

Online Education Committee

June 14, 2017

Minutes

Voting members present: Cheridy Aduviri, Nancy Allen, Vipin Arora, Raven Chakerian, Jon Dorbolo, Stephen Redfield

Voting members absent: Marita Barth, Jason Sarkozi Farfinski

Survey updates:

- Discussed state of survey. The Qualtrics build is complete. It has been reviewed, tested and approved by JoAnne Bunnage (Faculty Senate Executive Committee) and Cub Kahn (Center for Teaching and Learning)
- Committee looked at the survey in its current Qualtrics format and identified typos, extra words not needed on conditional questions, inconsistencies with wording, and areas that need clarification. (Raven will fix these as discussed)
- Discussed whether more testing was needed and decided against it
- Agreed to distribute during week three of fall term, probably on Tuesday (OEC committee will meet in week two)
- Discussed early distribution at faculty retreats and other events our committee members may be participating in (link will be active and available for pre-distribution)
- Discussed distribution considerations:
 - there is no inform list that is exclusively for teaching faculty and not for non-teaching faculty
 - faculty senate can send on our behalf (we should state at the top that it is intended for teaching faculty)
 - we can include a notice with a link in OSU today, CLA today, etc.
 - we can ask school or department heads to send out an email
 - Jon brought up the idea of using Qualtrics to distribute the survey based on a list of teaching faculty from H.R.; discussed advantages and disadvantages
 - Jon also brought up mail merge in Word as an option
 - Discussed need to make sure adjuncts and TAs are reached as well
- Next steps: Raven and Stephanie will complete final edits and provide link for early distribution

Review Year End Report:

- The activity report through April was reviewed and discussed as a basis for the yearend report that will be compiled by the OEC chair.
- Suggestion was made to highlight primary activities (survey, p&t, scope and standing rule changes, etc.)
- Suggestion also made to focus on what results of our "extensive discussions" were
- Discussed incorporating committees goals for next year into the year end report

Goals/ideas for next year:

- Distribute survey and analyze results
 - Discussed limitations of our committee in terms of analysis of results
 - The idea of having an advanced statistics student or students take on the analysis of our survey results as a project was brought up
- Finish development of P & T guidelines for online faculty
- Finish development of online peer review guidelines
- Find ways to increase opportunities for awards/recognition of online teachers/students