

Faculty Senate

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Student Recognition & Awards Committee

2001-2002 Annual Report

TO: Nancy Rosenberger, President
OSU Faculty Senate

FROM: Mary Ann Matzke, Chair
Student Recognition and Awards Committee

DATE: July 11, 2002

RE: Annual Report of the Student Recognition and Awards Committee

Committee Members:

Mary Ann Matzke '04, Chair	Science
Gene Newburgh '02	Health and Human Sciences
Connie Patterson '02	Forestry
Waheed Bajwa '03	Entomology
Larry Enochs '03	Science and Math Education
Marcene James '03	Athletics
Jane Siebler '04	Honors College
Karen Kvidt '04	Liberal Arts
Laurie Franklin, Ex-Officio	Financial Aid
Jean Duffy	ASOSU liaison
Amy Akana	Student
Carla Riley	Student
Cliff Southards	Student
Martha Hovis	Student
Jeremy Gregory	Student
Olivia Jackson	Student
Jennie Mieger	Student
Leah Gross	Student
Executive Committee Liaison: Ruben Landau	

In July 2001, Laurie Franklin and I met for debriefing of the SRAC & All-University Awards Banquet schedule.

The first meeting of the SRAC was held on February 4, 2002 in the Faculty Senate conference room. We reviewed the Waldo-Cummings Award application and award letter as well as the timeline. We decided to ask for the name of an on-campus reference on the application. In the case of someone studying abroad, we will interview him or her by e-mail and contact the on-campus reference, if needed. We changed the designations of the Waldo-Cummings Award to "Award Recipients" and "Honorable Mention" to clear up confusion resulting from the terms "Finalist" and "Awardee". The All-University Awards Banquet was scheduled for Wednesday, May 29, 2002.

The next meet was held March 11. At this meeting we finalized the application and broke up into subcommittees so that they could plan their interview process. A timeline was drawn up to direct the committee and the subcommittees in their tasks.

March - Laurie and I met with Edie Lee in Information Services about running the computer files for the Waldo-Cummings (W-C) and the Drucilla Shepard Smith (DSS) awards (to be done as soon as winter grades are posted). I sent the W-C Award application and letter to Printing and Mailing and arranged for the mailout. W-C application packets were mailed out at the end of Winter Term 2002 to 2,503 full-time undergraduates with an OSU GPA of 3.5 or greater and completion of 24 graded OSU credits by the end of Winter Term 2002.

Applications were also solicited via the Daily Barometer. Mary Ann sent electronic versions of the application and letter to Gigi Bruce for distribution to faculty and adviser lists.

The Drucilla Shepard Smith Award was given to 43 freshmen, 29 sophomores, 23 juniors and 23 seniors who were enrolled in a minimum of 6 credits winter term and who completed at least 24 graded credits at OSU with a cumulative OSU GPA of 4.0. Laurie received the DSS file and mailed out the certificates and award letters over Mary Ann's signature.

April 24 - W-C application deadline in Student Involvement Office. Approximately 160 applications were submitted. Jean Duffy collected the student applications and sorted them into class categories.

April 25-May 3 - The subcommittees read files and selected students to interview. The senior and junior subcommittee each selected 20 finalists and the sophomore and freshman subcommittee each selected 12 finalists.

May 6-10 - The senior and junior subcommittees each interviewed 20 finalists, of whom 10 from each class were selected as Waldo-Cummings awardees and 10 were selected as honorable mention. The sophomore and freshman subcommittees each interviewed 12 finalists, selecting 6 each as awardees and 6 as honorable mention.

May 10 - Subcommittee chairs submitted biographical information on award recipients and honorable mentions to SRAC chair and Laurie Franklin.

April/May - Laurie Franklin contacted representatives of organizations sponsoring awards at the Awards Banquet, finalized award recipients and program presenters, and arranged for printing of the program. Laurie also made arrangements for catering and decorating. She got Leslie Burns to MC the program and wrote the program script.

