

Materials linked from the April 15, 2016 Curriculum Council agenda.

Proposed Policy

Pending Program and Course Approval

Program:

New programs or changes to programs that are in the planning or proposal stages [i.e. they have not yet been approved via the Curriculum Proposal Process (CPS)] may only be advertised or promoted as "Pending Approvals". Students may not be admitted to a program that is not represented in the current OSU Catalog. Programs not yet approved may not be posted to websites or via any other public announcements (such as emails, brochures, etc.) as though they currently exist nor can a date be posted (such as coming in Fall 2015) unless that implementation date (Effective Term) has been reviewed and approved by the Curriculum Council and Registrar's Office.

Course:

New and Change course proposals associated with a program (degree, certificate, option, minor) need to be submitted into the CPS. For a course to qualify as "Pending Approval", it must have moved past Liaison review and has been submitted to the College Approver for review by the college curriculum committee. If a course proposal remains in Draft, the course will not be considered as "Pending Approval."

[Note: Without the proposal moving towards the final Approval a proposal can sit in Draft or Sent Back status indefinitely.]

Rationale

The OSU Catalog is ***the legally binding contract*** with the students with respect to the curriculum. If a program is advertised to students without it being in the Online Catalog, this makes OSU vulnerable to potential lawsuits.

Curriculum related items become documented for entry into the Online Catalog via proposals submitted into the CPS. Proposers make a request for an effective date for the change to take effect, however, the actual effective date is determined by the Registrar's Office.

[Note: At this time there are a number of programs that have courses either "Pending Approval" because the course has not submitted or the course is working through the system and has stalled because the course was sent back to the originator and never completed. It is our hope the new CPS will have a reminder system so the future proposals do not remain too long in any queue.]

OLD VERSION: Only addresses new academic programs

Advertising - Timing of Advertisement for New Programs Pending Approval

The guiding policy for advertising new academic programs which are still undergoing the review and approval process is that the content in the media should be literally accurate and not capable of being misinterpreted.

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Proposed academic programs in the approval process may be advertised as "Pending OSU and OUS approval" when the final version of the proposal has been submitted to the Executive Committee of the Faculty Senate for review. Proposed programs may be advertised as "Pending OUS approval" when the proposal has been approved by OSU, and has been submitted to the OUS Chancellor's Office for review by the OUS Provosts' Council and the Oregon State Board of Higher Education, Academic Strategies Committee.

Approved: Curriculum Council April 15, 2004.

Revised: APAA August 13, 2012.

Additional Information: Curriculum Council Minutes April 15, 2004.