Curriculum Council
April 25, 2018
Minutes

Voting members present: John Bailey, Candice Clark, Jake Hamblin, Michael Harte, Prem Mathew, Tom Miller, Mina Ossiander, Jeff Reimer, John Schuna, Allen Thompson, Ann Zweber
Voting members absent: Carol McKiel, Richard Nafshun, John Schlipf, Michele Swift, David Taylor
Ex-Officio members present: Academic Affairs – Gary Beach, Graduate School – Yanyun Zhao, Registrar's Office – Rebecca Mathern, University Libraries – Anne-Marie Deitering
Liaison members present: Academic Advising Council – Heather Arbuckle, Cascades, Kara Witzke (via phone)
Guests: Kathryn Becker Blease, Natalie Dollar (via phone)

Category I Proposals
- Arts, Media & Technology New Degree Program Proposal #103310 – Natalie Dollar
  - [Web](#) version
  - [PDF](#) version
    - *Approved by Budgets & Fiscal Planning Committee*
    - *Reviewers: Prem Mathew, Tom Miller*
  - Natalie explained that this proposal is in response to the 10-year undergraduate Art review conducted in both Corvallis and OSU-Cascades. The recommendation was to create an OSU-Cascades-specific art degree involving technology, and respond to 21st century demands regarding design, art and technology.
  - Prem noted that most issues have been addressed in the revised proposal, but there is still no required liaison letter; LeeAnn Garrison will write a letter. There are 21 credits of required coursework not listed and not on the program plan.
  - Mina felt it was best to list courses as requirements and indicate that they satisfy the Baccalaureate Core. She questioned the difference between a BA and BS. Natalie responded that the BS has additional science courses and the BA has two full years of a foreign language.
  - Rebecca suggested that the catalog language be required to include each course, or a table attached to the proposal could contain the courses.
  - Prem stated that a liaison letter is required to be included in the Cat I. He expressed concern that the Curriculum Council would set precedence of approving a Cat I without receipt of a liaison letter. Tom questioned whether there should be a letter from the dean. Prem noted that there is no specificity from whom the letter of support should come – this is a broader discussion for the Council.

Action: Motion to approve, contingent upon receipt of a letter of support from Lee Ann Garrison or the dean, identification of hidden pre-requisites (table), clearer specification of how the BS is quantitative and move courses to the official four-year program plan. Motion was not seconded.
There was also a request to complete the table of requirements and indicate the total number of credits, which is 180 credits. This proposal was tabled until May 1.

BA/BS Psychology New Degree Program Proposal #103421 – Expedited Hybrid
Proposal to Extend Existing BA/BS to Portland – Kathryn Becker Blease
  - [Web](#) version
  - [PDF](#) version
    - *This proposal bypassed approval by the Budgets & Fiscal Planning Committee; Curriculum Council reviews undergraduate expedited proposals, but does not approve.*
  - *Recap: On March* 9, 2018 the Curriculum Council returned the proposal to the originator with budget concerns; on April 18, 2018, the originator responded and uploaded additional information.
- Kathy explained that this is the same program that is offered on campus. FTE Budgeting is now a percentage of FTE and OPE; she clarified that advising goes through Ecampus.
- Rebecca questioned whether all advising goes through Ecampus, and inquired whether there is an advisor available in Portland. Kathy responded there is an on-campus

Ecampus advisor at .75 FTE with a remote Ecampus advisor at .25 FTE. A remote advisor will periodically be on-site in Portland and remote advising is available for those who prefer.

Action: Proposal reviewed to replicate the BA/BS in Psychology New Degree Program in Portland.

- As an aside, Kara questioned whether OSU-Cascades-unique programs can be replicated anywhere. John Bailey affirmed that programs can be replicated to another location. When faculty have approved curriculum, that duplicate program can go anywhere without further review.
- Kara indicated she was told that Ecampus courses can't be replicated. Prem clarified that this pertains to online, not hybrid, courses. The same online course can only be offered once. John will discuss this issue with the Faculty Senate Executive Committee.
- Kara expressed concern that OSU-Cascades-specific programs can be replicated. She asked that OSU-Cascades be involved in the process if another unit plans to replicate an OSU-Cascades-specific program.
- Mina noted that OSU-Cascades proposals indicate place-based need, and doesn't feel this would change if offered at other locations. Need to ensure that OSU-Cascades is liaised with.
- Rebecca felt it was a Curriculum Council issue since that was the approving body for the hybrid replication policy – these conversations should have occurred at that time.
- Prem noted the need for better communication among colleges.

Catalog Year Language – Rebecca Mathern, Jacob Jones
- o [Revised verbiage](#) is provided for consideration.
- Rebecca confirmed that the definition of a program has not changed.
- If an option contains an additional course, is that a change? Rebecca responded affirmatively. Added courses go into effect the following year. However, the advisor can override a new course for a student. She felt that this process makes OSU less nimble; one would need to have a program in the system seven months in advance of when the program becomes effective. Heather indicated that advisors currently do course changes and didn't feel that the proposal would be overly burdensome for advisors.
- Prem felt that May 1 was an early deadline. Rebecca explained that the deadline was to get the catalog ready for Summer since the academic year begins with Summer term. Rebecca acknowledged that it was a short timeline and stated that discussions are to determine whether the year can be started later, but noted that federal aid may be affected, among other issues.
- Mina stated that the current system of constantly shifting the catalog is confusing.
- Prem indicated that the College of Business has a number of proposals in the system and wants to ensure that those proposals have adequate time to be processed. Alan suggested to approve the proposed policy with the caveat that curricular proposals in the system are processed. Rebecca stated the need to have a catalog ready and that catalog@oregonstate.edu is going away. The Registrar's Office is implementing the online catalog and Schedule of Classes at the exact same time, and there must be a period of time to process. Alan noted the need to accommodate changes in the system, and stated there are units that are not aware that the policy is changing, but will be impacted.
- Gary stated that Academic Programs and Assessment thought that the deadline was May 18.
- Rebecca clarified that the May 1 deadline is for 2019. The 2018-19 catalog will lock on July 1, as will future catalogs.

