

Faculty Senate

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Committee on Committees

Annual Report 1998-99

The Committee was charged with reviewing all Committees'/Councils' Standing Rules to consider appropriateness given a new budget model and University goals. A letter was sent to the Chair of each Committee/Council that asked them and their members to examine their Standing Rules and Committee function based on the above criteria and report back to the Committee on Committees.

Written or oral responses were received from:

- * Academic Standing Committee
- * Administrative Appointments Committee
- * Advancement of Teaching Committee
- * Committee on Committees
- * Faculty Grievance Committee
- * Faculty Status Committee
- * Graduate Admissions Committee
- * Graduate Council
- * Research Council
- * Undergraduate Admissions Committee

The reports were forwarded to the Executive Committee.

The Committee received requests for Standing Rule changes from:

- * Academic Requirements Committee
- * Bylaws and Nominations Committee
- * Committee on Committees
- * Faculty Status Committee
- * Graduate Council
- * Library Committee
- * Promotion and Tenure Committee
- * Research Council
- * Student Recognition and Awards Committee
- * Technology Resources Committee (Instructional Development & Technology Resources Committee)

With several minor revisions, all changes were accepted during the June 3, 1999 Faculty Senate meeting.

As stated in the Committee on Committee's Standing Rules, "The Chair of each Committee/Council shall, at five-year intervals, report to the Committee on Committees about its activities. This report must demonstrate activities which have enhanced the functions and objectives of the Senate. When no clearly useful functions can be identified, the abolishment of the Committee/Council shall be recommended." The Committee was charged by the Executive Committee to start conducting 5-year reviews. Five of the 25 Committees/Councils will be reviewed each year. During 1998-1999, the following Committees/Councils were reviewed:

- * Academic Advising Council
- * Academic Regulations Committee
- * Academic Requirements Committee
- * Academic Standing Committee
- * Administrative Appointments Committee

The reports were forwarded to the Executive Committee.

Finally, the Committee submitted four general recommendations to the Executive Committee:

- * Annual reports should be consistent within Committees/Councils through the years.
- * All Committee/Council members should be listed in the Annual Report. Often, only the Chair is identified.
- * Drop the following language from all Standing Rules. "Appointed by the EC" or "Appointed for a 3-year term". It would be the exception not to be appointed by the EC for a 3-year term. Members of Committees/Councils are appointed by the Executive Committee for 3-year terms is listed in the by-laws and could be placed in the preamble to the Standing Rules.
- * Every Chair receive a letter from EC about encouraging, when appropriate, students to participate on Committees/Councils. Instructions on how student members are appointed/chosen should be included in the letter. The Chair can pass the information along to other members and encourage them to recruit students they think would benefit from this service.

Committee on Committees - Members for 1998-1999:

Jim Reeb, Chair, Forest Products
Flaxen Conway, Extension Sea Grant
Denise Lach, Sociology
Mary Powelson, Botany & Plant Pathology
Ron Wrolstad, Food Science & Technology
Bruce Sorte, EC Liaison, Ag Science

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Faculty Senate, Oregon State University, Corvallis, OR 97331-6203 · 541.737.4344

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