

## Baccalaureate Core Committee

January 13, 2020

### Minutes

*Voting members present:* Kathy Becker-Bleese, Daniel Faltsek, Andrew Harker, McKenzie Huber, Matthew Kennedy, Filix Maisch, Steven Morris, Bob Paasch, David Roundy (remote), Rorie Spill Solberg, Kaplan Yalcin

*Voting members absent:* Heather Arbuckle, Aidas Banaitis, Lori McGraw

*Ex-Officio members present:* Faculty Affairs – Heath Henry; Ecampus – Karen Watte

*Guests present:* Tam Belknap

### Introductions

- Students on committee – grant funding given to ASOSU. Students can do reviews (likely course proposals), but will need to have training from Heath and be FERPA trained.
  - Andrew Harker
  - Steven Morris
- New Interim WIC Director
  - Anita Helle
- New Ecampus Ex-Officio
  - Karen Watte

### Category reviews

- No discussion needed
  - BDS 411 – Writing Intensive Course
    - Approved with no discussion needed
  - AEC 461 – Writing Intensive Course
    - Approved with no discussion needed
  - PAC 191 – Fitness
    - Approved with no discussion needed
  - PAC 326 – Fitness
    - Approved with no discussion needed
- Discussion needed
  - ES 360 – Cultural Diversity
    - There is no connections made to the material and not enough information on assessment.
    - The answers on the form have more detail, but this is not clear on the syllabus.
      - Send back with request for revisions – use responses on forms to flesh out the syllabus.
  - AAE 413 and AAE 415 – Science, Tech and Society
    - Neither syllabus mentions the Baccalaureate Core (BC) learning outcomes nor how they are assessed.
    - The syllabi are virtually the same in the way the BC is addressed, though AAE 415 does make one mention of the BC.
    - There are four enforced pre-requisites. The pre-requisites also have pre-requisites, bringing the total of pre-requisites for this course to nine. This course is not accessible to the general student body.
    - There is no explanation on how the course intends to meet the BC requirements.
    - They are no details provided on the writing assignment so it is difficult to determine that it meets the requirements.
    - The only tie to 'Society' is a brief mention of discussing government regulations.
      - Do not approve – all pre-requisites must be removed and heavy editing is required. The committee is concerned that the course could not be adequately taught without the pre-requisites. The course may not be suitable for the BC.
  - ART 371 – Science, Tech and Society

- The syllabus is missing some information and needs quite a bit of development.
- There are no connections to the BC learning outcomes and no information on how they are assessed.
- The course does not meet outcome 1 – there are no links to historical or political perspectives. Some of the readings may touch on these in more detail, but these readings are not required.
  - Send back – learning outcome 1 needs significant revision. Recommend reaching out to Heath for assistance

### **Old Business**

- Dual Representation Policy update
  - Catalog – edit language currently in the catalog. It must be approved by the Faculty Senate by mid-May so Belinda can publish the catalog June 1.
    - Drafted language was presented
      - The committee moved to vote, seconded; approved with no abstentions.
- Revisit Courses not taught in 3 years conversation
  - Will the committee decide to remove these courses from the Baccalaureate Core catalog list?
    - The committee moved to remove the BC designator from courses not taught 2017 or before; seconded; approved with no abstentions.
      - The committee recommends removing these courses from the catalog entirely.
  - How will departments be notified?
    - This will be determined once the committee knows whether or not this change must be approved by the Faculty Senate. Departments can reapply to the BC as desired.
- Departments must select one category and this needs to be done by May 1.
- What will the process be?
  - If the committee removes all courses currently dual listed, the list needs to be sent to Belinda and the Office of the Registrar by May 1 so they can update Banner designators. Belinda will create the record in CIM.
- Will the committee annually review the list moving forward?
- Standing Rules Revisions
  - Remove the specific titles from #4 under Course Selection to account for future changes and allow it to be inclusive.
  - The committee moved to approve the changes, seconded; approved with no abstentions.

### **Announcements**

- New language on APA website and Baccalaureate Core resources page for campus and modality syllabus requirements: <https://apa.oregonstate.edu/regular-courses>
- FS website resource page – Caitlin is cleaning it up. Some links are still broken and she is trying to determine if they can re-direct to the old pages. Contact her if you see anything that needs to be fixed.