Oregon State University Online Delivery of an Existing Course

Category II Proposal Workflow Chart

Course Proposal Request by Faculty in an Proposal Preparation **Academic Unit Submitted to Ecampus for Review and Approval** College, Department, Program work closely with Ecampus and develops a Memorandum of Understanding (MOU). A Course Development Schedule and the Course Syllabus are not attached to the proposal. **Reviewed and Approved by Ecampus Ecampus Request to APAA for** Request for Y and K Schedule Types and (1) Y and K and **Ecampus as a Location** Ecampus sends the Office of Academic Programs, Assessment, and Accreditation (APAA) an email request to add: (1) Y and K Schedule Types (WWW and Streaming Media), and (2) Ecampus as a Location to an existing course to be delivered online by Ecampus. CPS Proposal Preparation **Curriculum Proposal Systems (CPS)** Office of Academic Programs, Assessment, and Accreditation prepares and submits an Expedited Category II change course proposal on behalf of Ecampus and the Academic Unit(s).

<u>Stage 3</u> mplementation

Implementation Process

- <u>CPS Proposal</u>: An expedited Category II CPS proposal is sent to the Registrar's Office for entry into the OSU Catalog, Banner SIS and MyDegrees.
- <u>Campus Announcement</u>: An announcement is made to the campus by the Registrar's Office via the CPS contact list.