

LIAISON POLICY

Curriculum Council Discussion

January 15, 2020

1. Carol – would qualifying liaisons (predominately teaching and research) include associate deans and deans?
 - a. Janice – not typically since those roles are already in the CIM workflow; but depends on the circumstance – may be asked to because of their content expertise
 - b. Carol – add “curriculum oversight” as qualifying liaisons
2. Michele – Ecampus not a qualifying liaison but is part of the process; a parallel process
3. Rebecca –
 - a. concern about minimum requirements for two outside their academic unit;
 - i. one from may be within the originating unit,
 - ii. one from outside the unit but within the college,
 - iii. one from outside the college (but this one could be difficult in certain circumstances)
 - b. Last paragraph with sentence “should be thoughtful...” – Janice asked about removing.
4. “Any reviewer may send back a proposal.....” – concerns about this
5. Inara – concern that this draft policy gives significant discretion with regard to sending a proposal back for more liaisons, but guidance for the originator is fuzzy. Need a boundary condition around when someone could send a proposal back for additional liaisons.
6. Question – How to handle when people don’t respond.
7. Concerns about the phrase “...may hinder processing...”
8. Communicate responsibility of the liaison.
9. Carol raised the issue of response times over summer.