did forward the suggestion to the Faculty Senate President and the Executive Committee, as our elected representatives, for consideration as they determine the agenda for meetings.

4. Proposed revisions to the Faculty Senate Bylaws. The revisions included: identification of what constitutes a vacancy in the Executive Committee, clarification of the substitutions for senators unable to attend meetings, identification of what constitutes a vacancy for IFS Senators and a process for filling any such vacancies, and clarification of nomination procedures for apportionment groups. The Faculty Senate approved the revisions at its April meeting.

Suggestions for next year's committee:

- Consider ways to increase the percentage of faculty who vote in the election for President-elect and IFS Representative
- Consider use of email in the Senator election process

The Committee had a productive year. We have one recommendation for the Executive Committee in its use of Committee Liaisons. It is recommended that Liaisons assure that committees are informed of actions taken by the Executive Committee based on recommendations from the particular committee (e.g., We referred the off-campus Extension issue but were not informed of any action taken).

In closing, we were encouraged by the willingness of the faculty to be considered for nomination to Faculty Senate positions and offices. This willingness is clearly an indication that faculty governance is valued and supported by faculty at OSU.

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Bylaws and Nominations Committee

Annual Report 1998-99

July 1, 1999

To: Ken Williamson
President, OSU Faculty Senate

From: Bylaws and Nominations Committee
Tony Wilcox, Chair
Kate Hunter-Zaworski
Cherie Rusk
Sam Vuchinich

Re: Bylaws and Nominations Committee Annual Report

The following is a list of the activities of the Bylaws and Nominations Committee during the past year:

1. Nominated two candidates for Faculty Senate President-Elect, 12 candidates for the Faculty Senate Executive Committee (to fill five positions), and two candidates for the Interinstitutional Faculty Senate. Gordon Matzke was elected President-elect, and Gary Tiedeman was elected IFS Representative. There was a 33% return of ballots in the President-elect and IFS Representative elections. At the December meeting of the Faculty Senate, Bob Burton, Bill Lunch and Bruce Sorte were elected to two-year terms and Stella Coakley and Dick Thies were elected to one-year terms on the Executive Committee.
2. Working with IFS, presented to the Faculty Senate a process for nominating a faculty member to the Oregon State Board of Higher Education. The Senate endorsed the process at its January meeting.
3. Nominated three candidates to serve on the Oregon State Board of Higher Education to the Nominating Committee of IFS. The nominees were Kelvin Koong, Clara Pratt, and

Gary Tiedeman,
and the OSU Faculty Senate endorsed the slate at its January meeting.

4. Proposed to the Committee on Committees a revision of the standing rules for the B&N Committee to reflect its new role in nominating faculty to serve on the State Board of Higher Education. The Faculty Senate approved the revised standing rules at its June meeting.

5. Proposed revisions to the Faculty Senate Bylaws. The revisions included: clarification of procedures for voting privileges and eligibility to be a Senator, clarification of process for filling Senator and President-elect vacancies, clarification of what constitutes a vacancy in the office of President and President-elect, clarification of how the outcome of the election for President-elect is determined, and insertion of a section describing the IFS. The Faculty Senate approved the revisions at its May meeting.

Suggestions for next year's committee:

- Monitor the outcome of the process to nominate a faculty member to the State Board of Higher Education.
- Consider proposing a revision to the Bylaws that defines what constitutes a vacancy in the Executive Committee, since the Bylaws define this for Senator, President and President-elect.
- Consider initiating and overseeing a process, in conjunction with the Executive Committee, to determine whether it is appropriate to retain the current off-campus Extension faculty apportionment group or to propose that these faculty, like the on-campus Extension faculty, be included with the apportionment unit that is their academic home.

The Committee had a productive year. In closing, it was gratifying to find that many faculty were willing to be nominated to run for an elected office. This is an indication that faculty governance is valued and supported by faculty at OSU. That said, another suggestion for Executive Committee and B&N Committee attention next year is to consider ways to increase the percentage of faculty who vote in the election for President-elect and IFS Representative.

