

Curriculum Council

October 27, 2016

Minutes

Voting members present: John Bailey, Sue Helback, Prem Mathew, Richard Nafshun, Allen Thompson

Voting members absent: Jon Dorbolo, John Schuna, Michele Swift, Ann Zweber

Remote participation: none

Ex-officio members present: Academic Affairs – Gary Beach; Registrar’s Office – Rebecca Mathern; University Libraries – Jane Nichols (v. Anne-Marie Deitering)

Liaison members present:

Approval of Minutes

- [October 7](#)

Action: Prem Mathew moved to accept the October 7 minutes as modified by Gary Beach – 1) under housekeeping, replace “this is the only curricular review” with “final review and approval is by the Provost”; and 2) under Category I proposals – Possible Review Questions, insert “to” before “review”; motion seconded and passed with no dissenting votes.

- [October 21](#)

Action: Allen Thompson moved to accept the October 21 minutes as distributed; motion seconded and passed with no dissenting votes.

Curricular Proposals

- Renaming an Academic Program Proposal – [Integrative Biology](#) (Abbreviated proposal)
Reviews approved by Budgets & Fiscal Planning and Graduate Council
 - Reviewers: Jon Dorbolo and John Schuna (written report)

Action: Prem Mathew moved to approve the Integrative Biology curricular proposal; motion seconded and approved with no dissenting votes.

This proposal will be presented for approval during the November 10 Faculty Senate meeting.

- New Undergraduate Minor – [Applied Journalism Minor](#) (Abbreviated proposal)
Review in conjunction with the AJ course designator.
- Sue Helback presented a summary of the proposed minor.
- The committee identified six areas of question for follow up with the proposers:
 - Why only one internal liaison? The Curriculum Council recommended additional liaison with all departments that have courses in this minor, including Lee Ann Garrison.
 - Are WR449, WR353 and ART350 online only and, if so, should they be advertised as such for warning the students?
 - Are internships required? It sounds like they are, but the internship course is listed as an elective.
 - Should credit totals be presented as ranges given the choices among 3- and 4-credit courses to make up the total?
 - Are all the courses, or at least 75%, ready to go?
 - Is there sufficient fluency in Statistics for this minor, as an “applied” science?

Action: Prem Mathew moved to approve the “AJ” designator so that the Council would be able to view the course content of the courses in the Applied Journalism Minor and table the motion to approve the minor until the above questions can be answered; motion seconded and approved with no dissenting votes. NOTE: there was some discussion about whether “AJ” had sufficient meaning for future students and if “AJRN” might be a better course designator.

Proposal to Establish an AJ Course Designator – Sue Helback

Discussion continued from October 21.

Action: note motion above.

Undergraduate Academic Program Reviewers Needed

- Crop and Soil Science – November 16-18
 - Brett Jeter, Richard Nafshun
- Fisheries and Wildlife Sciences – January 22-24
 - Allen Thompson, Mina Ossiander
- Economics – Winter 2017
 - Jeff Reimer, Steph Bernell
- History – Winter 2017
 - Joan Gross, Rebecca Mathern
- Psychology – Spring 2017
 - Michele Swift, Anne-Marie Deitering
- Horticulture – Spring 2017
 - Sue Helback, John Bailey

Category II Proposals

- John Bailey requested feedback on the distributed pending approvals; it was decided to hold off on ST518 until further discussion with Michele Swift present. John Bailey will make an additional check on liaisons and resume approvals in the absence of concerns.

Matters Arising

- Rebecca provided some update on the “Special Topics” issue – more students have recently petitioned for exemption and more are likely coming. The issue was briefly discussed and no action was taken; however, the Council may need to develop a policy in the coming year that helps students understand their curriculum better with actual named and approved courses, which are then transcript visible and meet university standards, that are part of a visible curriculum for review and accreditation in the future, and that don't cloud the meaning of “Special Topics.”

Report from the Co-chairs – John Bailey, Prem Mathew

- No report

Report from Academic Affairs

- Guidelines have been updated for Academic Program Reviews.
- The website is having problems, but just scroll to the bottom to find the new material.
- Janine Trempy is unable to attend the November 18 Curriculum Council meeting when the Natural Resources Program Review materials are discussed.
- In the Pending Issues box below, the first seven bullets can be deleted.

Information Item:

- The Bachelor of Science in Natural Resources Program Review will be presented by Michael Harte and Daniel Stroud on November 18 – please review the below materials and be ready to discuss when presented:
 - [Report](#)
 - [Response to Review Report](#)
 - [BS in Natural Resources 10-Year Review: Action Plan](#)

Minutes prepared by John Bailey, Curriculum Council co-chair