

Student Recognition & Awards Committee

Annual Report 2016-2017

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Date: June 28, 2017
TO: Bob Mason, President
OSU Faculty Senate
FROM: Amy Riley, Chair
Student Recognition and Awards Committee
SUBJECT: Annual Report 2016-2017

2016-2017 Membership

Amy Riley, Chair '17	Extended Campus
Cari Maes (v. Dickson) '17	School of Language, Culture, and Society
Marc Norcross, '17	Biological & Population Health Sciences
Urmila Mali, '18	Educational Opportunities Program
Shannon Riggs '18	Extended Campus
Karla Rockhold '18	College of Education
Jeneva Anderson '19	Microbiology
Lori Hilterbrand '19	OSU Libraries
Nelson Sigrah '19	College of Public Health & Human Sciences
Alexis Terrell (v. Zandonella) '19	Academic Success Center

Student Members:

Justin Bennett (eff 2/28/17)
Luke Bennett (eff 2/28/17)
John Paul Bigouette (eff 1/2/17)
Lucy Joo Shaffer (eff 1/2/17)
Terrance Lee (eff 2/28/17)
TBA
TBA
TBA

Ex-Officio Member: Stephanie Petersen, Financial Aid & Scholarship

Executive Committee Liaison: JoAnne Bunnage

Student Recognition and Awards Committee Standing Rules

The Student Recognition and Awards Committee coordinates awards that are all-University in nature and that are awarded by faculty to students. The Committee also oversees and helps to plan and conduct, with the support of the ex-officio and University Events, an assembly or other appropriate program for the presentation of these awards to their recipients. The ex-officio works closely with the committee and is responsible for providing student data to the chair, and coordinating tasks associated with the all-university recognition and awards program. The committee is responsible for selecting the recipients of the Drucilla Shepard Smith Scholastic Awards, and the Clara H. Waldo and E.A. Cummings Outstanding Student Awards. The Committee consists of ten Faculty, up to eight Students, and a representative from the Scholarship Office, ex-officio, non-voting.

Student Recognition and Awards Committee Actions Report

As stated in the Standing Rules, the Student Recognition and Awards Committee (SRAC) is responsible for receiving applications and selecting recipients for the Drucilla Shepard Smith Scholastic Awards, and the Clara H. Waldo and E.A. Cummings Outstanding Student

Awards. The Chair emailed SRAC members in October 2016 to welcome new members and share a tentative timeline of committee activities. The committee had an initial meeting on November 15, 2016. The meeting agenda included:

- reviewing the role of the SRAC and the responsibilities of committee members, including identifying and selecting students for the Clara H. Waldo and E.A. Cummings Outstanding Student Awards (Waldo-Cummings Award), notification of Drucilla Shepard Smith Scholastic Awardee, and the timeline of activities;
- reviewing the process for recruiting students to join the SRAC;
- discussing a timeline of events for the year;
- discussing the goal of developing a committee handbook to serve as a resource for future committee members; and
- discussing the need to clarify class standing within the application materials for the Waldo-Cummings award.

The majority of time during this meeting was devoted to providing an overview of the committee responsibilities, and a timeline of events that would take place in the committee throughout the year. The committee discussed goals related to clarification of class standing among student applicants for the Waldo-Cummings award and the need to create a committee handbook.

The discussion regarding class standing stems from a historical imbalance of the number of total applicants in each subcommittee. In the past, the junior and senior subcommittees have seen far higher numbers, while the freshman and sophomore groups have had fewer applicants. Part of this imbalance stems from the increasing number of first year students beginning their studies at OSU with pre-college or AP credits. In previous years, the application process assigned students to a subcommittee based on total earned credits alone, as reported by the Registrar's Office. This resulted in many first or second year students being evaluated with students in higher class standing groups. This posed a problem, as the underclassmen did not have adequate time on campus for involvement, community building, and leadership as many of the upperclassmen they were being evaluated against. The committee agreed to draft some clarifying language to add to the Qualtrics application that then allowed students to self-select their class standing. This was prefaced in the application with information to the student that the group they select is the group in which they will be evaluated.

The committee met as a larger group for a second time on February 24, 2017. The meeting agenda for the second meeting included:

- student membership updates
- discussion of possible application changes
- FERPA training for all committee members
- subcommittee chair assignments

The second meeting focused on the application changes that were proposed at the earlier meeting, including a review of sample language to address the class standing clarification. The committee also discussed the need for the required reference for Waldo-Cummings applicants, and the addition of a question in the application for students to identify their campus (Corvallis, Cascades, Ecampus). The group approved updated language to add to the application for class standing, and the addition of a campus selection option. The decision of the group was to keep the required reference for all Waldo-Cummings applicants.

During this time, the chair relayed the request from Faculty Senate that all members who will review student applications be up-to-date with a FERPA training on file. I, as chair, informed committee members that I would be checking for FERPA training, and would send the required information to those who might need it prior to any application review. We assigned subcommittee chairs during the meeting, and used a Google doc that was sent to the larger committee to track subcommittee membership for the group.

