

RESEARCH EQUIPMENT RESERVE FUND (RERF)
Application Form for 2021

1. **Principal Investigator (PI) Name** _____
Rank: _____
Unit (Department/School/College/Center or Institute): _____
Phone: _____ **Email:** _____

2. **TITLE of Requested Equipment:** _____

3. **Is this a resubmittal:** ___ Yes ___ No

4. **Equipment information:**

(check one) ___ New Purchase/Construct ___ Upgrade/replace/repair existing equipment

(check all that apply)

___ Intended to serve as a dept/school/college/center or institute resource

___ Intended to serve as a broadly accessible shared facility or service center

___ Intended to serve both research and instructional missions of OSU

___ Intended to anticipate need and use by industry

5. **Suggested Reviewers** (provide three names, internal to OSU):

Name	Area of Expertise	Title	Unit

Note that suggested reviewers should not be in the same department/school/center or institute as the Principal Investigator (PI), have served as co-authors or co-investigators with the PI in the last five years, nor should they be collaborators on this proposed project. Similarly, PIs should not suggest former post-doctoral advisors, or former students as potential reviewers.

6. **Where will the requested equipment be housed?** _____

Who is the primary custodian (if different from PI) _____

7. **Co-Investigator(s) (Co-Is) Information** (add more rows as needed):

Name	Title	Unit

8. Budget information:

		Amount Requested <u>Round to Whole Dollars</u>
Total Cost of Equipment		
Matching Funds (See table below)		
TOTAL RERF FUNDS REQUESTED (Total Cost of Equipment minus Matching Funds)		
Total Cost of Equipment	Minimum percentage of total from Matching Funds	
\$5,000 to \$10,000	15%	
\$10,001 to \$25,000	20%	
\$25,001 to \$50,000	25%	
\$50,001 to \$75,000	30%	
Over \$75,000	40%	

Unit authorizing Matching Funds	Name and title of authorizing official	Index of Source of Matching Funds	Amount	% of Total Cost
Authorizing Unit Name			\$	
Authorizing Unit Name			\$	
Authorizing Unit Name			\$	
Authorizing Unit Name			\$	
TOTALS			\$	100.0%

- Add rows as needed for additional match.
- Itemize each source and amount of matching funds. Grant funds may be used for matching funds, but RERF money may not replace funds originally budgeted in the grant to purchase the requested piece of equipment.
- Please check with your accountant before listing restricted funds as a match source.
- Funds originating from the Research Office (e.g. capital equipment start-up funding) cannot be used as a source of the required match.
- RERF equipment awards starting in FY20 will be dispensed on a cost reimbursable basis.

9. Department/School Head, Center or Institute Director, or College Dean signature

{Name and title of approving of official}