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Bylaws and Nominations Committee

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Bylaws and Nominations Committee

March 11, 2014 ~ Noon-1:00 PM
109 Gilkey Hall
Agenda

1. **Approval of the [December 12, 2013 Minutes](#)**
2. **Review [Proposed Bylaws Revisions](#)**
3. **[Administrators as Senators](#)**

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Bylaws & Nominatinos Committee

February 26, 2009 Agenda

1. Request from OSU-Cascades for a separate apportionment unit
2. Provision for termination of an Executive Committee member due to non-participation
3. Resignations – from the Executive Committee and the office of the president
4. Consider possibility of streamlining apportionment process by determining apportionment for elections every 3 or 5 years – the recommendation must be consistent and equitable
5. In 2005 the Bylaws and Nominations Committee was working on the following regarding IFS, but no recommendations ever came forward:
 1. Should an OSU IFS member elected to the presidency of IFS in the 3rd year (serving as president in year 4) be allowed to be an ex-officio member of the Faculty Senate? Currently the IFS Senators are ex-officios (if they are not a current OSU Faculty Senator), but there is no provision for one to be an ex-officio if their IFS term is extended a year due to an officer election. (*This instance has occurred at least three times.*)
 2. Language allowing more than one IFS Senator to be elected at one time; to allow one or two-year terms rather than just three-year terms; and to allow for mid-year replacements that begin other than in January.

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Bylaws and Nominations Committee

November 29, 2010
1:00 - 2:30 PM ~ 109 Gilkey Hall
Agenda

Items to consider revising:

1. Discuss an electronic ballot for EC members that would last for X amount of time (a week?). If needed, a run-off would occur as a paper ballot at the December meeting.
2. Review Article V. Sec. 1 - "The apportionment shall be allocated 75% according to FTE and 25% according to SCH,..."
3. Revise the Bylaws to allow skipping a monthly FS meeting (Article X)
4. Discuss creating a new apportionment unit by extracting professorial/ research faculty out of the Associated Faculty apportionment unit
5. Revise Senator Nominations and Election Procedure (Article V, Sec. 3 & 4.) to clarify coordination of the nominations and elections.
6. Discuss potential revisions identified by members.

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Bylaws and Nominations Committee

March 12, 2010
9:30 - 11:00: 109 Gilkey Hall
Agenda

1. Ability to Suspend Bylaws
2. Review Bylaws revisions agreed to on March 3
3. Continue discussion on apportionment determination

Next steps:

1. *Ciuffetti is scheduled to meet with the Executive Committee on March 18*
2. *COIA*
3. *Present final revisions initially at the May Senate meeting; the Senate will vote in June*

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Bylaws and Nominations Committee

February 18, 2010
11:30-1:00 - 109 Gilkey Hall
Agenda

1. **Non-participation issues** - A. Sanchez

Review draft text:

A. **non-participation by EC members:**

Article VII, section 4 revised as follows: The position of an Executive Committee member shall become vacant by: add a fifth item to read (5) non-participation due to non-attendance of meetings. A member missing three meetings during the academic year, unless deemed an excused absence by vote of the Executive Committee.

B. **Additional wording on non-participation by Senate members.**

Article X, section 2: In the last paragraph of Section 2 add the following: The staff of the Faculty Senate office shall notify the apportionment group when their representative(s) have missed three such meetings.

C. **Non-participation by FS committee or council member:**

Insert in Article IX, SECTION 3 the following: The Executive Committee also shall require reports of these committees and councils in such form and at such times (including non-participation by individual appointees) as it deems necessary and proper for furthering the Objects of the Faculty Senate.

2. **OSU-Cascades apportionment group** - C. Porter and W. Loveland

- a. Review draft text prepared by Porter and Loveland
- b. Come prepared with draft rationale for why the Bylaws Committee supports the change and identify potential nays.
- c. Nunnemaker will provide the OSU Extension proposal to determine rationale used when their apportionment unit was approved.

3. **Apportionment Determination**

Nunnemaker will review the handout distributed on 2/12 and attached

Information Item:

February 12 meeting [recap](#) (attached)

Pending:

1. Ciuffetti will prepare a COIA draft for consideration by the EC.
2. Nunnemaker will go through the Bylaws and determine where changes are needed

Scheduled meetings
March 3 ~ 9:00-10:30 w/Michael Beachley
March 12 ~ 9:30-11:00

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Bylaws and Nominations Committee

January 13, 2010 - 11:00 AM - noon
109 Gilkey Hall
Agenda

1. Review fall elections
2. Additional agenda items from committee members
3. Potential Bylaws revisions:
 - Adding an OSU-Cascades apportionment group (carry-over from 2009)
 - Providing a means to remove a non-participating EC member (carry-over from 2009)
 - Appointment/succession of the COIA representative
 - Revising the way in which apportionment is determined

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Bylaws and Nominations Committee

December 12, 2013
Minutes

Members Present: Kate Hunter-Zaworski, Virginia Weiss

1. Membership

Peg Herring has agreed to fill the vacancy created by the resignation of Corina Rampola.