Action: Motion to approve the proposed Catalog Year Language verbiage was seconded and approved with one dissenting vote.

Category II Proposals
- o The [proposals](#) in the attached file will be approved following the April 25, 2018 meeting.
- There was no discussion.

- The [proposals](#) in the attached file will be approved following the May 1, 2018 meeting.

Request to Review AR 27

- Proposed revisions to Academic Regulations are circulated for review and comment by all Faculty Senate committees and councils prior to being presented for approval at a Faculty Senate meeting. Please review the attached [proposed revisions to AR 27](#) and be prepared to either express comments/concerns or indicate that you have no concerns. Those unable to attend the meeting were requested to convey concerns to the co-chairs.
  - The Faculty Senate Office had erroneously been advised that *AR 27 pertains to both undergraduates and graduates, however, Rebecca indicated that is not true.*
  - There were no concerns noted.

Matters Arising

- John will reiterate in the Standard Operating Procedures that Curriculum Council meetings are open.

Report from the Co-chairs – John Bailey, Allen Thompson

- Alan indicated that the College of Forestry is scheduled for a 10-year review this Spring, and is requesting that external review accreditation occurring in 2020 and 2021 be accepted as the OSU 10-year review.
  - Jake questioned whether an external accreditation is similar to a 10-year review. John responded that they're very similar but accreditation is more rigorous than an OSU 10-year review because the on-site visit is longer; there is more outreach with forestry alumni, industry, etc.; and the review goes into greater depth.

  Action: Motion to approve accreditation of the College of Forestry shall qualify as a substitution for the OSU 10-year review was seconded and approved with no dissenting votes and three abstentions.

Report from the Office of Academic Programs and Assessment – Gary Beach

- May 18 is the deadline for courses and programs to be approved for Fall 2018.
- The student conduct code changed in January, and the online site has also changed; there is now a universal link, so the most current version will always be accessible.
  - Rebecca stated that universal links will be built into the CIM.

Information Items:

- Agricultural & Food Business Management #101675 (Rename) – On March 9, 2018 the proposers were asked to liaise with Food, Science & Technology and the College of Public Health and Human Sciences. On April 18, 2018 responses were received and John Bailey approved the Cat I proposal.
- New Location/Ecampus-Hybrid Policy – Expedited review process for offering an existing academic degree program at a new location (Expedited, Abbreviated Category I Proposal) – this title was revised by Academic Programs and Assessment on April 18, 2018; the prior title was: Policy for an Expedited Review Process for Offering an Existing Academic Degree Program at a New Location ([Expedited Hybrid](#)).
- Please advise Vickie at vickie.nunnemaker@oregonstate.edu if you'll miss a meeting.

Pending:
- Cat I Proposals:
  - Arts, Media & Technology #103310 (New degree) – Prem Mathew, Tom Miller
    - HOLD until the 'Canceled' status is removed; HOLD removed 4/13/18
  - Crop & Soil Science (Ecampus – expedited proposal)
  - English BA (Cascades – new location)
  - Environmental Sciences BS (Cascades – new location)
  - Geography & Spatial Science BS (Ecampus – new location)
  - Music Bmus (New degree)
  - Nursing (RN to BSN) #101363 – Jake Hamblin, John Schuna

- - - Approved by B&FP
  - 3/2/18 - CC returned to proposer with concerns
  - Organic Agriculture #100609 – Michael Harte, John Schuna
    - Approved by B&FP; GC considering
  - Outdoor Products BS (Cascades – new degree)
  - Psychology, BA/BS #103421 (Expedited/hybrid new degree) – No reviewers
    - 3/9/18 – CC returned to originator w/ budget/FTE concerns
    - 4/18/18 – originator responded
  - Russian Studies (CERT) #100119 (Termination)
    - G. Beach is uploading materials to the CPS.
    - 3/9/18 – CC approved the proposal
  - Science Education MA, MS, PhD (Suspension – abbrev Cat I)
  - Software Engineering BS #101368 (Cascades – new degree) – Draft proposal
  - Speech Communication MA, MS (New degree)
- Policies
  - Experimental "X" Courses – R. Mathern is revising verbiage for CC review
  - Courses Not Taught in Three Academic Years – John requested revisions from C. Stoess
  - Catalog Year Language – R. Mathern is revising verbiage for CC review
  - Hybrid Courses – G. Beach requested to revise based on CC comments on 4/17
  - Noncredit standards & procedures for web publication – R. Mathern - ready for 5/9?
- UAPR Site Visits:
  - Food Science/Technology – April 25-27 – John Bailey, Mina Ossiander
  - Music – April 29-May 1 – Michael Harte, Michele Swift
- UAPR Action Plans – Philosophy – Ingrid Skoog, Ann Zweber

Minutes provided by Vickie Nunnemaker, Faculty Senate staff