

Faculty Senate

[Faculty Senate](#) » [Committees/Councils](#) » [Student Recognition & Awards Committee](#) » [2005-2006 Annual Report](#) » 2002-2003 Annual Report

Student Recognition & Awards Committee

2002-2003 Annual Report

TO: Bruce Sorte, President
OSU Faculty Senate

FROM: Karen Kvidt, Chair
Student Recognition and Awards Committee

DATE: July 15, 2003

RE: Annual Report of the Student Recognition and Awards Committee

Committee Members:

Karen Kvidt, '04 Chair	Liberal Arts
Mary Ann Matzke, '04 Past Chair	Science
Jane Siebler, '04	Honors College
Kyle Cassidy, '05	Career Services
May Chau, '05	Library
Sandy Piper '05	Education
Clay Torset, '05	Forestry
Earlean Wilson Huey, '05	Minority Education Office
Laurie Franklin,	Ex-Officio Financial Aid
Jean Duffy	ASOSU Liaison
Carissa Chandler	Student
Doug Elder	Student
Allison Fanjoy	Graduate Student
Eleanor Lien	Student
Christina Newman	Student
Debi Stabler	Graduate Student
Brian Tulikihihifo	Graduate Student

Executive Committee Liaison: Susan Shaw

In July 2002, Mary Ann Matzke and I met for a debriefing of her year as Chair of the SRAC and the All-University Awards Banquet. Bruce Sorte, President-Elect, Faculty Senate met with me during the fall to discuss the responsibilities of the committee and also to examine the Standing Rules. Bruce wants to come and talk to the committee when they convene.

January

The first meeting of the SRAC was held on January 31, 2003 in the College of Liberal Arts Conference Room in Gilkey Hall. At that meeting, we reviewed the tasks and timetable for the committee. This initial meeting also served as a time of introduction as the committee welcomed five new faculty and all new students to the process. Issues for discussions included the budget, questions from new members and the Standing Rules.

Budget figured prominently as the State of Oregon is experiencing difficult financial times. As the Chair, I informed the committee that I would be looking for ways to trim the budget as much as possible, without losing the quality of the awards and the banquet.

New committee members asked questions about their responsibilities. It was decided that subcommittees would be formed at the February meeting. Since there are three returning members they will serve as sub-committee Chairs in order to give the new committee members a year to go through the process. Unfortunately, the committee will have to have one new committee member step forward and offer their

services as a sub-committee Chair.

The final topic of conversation regards the Standing Rules. Every five years the Committee on Committees asks each committee to review their standing rules and verify that they are still accurate. We will be asked to do this and discuss it with a member of the Committee on Committees as well as with Bruce Sorte, President of the Faculty Senate. Bruce asked that we ask ourselves three questions: Why do we do this? Who is being screened out? Why are they being screened out? The committee will review the Standing Rules at the next meeting.

The All-University Awards Banquet was scheduled for May 28, 2003 in the CH2M HILL Alumni Ballroom. All committee members were asked to be present.

February

The next meeting was held on February 20. At this meeting we decided sub-committee groups. They are:

Freshmen: Clay Torset, Chair, May Chau, Eleanor Lien, Doug Elder
Sophomore: Karen Kvidt, Chair, Sandy Piper, Christina Newman, Brian Tulikihifo
Junior: Jane Siebler, Chair, Earlean Wilson Huey, Debi Stabler, student tba
Senior: Mary Ann Matzke, Chair, Kyle Cassady, Carissa Chandler, Allison Fanjoy

Chairs of the Sophomore, Junior and Senior sub-committees served last year. Clay Torset stepped forward and volunteered to take on the Freshmen subcommittee.

The application packets were reviewed and final changes made to them. At this time I informed the committee that we would send out the letters via student onid accounts for the first time. This was an opportunity for the committee to save money. There was some concern about students who have not forwarded their onid accounts to their personal email accounts. Discussion ensued, but the final decision was that we would try it for one year and then review the process next year. While it is possible that some students may not have forwarded their accounts, their onid accounts are their official university accounts and the way for university officials to contact them.

