

# Faculty Senate

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## Library Committee

### Annual Report 2000-01

During the 2000/01 academic year, the Faculty Senate Library Committee continued to fulfill its responsibilities in three areas outlined in its standing rules: (1) meeting the learning, instruction and research needs of students, faculty and staff; (2) formulating library policies in relation to circulation, budgets, services, and development of resources for instruction and research; and (3) interpreting the needs and policies of the Library to the University. The committee members discussed and acted upon several issues over the course of the year, including revising the Library's research study room policy; Library support for new programs (Category I curriculum proposals); other Library budget issues (returned overhead funds, Technology Resource Fees, serials costs increases and remedial actions, the 1999 Faculty Senate resolution to boost the Library budget to 4% of the university's budget); and new library printing services and prices. The Library staff shared numerous informational items with the committee, and the committee met with the accreditation team member reviewing Standard 5 - libraries and information resources.

#### **Research Study Room Policy Revision**

The Library Committee met during July to complete proposed changes to the policy in time for it to be implemented during spring term. The committee discussed the results of a May 2000 survey taken of 70 current and prospective study room users. The committee recommended that 10 of the study rooms be set aside for long-term use, with assignment based upon a formal application. Three representatives from the Faculty Senate Library Committee and the Library would review the applications. The remaining 32 rooms would be assigned for 90 days on a first-come first-served basis. During the fall term, three people requested research study rooms on a long-term basis.

Suggestion for 2001/02: review the policy during the year (with input from the Library's Access Services staff) and make adjustments as necessary.

#### **Library Support for New Programs (Category I Curriculum Proposals)**

This was another issue that continued from 1999/2000. The piece that needed work was the implementation of a mechanism for transferring funds to the Library when Category I proposals indicate need for additional library resources to support a new program. As a part of this discussion Curriculum Council chair Leonard Friedman and member Gary Beach attended the committee's November meeting. They stated that this was a procedural issue and should not go to the Faculty Senate. In a subsequent meeting between Friedman and me, Friedman said that the Curriculum Handbook needed revising to reflect the library assessment and the source of funds for library materials. Friedman felt that the Curriculum Council should take the lead and get revisions made in time for the 2001/02 academic year. Beach indicated that he was still in the process of devising a mechanism for transferring funds.

During the year, colleges and departments proposing new programs were made aware that the Library component in their proposal was to be funded. Some agreed to come up with the funds; others objected. This is a change in culture from the Library component being overlooked or ignored previously.

Suggestion for 2001/02: determine what changes the Curriculum Council has made to the curriculum handbook regarding library funding and Category I proposals.

#### **Other Library Budget Issues**

Karyle Butcher indicated that the Library's annual share of indirect cost funds had been static for several years - around \$400,000 (approx. \$422,000 for FY 2000/01) -- and wanted to see if this could be increased, since the university's research funding had increased during the same period. The Library Committee chair formed a subcommittee to look into the issue. The subcommittee met in January with Rich Holdren, interim vice-provost for research, to discuss how the university allocates indirect cost funds. According to Rich, the Library's share is 3% of the funds (approx. \$17 million for FY 2000/01). Based on this formula, the amount received by the library should have been approx. \$510,000 -- \$88,000 more than the amount actually



Mark Larson (v. Leahy) '01	Crop & Soil Science
Dianne Erickson (v. Rubert) '01	Science & Math Education
Mina Ossiander (v. Yu) '01	Mathematics
David Horne '02	Chemistry>
Darlene Judd '02	Entomology
Cynthia Twohy '02	Oceanic & Atmospheric Sciences
Heidi Brayman Hackel '03	English
Ajoy Velayudhan '03	Bioresource Engineering
Ex-Officio: University Librarian	(Karyle Butcher)
Student Members -	Christine Armer (Graduate Student)
	Cynthia Ross

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