

Minors

Undergraduate minors

An undergraduate minor is a formal aggregate of courses in a designated secondary subject area or discipline distinct from and usually outside the student's degree major, in which knowledge is gained in a coherent pattern of courses. Minors may be offered by an academic unit for its own majors and/or majors from other academic units.

Minors consist of a minimum of 27 designated quarter credits of related course work, at least 12 of which must be at the upper-division level.

For an undergraduate minor to appear on a student's academic transcript, the student must apply to the Registrar's Office at the same time formal application is made for a degree. The Graduation Audit from the Registrar's Office will list the minor as well as the major ~~and degree~~. This form is sent to the student's dean for certification of the minor at the same time the student is cleared for graduation.

To create, change, or drop an undergraduate minor, ~~departments academic units~~ submit a proposal via the Curriculum Proposal System (CPS). Proposals will contain a list of ~~the~~ minor courses as they will appear in the OSU Catalog and documented liaison with all ~~departments academic units~~ involved.

Graduate minors

A graduate minor is an academic area that clearly supports the graduate student's major. Master's program minors must include a minimum of 15 quarter credits of graduate course work; doctoral minors require a minimum of 18 credits. On a master's or doctoral program, a minor may be:

1. a subset of courses from an academic area available only as a minor,
2. a subset of courses from an academic area available as a different major,
3. a subset of courses from the same major with a different area of focus concentration, or graduate option, or
4. an integrated minor.

An integrated minor consists of a series of cognate courses from two or more areas. These courses must be outside the student's major area of focus concentration or graduate option, with most of the courses being outside the major ~~department academic unit/program~~. The graduate faculty member representing the integrated minor must be from outside the major ~~department academic unit/program~~. Graduate minors are listed on the student's transcript.

Although the courses in a graduate minor may be from more than one academic unit/program, one academic unit/program must be responsible for directing the minor. Necessary facilities and faculty expertise to support the graduate minor must be available. For a graduate minor to appear on a student's official academic record and transcript, the minor must be listed on the student's approved degree program.

To create, change, or drop a graduate minor, ~~departments-an academic unit must~~ submit a New or Change Minor ~~P~~proposal.

To propose a graduate minor, units without an approved graduate major must include in their proposal:

- Identification of the academic unit/program responsible for the minor.
- Listing of a sufficient number of approved and related graduate course offerings to support the minor, at least 15 credits for a master's program minor and at least 18 credits for a doctoral minor. ~~Please list~~The courses are listed as they will appear in the OSU Catalog.
- Identification of sufficient faculty expertise and facilities to support the minor.
- Liaison with other academic units must be addressed.

Approval & Revisions: Faculty Senate meeting #450, 6/2/88; Revisions: Curriculum Council, 11/12/93; 7/17/02; Revised to reflect Graduate School changes 1/10/17 ;[Graduate Council 5/9/2018](#)