Awards were also discussed. In the past few years we have given pens with students' names engraved on them. Students who have been multiple year recipients of Waldo Cummings now have several pens. Laurie Franklin informed the committee that she has a friend that will make us plaques with the OSU logo and the students' names engraved. As the plaques cost less money than the pens, and they will be nice awards, the committee decided to order the plaques for this year.

Bruce Sorte came to the meeting and spoke with the committee about the current Standing Rules and whether we felt it was accurate. The Standing Rules are:

"The Student Recognition and Awards Committee conducts such investigations as may be necessary to determine student beneficiaries of the various Institutional recognitions and awards that are all-University in character. It also plans and conducts, with the support of the ex-officio an assembly or other appropriate program for the presentation of these awards to their recipients. The ex-officio works closely with the committee and is responsible for the tasks associated with the all-University recognition and awards program. The Committee serves as the Institutional registry for all recognitions and awards within the University; all recognitions that are listed in official publications, or the recipients of which are listed in official publications, are registered with the Committee. The Committee consists of eight Faculty, eight Students and a representative from Financial Aid, ex-officio, non-voting."

After discussion, the committee came to the conclusion that the current Standing Rules do not reflect what the committee does and that they need to be altered. Committee members were asked to submit their thoughts and changes to the chair for discussion at the March meeting.

Budget was again discussed at the meeting. Emailing of letters and awarding plaques rather than pens will save money. The cost of the floral centerpieces was also discussed and it was decided that we would look for less costly centerpieces, without taking away from the celebratory nature of the recognition dinner.

The final discussion for February was about the AAUW Senior Woman of the Year Award and who buys the crystal vase for that gift. After the meeting Laurie Franklin and Mary Ann Matzke were able to track down the history of the award and the information was shared with committee members. OSU is a corporate member of AAUW, and Dr. Leslie Davis Burns decided several years ago that a certificate was not enough of an award for the Senior Woman of the Year. At the time, she was the Director of Undergraduate Programs and was the

corporate representative of AAUW at OSU. Dr. Burns started giving the gift as a contribution. The gifts are not expensive. AAUW is now under DPD, which is under Academic Programs, so Dr. Robert Burton is making sure that the award is still being given out.

March

The next meeting of SRAC was held on Thursday, March 13, 2003 in room 208, Gilkey Hall.

Bruce Sorte, Faculty President, came to the meeting and we presented our proposed new Standing Rules. They are:

"The Student Recognition and Awards Committee coordinates awards that are all-University in nature and that are awarded by faculty to students. The committee also plans and conducts, with the support of the ex-officio, an assembly or other appropriate program for the presentation of these awards to their recipients. The ex-officio works closely with the committee and is responsible for the tasks associated with the all-University recognition and awards program. The committee is responsible for selecting the recipients of the Drucilla Shepard Smith Scholastic Awards, the Clara H. Waldo and E.A. Cummings Outstanding Student Awards, and the AAUW Senior Woman Recognition Award. The committee consists of eight faculty, eight students and a representative from Financial Aid, ex-officio, non-voting."

The committee will submit the above to the Faculty Senate to change the current Standing Rules to reflect the actual nature of the work the committee is doing. The committee felt that it is important to keep this committee as it holds a unique position in that faculty select the student recipients.

Bruce asked SRAC to consider reviewing the awards in the fall and ask the following questions:

- How are the awards addressing the university mission?
- What awards are we not doing?
- Do we want to add any awards?
- What awards do we need?
- What awards do we have?

The committee will review the above questions in the fall.

The committee also discussed ways to change the banquet and the awards in the future to give students more opportunity to show what they are learning. Areas covered included:

- Student presentation at the banquet.
- Poster session at the banquet, where all students would be invited to bring a poster to share. These will be placed around the perimeter of the room.
- Student presentations throughout the academic year.
- Seniors and juniors mentoring freshmen and sophomores.

The committee is interested in making changes and will discuss this at the beginning of the next academic year.

