

**Academic Advising Council**  
December 9th, 2015 ~ 1:30-3:00 PM  
Willamette East Seminar Room, The Valley Library  
Minutes

*Voting members present:* Chuinard, Leder, Rockhold, Jeter, Kent, Foley, Bottaro, Corwin, Kincanon, Hampton, Malone, DeBellis, Ruder, Onaka, Mali, Jenkins, Mayer, Flowers

**1. Welcome & Introductions**

**2. Approval/Edits of November Minutes**

- Strike the word "syllabus" with first year advising in the minutes.
- Approved as amended.

**3. First Year Advising Subcommittee - Kerry**

- Additional document passed out - First Year Advising Subcommittee Invite
  - Invitations will be sent out Winter Term
- Amendments?
  - "...to identify **and** address prescient issues..."
- Subcommittee will reach out to registrar as needed, no representation needed.
- Edits will be made to document and sent to AAC chairs

**4. Second Year Advising Syllabus - Brett**

- Goal is to have agreements on learning outcomes for second year students, similar to first year advising syllabus.
- Retaining more students from year 2 to 3 greatly enhances their persistence in graduation
- Concerns
  - Can be challenging to get through a lot of the first year advising syllabus without meeting with them regularly. Doing so with a second year could prove to be more challenging w/o mandating meetings for students to get their PIN.
  - Hard to identify specific courses that could be on this "syllabus" similar to WR 121, COMM, etc., while also having a balance of major courses. (WR II is one that could be on there)
  - No consistent advising appointments in 2nd year across campus. This is where a lot of the FY Advising syllabus guidance takes place.
    - Conversations could be held at end of first year about some of these second year learning pieces.
      - Could give them things to work on then and then have conversations at end of 2nd year about their process and how they've worked towards completing outcomes.
      - applying to pro school an outcome?
  - Who is a "second year" student? Who falls under this category? TR students? Is it middle years?
  - Outcomes might change depending on college.

- Other questions: What are factors that we need to look at to ensure students are retained from 2nd to 3rd year? What is our advising plan for each of the four years?
  - What are our benchmarks at completing 90 hours, 135 hours, etc. to progress towards completion and graduation? What do we want them to complete by these times?
- First year advising syllabus committee created the syllabus with the idea in mind colleges would create their own 2nd, 3rd, and 4th year track to supplement this. Not necessarily create a 2nd, 3rd, and 4th year syllabus.
- Could this conversation be leverage to get more FTE?
- Connectivity and Identity could be two pieces that we focus on in second year advising. These two traits relate to retention.
- Second year seminar-relates well to high impact practices.
- Do we want this initiative to be out of CHA, a subcommittee, the AAC?
  - Could be broader than Advising
    - Subgroup of AAC and UCSSE
- National Resource Center of South Carolina has a second year piece like this. UIA maybe has something?
- Susana wants recommendations for this second year retention piece and how advising plays into it by spring.
- Brett will create a subgroup invite that we can talk about in January with some of the ideas mentioned.

#### 5. **Advising Technologies Group** - Rebecca

- This group is a partnership between Advising and Registrar that works on projects and tests out tools/processes
- Currently working well on Registrar's side. Is it working for Advising?
- Emails that have been sent out to advising have been really helpful. While group may be working on a project, information will still be sent out to advisors.
- Getting feedback from students is also something on their radar via an assessment tool.

#### 6. **Other, good of the order, announcements**

- Announcements
  - Ruth Sterner is departing OSU starting December 31st.
- Upcoming Advisor Related Meetings:
  - December 15 - Advisor Town Hall
  - January 13 - AAC - Willamette East
- Adjourned 2:31pm