2. Potential Bylaws Revisions for 2013-2014

- Electronic voting – Determine a way to ensure that the person voting is actually the person logged in:
 - confidentiality of voting
 - could Media Services generate a tool to ensure confidentiality
 - verification of identity
- Create a Newport apportionment unit;
- Provide the ability to not have monthly Faculty Senate meetings;
- Add new faculty ranks: Professor of Practice, Senior Instructor II, and Senior Faculty Research Assistant II
- Terminations: When does the Senator term end if the Senator's unit moves from the apportionment unit which they were elected to represent;
- Eliminate **current** Senator requirement for Executive Committee candidates;
- Article 5, Sec. 1. - with the exception of off-campus Extension, the current practice is to apportion faculty in the unit where their tenure lies, regardless of their work unit (i.e., Ed is apportioned with Applied Economics)
- IFS vacancy (see below); (Vickie needs to determine to what this refers) and
- OSU governing board – give the Faculty Senate President the ability to participate or designate participation to present issues of faculty concern at each Board meeting.

3. Bylaws Review

Review Bylaws and strengthen articles that may be taken for granted from a shared governance perspective.

4. Winter Term Meetings

A Doodle request for availability will be distributed for one meeting in January.

5. Google Docs

A Google Docs will be created for the committee, including the Google Groups feature.

ARTICLE VIII: Interinstitutional Faculty Senate

Sec. 5. Vacancies. The position of IFS Senator shall become vacant by: (1) Resignation, on the effective date specified in a letter of resignation to the Senate President; (2) Leave of Absence, on the effective date of a leave from the campus in excess of one academic term, exclusive of Summer term; (3) Termination or Retirement on the effective date; or (4) Recall or Rescind, according to procedures identified in Article VI, Sec. 4; or (5) Non-participation due to non-attendance of meetings, at the discretion of the Executive Committee.

Vacancies in elected positions shall be filled for the period to complete the term at the discretion of the Executive Committee by the candidate who, in descending order, received the next highest number of votes

in the most recent election.

However, if a vacancy results in an uncompleted term of less than one calendar year, the Executive Committee shall have the authority to appoint a faculty member of their choice to fulfill that term. ~ above proposed verbiage from Michael Beachley

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Bylaws and Nominations Committee

March 12, 2010
Minutes

Present: L. Ciuffetti, W. Loveland, C. Porter

Bylaws Revisions To Date – The Bylaws revisions suggested on March 3 were approved. ([Revision](#)).

OSU Cascades – Ram will create a ballot for Cascades faculty to determine whether there is a majority in favor of their own apportionment unit.

Apportionment Determination – Discussed a formula using FTE plus the base SCH per apportionment unit to equal one Senator; SCH rebasing would be done every 5 years. Nunnemaker will send the 2008 apportionment information to Loveland; Loveland and Jack Higginbotham will determine the formula.

Suspending Bylaws – Per Michael Beachley, Roberts Rules of Order does not allow Bylaws to be suspended.

Executive Committee Report – Ciuffetti will meet with the EC on March 18 and address the following issues: present agreed upon Bylaws revisions, discuss Cascades apportionment unit, COIA guidelines, inability to suspend Bylaws, and a potential revision to determine apportionment.

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Faculty Senate

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Bylaws and Nominations Committee

February 12, 2010
Minutes

Present: L. Ciuffetti, W. Loveland, C. Porter, A. Sanchez

COIA Representative

Ciuffetti discussed criteria, selection, term limitation, and time commitment gleaned from meeting with Jeff Hale, as well as next steps.

- In the event that the OSU representative becomes a COIA co-chair, determine whether COIA guidelines state that the chair gives up their institutional representation.

There were no additions to Ciuffetti's proposal. Ciuffetti will prepare a draft for consideration by the EC.

OSU-Cascades Apportionment Unit

Porter recapped her discussion with Ron Reuter at Cascades:

- Would provide more visibility for Cascades and remind others that they are in Bend.
- They have unique issues with COCC, as well as multiple partners, i.e. UO
- Would offer Cascades perspective.
- If they are elected from a college apportionment unit, they feel that they can't address Cascades issues.