After the meeting, I meet with Kerry Kincannon from the Committee on Committees March 14, 2003 to discuss our committee review. Five Criteria, established by the Faculty Senate are reviewed. They are:

1. Do the Standing Rules clearly reflect the function and composition of this committee? **No**
2. Have the Committee's actions/functions, as reported in the annual reports and by consulting with the current Chair and Committee, been consistent with their Standing Rules? **No, please see above response.**
3. Do the annual reports provide a memory of the issues this Committee addressed, their activities, and any outcomes? **Yes**
4. What has been the role/benefit of student members? **Students are equal members on the committee. They receive committee experience, planning, decision making, learn to work as a team, develop organizational skills, understand the rules/regulations and policies governing a committee and attend the banquet.**
5. What connection is there to the University's strategic goals? **In relation to the 2007 SRAC supports the compelling learning experience for students. They are recognized and awarded for their**

engagement in the learning experience. By supporting and acknowledging the academic success of our students we not only recognize but foster academic excellence in our students.

Kerry and I discussed the changes to our current Standing Rules and he was informed that they would be submitted to the Faculty Senate.

Laurie Franklin contacted Mailing Services to inform them that we would not be using them this year due to sending out the letters via email. Laurie and I met with Edie in computing to talk over the sending of the files.

Students with a 4.0 cumulative grade point average are automatically awarded the Drucilla Shepard Smith. Students with a 3.5 cumulative grade point average at the end of winter term will be sent out the letter inviting them to apply for the Waldo Cummings Outstanding Student Award. The file was sent out at the end of spring break, on March 28th. 2360 letters were sent via email requesting students to apply. Students whose email bounced back received a letter via the post office. There were approximately 20 letters that were sent via regular mail. Of all the letters sent via email or regular mail, we received only one complaint from a student that did not receive the information. In talking with the student, she had chosen not to forward her onid account to her current email account, and also chose not to check her onid account. I explained that the university considers the onid account to be the one we will use for official university business unless a student forwards it to another account. This student opted not to forward and not to check their onid.

April

The SRAC met on Friday, April 11, 2003 in room 208, Gilkey Hall.

The committee was updated on the email application process. We discussed study abroad students and how to handle any that were selected for interviews. It was decided that study abroad students selected for interviews will have their interviews conducted via email.

A question arose as to what to do with a student that graduated at the end of winter term. Should they be allowed to apply? In reviewing the application it refers only to seniors that have at least 135 credits. The committee felt that the implication was for the awards to go to students still enrolled at OSU and not graduates. The decision was to deny the request, and to make sure that it is fully explained in next year's application process.

Application deadline is Tuesday, April 15 with pick up of applications by committee members on Wednesday, April 16.

At this point, the committee broke into subcommittees to arrange times for submitting scores and scheduling of interviews. Committee members were asked to conduct interviews the week of May 5-9 and to have the results, including biographies to Laurie Franklin as soon after as possible.

May

Individual subcommittees met and interviewed students. Decisions were made and the awardees selected. The recipients and honorable mentions were given to Laurie Franklin along with mini-biographies on each student.

Charlotte Headrick, Theater, College of Liberal Arts graciously agreed to be the narrator for the banquet.

Comp tickets - We ran into a problem this year with more people requesting complimentary tickets to the banquet than usual. The committee met all requests this year, but we will discuss next year prior to the start of the process how many tickets each organization will receive gratis.

The All-University Recognition and Awards Banquet was held on Wednesday, May 28, 2003 at 6:00p.m., at the Alumni Ballroom of CH2M HILL Alumni Center. Honored guests included OSU President Tim White along with the granddaughter and great-grandson of Clara Waldo. The event was sold out.

June

The final meeting of the academic year was on Thursday, June 19, 2003 in room 208, Gilkey Hall.

The committee discussed the banquet and possible changes for next year. We will continue to use onid accounts to send out the applications.

Jane Siebler, Honors College, has been put forward as the Chair for the 2003-04 academic year.

The All-University Student Recognition and Awards Banquet is scheduled for May 26, 2004 in the Alumni Ballroom, CH2M HILL.

Budget

Beginning Balance
Total Cost
Total Revenue
Ending Balance

\$2,059.35

\$5,593.65

\$8,541.50

\$5,007.20

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