

## **Five-Year Annual Review Undergraduate Admissions Committee**

Faculty Senate Committee on Committees  
April 2003

This review of the Undergraduate Admissions Committee is submitted in accordance with the duties of the Committee on Committees to review at five-year intervals each Faculty Senate Committee. The following five criteria were used in reviewing this committee:

1. Do the Standing Rules clearly reflect the function and composition of this council?
2. Have the Committee's actions/functions, as reported in the annual reports and by consulting with the current Chair and Committee, been consistent with their Standing Rules?
3. Do the annual reports provide a memory of the issues this Committee addressed, their activities, and any outcomes?
4. What has been the role/benefit of student members?
5. What connection is there to the University's strategic goals?

The Committee on Committees reports that:

1. The Standing Rules for the Undergraduate Admissions Committee clearly reflect the general function and composition of this Committee. The Standing Rules were updated in March of 2002. The faculty composition of this Committee is diverse and meets the general criteria set forth in the Standing Rules. The Committee Chair reports that it's hard to get and retain five teaching faculty. Currently there are only four teaching faculty on the Undergraduate Admissions Committee. This Committee has not had consistent student representation as specified in the Standing Rules for the five-year period reviewed. This will be further addressed in section 4.
2. The Undergraduate Admissions Committee's actions, as reported in their annual reports and by consulting with the current Chair, are consistent with their Standing Rules.
3. The annual reports from the past five years are statistical and provide information on how many students requested consideration, how many were admitted, denied or deferred, however how those decisions were made and what criteria was involved in making the decisions is unclear. The Committee also serves as the focal point for discussion and review of policy changes related to undergraduate admissions and makes recommendations to the Assistant Provost for Academic Programs or the Faculty Senate, as appropriate. It appears that recommendations have been made in the past but the reports do not go into detail on what recommendation the Committee had. It would be helpful to have more details in the report.
4. There has not been consistent student representation on the Undergraduate Admissions Committee. The current Chair welcomes any suggestions to recruit and retain a student member. This Committee requires a large time commitment and work during the summer and that has been part of the problem in recruiting a student member.
5. The Undergraduate Admissions Committee reviews files of undergraduate students who do not meet the minimum admission requirements. In doing so, the Committee supports the University's goals of making OSU a statewide campus by extending the campus to all Oregonians and to provide a compelling learning experience to those students.

Submitted by Karin Hardin, Nutrition and Food Management, for the Committee on Committees.