Loveland related that his discussion with Becky Johnson at Cascades was very similar to Porter's. Discussed the issue of remote access for off-campus Senators; FS has looked into the issue and determined it's not feasible at this time.

Action Item:

- Nunnemaker will go through the Bylaws and determine where changes are needed
- Draft rationale for why the Bylaws Committee supports the change. If it is presented to the FS for approval, Cascades representation should be present.
- Nunnemaker will search for the OSU Extension proposal to determine rationale used when their apportionment unit was approved.

Non-participating EC, Senators and Committee/Council Members

Sanchez will draft text for these sections.

Post-poned to February 18.

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Bylaws and Nominations Committee

January 13, 2010
Minutes

Present: L. Ciuffetti, W. Loveland, C. Porter

Review Fall Elections

Ciuffetti thanked the members for their efforts in contacting potential candidates for the fall election.

Additional Agenda Items

Ciuffetti asked the members to think about issues they would like to address during the year and asked them to review the Bylaws for potential revisions.

Potential Bylaws Revisions

- Adding an OSU-Cascades apportionment group (carry-over from 2009)
 - Potential benefits: could address Cascades-specific issues in FS; a formal voice; instructors and professional faculty would be included in the Cascades group rather than Associated Faculty; education of new faculty; would bring faculty together from both campuses.
 - Potential cons – already have FS representation through academic home; ability to participate given distance; disenfranchised due to audio connections; administrative structure – do they not have it or not
 - Ciuffetti asked that the group come to a decision at the next meeting whether to go forward with the revision. Need to determine the EC views – schedule Ciuffetti with EC. Are there unintended consequences, i.e. related to COCC?
 - It may be possible to meet in person with Ron Reuter or Becky Johnson when they are on campus.
- Providing a means to remove a non-participating EC member (carry-over from 2009)
- Revising the way in which apportionment is determined
- Providing a means to suspend the Bylaws

Miscellaneous

Vickie Nunnemaker will send a Doodle to determine future meetings – likely every other week.

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Administrators Currently Eligible for Faculty Senate Senator Election