Class Subcommittees for 2016-2017

First-Year Subcommittee Members:

Marc Norcross, Chair
Nelson Sigrah
John Paul Bigouette (student representative)

Sophomore Subcommittee Members:

Urmila Mali, Chair
Jeneva Anderson
Luke Bennett (student representative)
Justin Bennett (student representative)

Junior Subcommittee Members:

Shannon Riggs, Chair
Lori Hilterbrand
Cari Maes
Terrance Lee II (student representative)

Senior Subcommittee Members:

Karla Rockhold, Chair
Amy Riley
Alexis Terrell
Lucy Shaffer (student representative)

The SRAC is broken into four subcommittees; their primary responsibilities are to review applications and select recipients for the Waldo-Cummings Award. The subcommittee chairs communicate with the SRAC Chair; gather and meet with their members to plan and coordinate the student interviews, and make final selection decisions. The subcommittee chairs provide the SRAC chair the list of awardees and runner-ups. The committee chair then notifies students who have been selected.

Following Winter Term 2017, 2,369 undergraduate students had 3.70+ GPAs and were invited to apply for the Waldo-Cummings Award. The committee received and reviewed application materials from 263 applications. This consisted of 61 first year students, 60 sophomore students, 71 junior students, and 72 senior students. From the 263 total applications, 40 students advanced to the interview phase, including 8 first-year students, 8 sophomores, 12 juniors, and 12 seniors. 20 students were awarded. Additionally, 278 undergraduate students had 4.00 cumulative OSU GPAs and qualified for the Drucilla Shepard-Smith Scholastic Award.

Recommendations for 2017-2018 Chair and Faculty Senate President

In this section, committee feedback and recommendations for the 2017-2018 Committee Chair and Faculty Senate President are detailed.

Improvement of Waldo-Cummings Scoring Rubric: It has been a point of discussion in recent years that the provided scoring rubric for Waldo-Cummings applicants may be too broad in nature, and hard to use equitably across groups. It would be beneficial to revisit this tool as it is used in the review process to provide some additional structure and guidance to committee members as they rank applications.

Student Representation: While student representation was present this year, it would be beneficial to have a full group of student members such that each subcommittee has full and equal student representation. It is recommended that the chairs and committee members work with ASOSU to try and increase student involvement, and that committee members recruit when possible. The students who served this year were excellent, and I would recommend inviting them to return if available.

Elect a Co-Chair of the Student Recognition and Awards Committee: Committee members are very dedicated and thoughtful in their review and selection of applicants for the Waldo-Cummings Award. Most of their time and effort is logged within a four to five week period at the beginning of spring term. The new Chair may find it helpful to have a Co-Chair who can assist with Committee logistics and work with subcommittee members.

Summary of Recommendations:

- Revisit Waldo-Cummings scoring rubric
- Continue discussion with Faculty Senate Office and the ASOSU to secure student representatives on the SRAC
- Elect a Co-Chair

Implementation Status of Recommendations from the 2015-2016 Annual Report

In this section, the implementation status of recommendations from the 2015-2016 Annual Report are provided.

Clarification of Class Standing: *There is a need to revisit class-standing classifications. Currently, the SRAC uses a credit breakdown suggested by the Registrar's Office. This may be unfair for students who have credits earned before matriculating at OSU.*

Implemented: Instructions were improved within the Qualtrics application that allowed students to self-select class standing at OSU. In addition, they were provided a text box and asked to enter a written explanation in the event they selected a certain class that did not align with their total earned credits. (i.e.: first year at OSU, AP credits put them in sophomore standing). This resulted in a drastic improvement in the distribution of applicants across subcommittees and students being evaluated more closely with their appropriate peer groups.

Class standing	2015/2016 applications	2016/2017 applications
Freshman	19	61
Sophomore	52	60
Junior	71	71
Senior	121	72

Student Representation: *There is a standing goal to have full student representation within the committee.*

Partially Implemented: We had five (5) student members at the time of application review for the Waldo-Cummings application review process. Three (3) student members returned who served in the 2015-2016 school year.

Elect a Co-Chair of the Student Recognition and Awards Committee: *The new Chair may find it helpful to have a Co-Chair who can assist with Committee logistics and work with Subcommittee members.*

Not implemented: One committee member expressed some initial interest in serving as co-chair for the 2016-2017 school year. However, due to scheduling conflicts and availability, that co-chair partnership did not move forward and was not voted upon by the larger committee.

SRAC Handbook: *The Chair and Co-Chair may find it helpful to gather together procedure documents, files, and examples of communication to students into a SRAC Handbook.*

Implemented: The chair developed an electronic handbook in Google drive that included committee information, communication templates, and procedural summaries. It was presented to the committee for feedback and recommendations, and was edited with such feedback. It will be provided to the Faculty Senate office for sharing with future committee members.