

*NOTE: This version contains revisions made on February 23 by both the Curriculum Council and Graduate Council.*

### **Policy for an expedited review process for offering an existing academic degree program at a new location**

The delivery of any academic degree program that exists in the OSU catalog must be aligned across all locations and modalities (existing curricular requirements and academic degree program outcomes). Proposals to extend an existing degree program to a new location must include, as applicable:

- Transmittal sheet including the Dean's signature from the academic home
- Executive summary containing:
  - Alignment of degree program learning outcomes
  - Alignment with the OSU Catalog description of the existing program
  - Alignment of the assessment plan, including direct measures of student learning
  - Statement identifying the academic home, including the program director or coordinator
  - Demonstration of adequate budget resources
- Curriculum Four-Year Plan
- A completed HECC New Location Form

Expedited proposals will follow a process consisting of:

1. Academic Unit: proposal preparation and Dean approval
2. Ecampus: review (hybrid programs only)
3. Graduate Council: review (Graduate programs only)
4. Faculty Senate Curriculum Council: review (including Library review)
5. Faculty Senate Executive Committee: notification
6. Provost (or designee): review and approval
7. OSU's Board of Trustees: notification
8. HECC: final approval

Proposals for any new academic degree program that does not exist in the OSU Catalog must use a full proposal review and approval process.

Proposals for the creation of a fully online academic degree program of an existing academic program must use the existing Ecampus review and approval process.