

March 6, 1980

Revision to Graduate School Faculty Handbook (page 16) as adopted by the Graduate Council, February 28, 1980.

Final Examination

(Revise last sentence in this section to):

The examining committee shall, as a result of the final oral examination, render a decision immediately at the end of the examination period while the committee is in session. There are four actions possible:

**Pass:** This implies that the oral presentation and the thesis as submitted for the examination are fully acceptable for the degree. The only revisions to the thesis that can be made after the examination are limited to corrections of typographical errors, minor content changes that can be made within the time limit, and casting the thesis into the final library copies if the final draft form had been submitted for the oral examination. All of this must be completed within 6 weeks after the oral examination. Failure to complete the thesis requirements within 6 weeks requires a formal reexamination. One negative vote is permitted.

**Fail:** The student's performance on either or both the oral and thesis portions of the final examination are deemed inadequate. This action is viewed by the Graduate School as cause for termination of further work toward this degree. Two or more votes are required.

**Recess:** By unanimous agreement of the committee, the oral examination may be recessed for a period of time not to exceed two weeks. Bases for recessing include illness of student, or other difficulties of a personal nature on the part of the student. In no event shall an oral examination be recessed for further substantive preparation, review, or revision of thesis content; in such cases, re-examination is required.

**Re-Examine:** By majority vote of the committee, the examination performance or the thesis are viewed inadequate for certification at this time. The bases for reexamination may include one or more factors, such as: unsatisfactory performance in the oral examination, thesis quality inappropriate for the degree, revision of any substantive portion of the thesis including data analysis, addition of more data, additional research, or re-writing sections and paragraphs of substance. The committee recommends re-examination during term, 19 . At least one full term must intervene. A candidate may stand for final examination no more than three times, unless the academic unit's policy limits this number to less than three. Immediately after the examination, the Graduate Council Representative should file with the Graduate School a statement of the conditions the student must meet prior to re-examination.

November 24, 1980

#### Guidelines for Preliminary & Final Examinations

Byrne described a problem, which has emerged relative to the guidelines for final oral examinations for master's and doctoral students. These guidelines were revised on March 6, 1980, and pertain, at present, only to the final oral examinations. The guidelines provide for four possible actions of the examining committee. These actions are: pass, fail, recess and reexamination. Each action is described in the guidelines. The problem is that these guidelines should be for all graduate school examinations, not just final oral examinations. The Council moved and acted to approve revising these guidelines so that they apply to all graduate school examinations.