LFM Name	Job Title	Position Title	Time Sheet Organization Desc	Job Progression Code Desc
Ray, Edward J	President	Exective 1-President	UPR - Office of the President	Executive/Chief Officers
Randhawa, Sabah U	Provost & Exec Vice President	Exective 1-Provost/Exec VP	XPV - Provost / Exec Vice Pres	Executive/Chief Officers
Ford, Glenn	Vice President-Fin & Admin	Executive 2-Fin & Admin	QFA - V Pres Finance and Admin	Executive/Chief Officers
Warner, Rebecca Lynn	Senior Vice Provost-Acad Aff	Executive 2-Vice Provost	XPV - Provost / Exec Vice Pres	Executive/Chief Officers
Reed, A Scott	Vice Provost-Outreach/Eng/Ext	Executive 2-Vice Provost	TEX - Extension Service Admin	Executive/Chief Officers
Brooks, Lois Elaine	Vice Provost-Information Svcs	Executive 2-CIO	JIS - Central Admin Svcs	Executive/Chief Officers
Spinrad, Richard William	Vice President-Research	Executive 2-Research	RIP - VP for Research	Executive/Chief Officers
Clark, Steven J	Vice President	Executive 2-Univ Rel & Mktg	NIA - VP Univ Relations & Mktg	Executive/Chief Officers
Johnson, Rebecca L	Vice President	Executive 2-Aux Campus	LCB - Cascades Exec Office	Executive/Chief Officers
Green, Michael J	Assoc VP-Finance & Admin	Executive 3-Fin & Admin	QFA - V Pres Finance and Admin	Executive/Chief Officers
Snopkowski, Patricia	Executive 3 - Internal Audit	Executive 3 - Internal Audit	UPR - Office of the President	Executive/Chief Officers
Bentley-Townlin, Tracy Leigh	Interim Dean-Student Life	Executive 3-Student Servs	MSA - Dean of Students	Student Services
Pawlowski, Kirk R	Exec Dir-Campus Planning & Dev	Executive 3-Campus Architect	QFS - Capital Constructn Mgmt	Executive/Chief Officers
Arthenayake, Kavinda G	Director	Executive 3-Conf Services	QCS - Univ Conference Services	Business and Finance Services
Larson, Daniel Justin	Executive Director of UHDS	Executive 3-Housing and Dining	MHD - Univ Housing and Dining	Student Services
King, David Arthur	Assoc Provost-Outreach & Engag	Executive 3-Assoc Provost	TCE - Extended Campus	Academic Services
Pantula, Sastry G	Dean-COS	Executive 3-Dean	SCI - College of Science Admin	Academic Services
Blake, David M	Asst VicePres-HR,Fac,&Safety	Executive 3-HR	QFA - Human Resources	Organizational Development
Lewis, Jan	Dir-Administrative Services	Exec 3-Bus Svcs	QFA - V Pres Finance and Admin	Executive/Chief Officers
Hacker, Marla E	Dean-Academic Programs	Executive 3-Dean	LCB - Acad Prog / Student Aff	Executive/Chief Officers
Kleinsorge, Ilene K	Dean	Executive 3-Dean	BUS - College of Business Dept	Academic Services
Mc Comb, Brenda C	Dean	Executive 3-Dean	GRD - Graduate School Admin	Academic Services
Rodgers, Lawrence R	Dean	Executive 3-Dean	CLA - Liberal Arts Admin	Academic Services
Haubenreiser, Jennifer	Exec Dir-Student Health Srvs	Executive 3-Student Health	MSH - Student Health Services	Executive/Chief Officers
Ashford, Scott Alan	Dean	Executive 3-Dean	ENG - College of Engineering	Academic Services
Doolen, Toni Louise	Dean	Executive 3-Dean	WHC - Univ Honors College	Academic Services
Reeves, Meg	General Counsel	Executive 3-General Counsel	UPR - Office of the President	Legal and Compliance
Arp, Daniel J	Dean/Director-CAS	Executive 3-Dean	AGA - College of Ag Admin	Academic Services
Flick, Lawrence B	Dean	Executive 3-Dean	KED - College of Education	Academic Services
Maddy, Deborah J	Assoc Provost/Assoc Dir	Executive 3-Assoc Provost	TEX - Extension Service Admin	Academic Services
Maness, Thomas	Dean	Executive 3-Dean	FOR - College of Forestry Adm	Academic Services
Henthorne, Charles Michael	Director	Executive 3-Memorial Union	MUN - Memorial Union	Student Services
Brubaker-Cole, Susie J	Assoc Prov Acad Succ/Engag	Executive 3-Acad Succ & Engmnt	DAA - Academic Affairs Admin	Academic Services
Heck, Annie A	Assoc Vice President - URM	Executive 3-Comm&Mktg	NCS - News&Research Communctns	Communications and Marketing
Chadwell, Faye A	D&D Campbell Univ Librarian	Executive 3-Univ Librarian	JIS - Library	Academic Services
Holdren, George R	Assoc Vice President-Research	Executive 3-Research	RIP - VP for Research	Legal and Compliance

Thorsness, Brian Kelly	Exec Dir- Campus Operations	Executive 3-Bus Servs	QBS - Business Services Admin	Business and Finance Services
Peterson, Kate L	Asst Provost-Enrollment Mgmt	Executive 3-Enrollment Mgmt	MSA - Asst Prov Enrollmnt Mgmt	Student Services
Abbott, Mark Richard	Dean	Executive 3-Dean	OAS - Earth, Ocean & Atmo Sci	Academic Services
Bray, Tammy M	Dean	Executive 3-Dean	HHS - Public Hlth/HumanSci Adm	Academic Services
De Carolis, Robert J	Director	Executive 3-Athletics	YIA - Intercolleg Athletics	Executive/Chief Officers
Howell, Aaron Dennis	Asst Vice President/Controller	Executive 3- Bus Affairs	QBA - Business Affairs	Business and Finance Services
Woods, Sandra L	Dean	Executive 3-Dean	ENG - College of Engineering	Academic Services
Zabriskie, T Mark	Dean	Executive 3-Dean	PHR - Pharmacy Professnl Instr	Academic Services
Bickel, Kathy	VP-Alumni Relations	Executive 3-Alumni Relations	UPR - Alumni Relations	Inst Advancemt and Development
Gomez, Angelo	Executive Director	Executive 3-Equity & Incl	UPR - Equity and Inclusion	Executive/Chief Officers
Tornquist, Susan J	Interim Dean	Executive 3-Dean	VMD - Veterinary Medicine	Academic Services