May - Laurie prepared certificates for the Waldo-Cummings Awards. President Risser and I signed these. I arranged for the gifts (an engraved pen from Rayko) which were given to the W-C awardees. Jean Duffy handled ticket sales for the banquet.

The total income of the SRAC was \$6,550.65 and the total expense was \$6,861.93.

Funding for the banquet and awards came from the following sources:

Beginning Balance:	\$4,783.00
Allworth Fund	\$2,500.00
E.A. Cummings Fund	\$2,500.00
Ticket Sales	\$1,550.65
(\$175.50 transfer)	

TOTAL:	\$11,333.65
	<u>-6,861.93</u> expense for 2002 banquet
	\$ 4,471.72 carryover for 2003

Note: We did not need a \$2,000 contribution from the Vice-Provost for Student Affairs this year. Laurie contacted Larry Roper and explained that we did not need the contribution this year, but hoped that he would continue his contribution if we needed it next year.

The next annual Award Banquet will be held on Wednesday, May 28, 2003 in the CH2M Hill Alumni Center. The date has been put on the President's calendar.

On June 11, 2002, the committee held its final meeting and made the following recommendations:

W-C Application: There was some confusion as to class level vs. year in school. We need a clear way to distinguish which group they are in (freshman, sophomore, etc.)

Essay questions - need work. Students expressed the desire for more open-ended, creative questions. The questions should emphasize what the student has done at OSU and in the community within the past year. Ask that students submit only college activities - not high school.

Recommendation: The committee needs to revise the essay questions and work out a clearer way to

distinguish class standing for the purposes of this award.

Mailing: The Drucilla Shepard Smith (4.0) award letters have gone out right after the computer run, but some students forgot to RSVP. **Recommendation:** Send the letters out closer to the RSVP date for the banquet. Include a tear-off RSVP portion or card to return.

Time-Line: **Recommendation:** Move the deadline for the W-C applications to April 15. Students said they did not need that long to complete the application and this would give the committee more time to read and interview the applicants.

Banquet: Problem with RSVP. Make it clear to students that their names will not be read for the Drucilla Shepard Smith award if they do not RSVP. **Recommendation:** The ASOSU and MUPC awards should not be given at this banquet next year. There is Student Involvement awards ceremony, which is more appropriate for this.

Invitations: **Recommendation:** Make an effort to invite the Clara Waldo descendents to the banquet next year.

Gifts: **Recommendation:** Select a different gift for next year. We have given the pens for several years and some students have collected more than one. Committee chair should look into this well in advance as the gifts are always ordered at the last minute and we have to pay extra for rush.

Committee Charges:

1 & 2) Finalize policy on Drucilla Shepard Smith Award with regard to dual and concurrent enrollment.

We decided that we would not consider any transfer grades for the purpose of the DSS award. All OSU awards (honor roll, etc.) are based only on OSU GPA. Therefore, the DSS Award will be based on maintaining a 4.0 GPA in at least 24 graded OSU credits and enrolled in a minimum of 6 OSU credits Winter Term.

3) Look at changing language for W-C Awards from finalist to honorable mention.

We did this and felt that it was a big improvement.

4) Change Standing Rules to reflect that ex-officio is from the proper unit.

The ex-officio is correct. The Coordinator, University Scholars Program, is the ex-officio to this committee. That position is in the Office of Financial Aid.

Recommendation: the Standing Rules need to be revised. This committee does not determine all the awards given at the University Awards Banquet and does not serve as the institutional registry for all recognitions and awards within the university, etc.

5) Develop web page for W-C and DSS Awards. Check with Laurie Franklin regarding other university awards on the web page.

The committee did not think it would be useful to post information about the W-C and DSS Awards on the web. The DSS is given automatically based on GPA. Students are invited to apply for the W-C award and the criteria are listed in the application.

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Faculty Senate, Oregon State University, Corvallis, OR 97331-6203 · 541.737.4344

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